

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 13th January 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mrs B Bucknell, Mr B Clayton, Mrs S Harris, Mr D MacDonald, Mr A Pateman, Mr G Rogers, Mrs P Stevenson, Mrs S Tomlinson & Dr L Ward; also present Mr D Everett (Clerk) and 4 members of the public

1. Apologies for Absence

Cllr Mobaraki (SNC)(no babysitter), Cllr Mr T Searle absent – no apologies received, Helen Howard (NCC) (is attending next meeting with another after on site meeting 4/2 @ 9.30am

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated 9th December 2008

Minutes of the meeting held 9th December 2008 were approved and signed as a correct record

4. Matters Arising from the Minutes (for information only)

(a) Arboreal Work re Hall Close boundary Minute 6(b)

Work commences w/c Feb 9th (Further letter drop agreed re arisings)

(b) Chapmans Drive play area extension Minute 6(e)

General Purpose WP to examine scheme, now that land has been handed over and Commuted Sum has been received > Date of meeting yet to be agreed

(c) Street signage Update

Mounthill Ave has a new name plate next to Willow Grove. Towcester Road opp Falcon Drive and Deanshanger Road o/s Memorial Hall soon

(d) Seat Towcester Road Min:7 (Oct)

Repair complete (see Min:11(c))

5. Outstanding Activities (circulated with the Agenda)

Discussed and updated tbd nb after next meeting

6. Public Speaking Time

Meeting closed for this item

7. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

(b) Cllr A Walker (NCC)

Not present - no reports

8. Planning

(a) Applications Received

S/2008/1620/P Proposed retention of aggregate materials to consolidate an established parking area for anglers Land at Passenham opposite Mill Cottages (Interim response last meeting)

Further **OBJECTION** This is a change of use and the scar of the imported aggregate can be seen from the Beachampton Road affecting the Conservation Area setting in this Restraint Village

S/2008/1651/P Conversion of open barn to annex (amendment to S/2008/0816/P)(Retrospective)

* No observations

(b) Permission Granted / Refused / Recommendations to Committee

Refused – PO for 34 dwellings land east of Deanshanger Road (off The Meadows) contrary to policy despite lack of 5 year land bank (+ Relevant ILEA Report circulated with Agenda)

(c) Enforcement / Appeals

New build Deanshanger Road (Complaint build contrary to plans > SNC Enforcement) (see 10(p))

(d) SNC Development Control Managers Report on the Changes to Householder Permitted Development Rights (Circulated with Agenda for information)

RESOLVED that the report be noted

9. Press Notices

None

10. Correspondence (list at meeting)

*** (a) CPRE Northants**

Invitation Wed 14th Jan to attend meeting re EM/MK Area expansion South & West Northants District @ The Chantry House, Chantry Lane, Towcester 7 – 9pm > Cllr Ward attends

(b) Highways Agency

Highway leaflet > for file, distribution and shop

*** (c) South Northants Homes**

Estate Walkabout Wed 14th Jan commencing 10am Mounthill Ave to identify areas for improvement > for information only

(d) CPRE Northants

Road Freight in Northants – County Council Scrutiny Group news > for file (more later)

(e) NCC Business Intelligence & Performance

Draft Council Plan & Budget consultation 2009 – 13 > for file

(www.northamptonshire.gov.uk/Democracy/Consultations/register.htm) to take part before 10 Feb

(f) NCC Head of Planning Policy

Northamptonshire Minerals & Waste Development Framework: Core Strategy Submissions
OSPC comments have been noted > Planning Inspectorate mid March 2009

(g) SNC Chief Exec

Update on ‘Meet the Directors’ meeting held Brackley Town Hall > for file

(h) SNC Housing Options Assistant

Housing 4U newsletter circulated (note that are for social housing is directed at West Northampton and Towcester Areas)

*** (i) SNC Environmental Health Officer**

Complaint alleging light nuisance adjacent to 44 Towcester Road from new street lamp Cedar Close
Not considered a statutory nuisance – Approved lighting scheme on unadopted road (screening to be discussed) > Comments noted NFA at this time

(j) SNC Development Control Manager

Team Boundary changes > noted for file1

(k) NCC Chief Planning Officer

Details of 1APP (new standard application form) changes and validation details > for file

*** (l) Communities and Local Government**

Consultation on the 'Code of recommended practice on local authority publication' (see www.communities.gov.uk) members to note

*** (m) NCC / MGWSP**

Parish Satisfaction Questionnaire > completed by Cllr Clayton

(n) NCC / MGWSP Communications Manager

Safer Winter Driving leaflets > Shop / circulated

*** (o) CPRE Northamptonshire**

Letter re national 'Stop the Drop Campaign' proposed local litter picks 20 – 29 March 2009

* Action required > see Min:14

(p) SNC Building Control

New dwelling Deanshanger Road – 6A > for file

11. Finance

(a) The Council to approve budgetary control to date (with Agenda)

Proposed by Cllr Harris seconded Cllr Whittaker and unanimously carried that 11(a) – (c) be approved - Receipts & Payment Book submitted for signature after internal audit

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£85.74
Business Call a/c:	£28,050.93 (Incl: Vat repayment)
Earmarked Reserves:	£16,542.85 (includes MH income)
Available Capital	= £11,593.82

(c) The Payment of outstanding accounts listed below

001554	Clerks Stipend:	£622.00
001555	HM Revenue & Customs:	£197.04 (Income Tax + NIC)
001556	Petty Cash:	£55.23
001557	Cleaner:	£85.00 (MH / RG litter pick)
001558	AH Contracts:	£64.22 (Dog Bins > Bloor Homes invoiced)
001559	E.ON:	£723.94 (PL Energy)
001560	E.ON:	£466.52 (PL Maintenance)
001561	British Gas:	£176.99 (MH Gas)
001562	Viking Direct:	£154.26 (MH Supplies – Hand towels)
001563	Templeman Carpets:	£1,626.10 (£1,414 < OSCH Carpet less Vat)
001564	Canon (UK):	£175.71 (Equip Hire)
001565	D Jones	£150.00 (Seat repair – Towcester Road)(Min:4(d))

(d) To Approve Finance WP Precept proposals (with Agenda)

* Deferred

(e) Request from Victims Support for funds (with Agenda)

(f) Request from Warwickshire & Northamptonshire Air Ambulance for funding (with Agenda)

* (e) (f) Taken together and discussed Majority 7 – 3 that neither be supported. Letters to be sent

12. Street Lighting

No reports

To Note that Chapmans Drive, Water Close and Wheelwrights Way PLs have been adopted

13. Highways

(a) Boundary Bridge issues > NCC (HH) Emergency call out due to flooding / blocked drains

(b) Tipping Passenham Lane reported

(c) Area Falcon Drive > cleared to be maintained by? (the clerk to advise)

(d) Ash Tree by Deanshanger Road Bus Stop to be removed / replacement Winter 2009

(e) Street Doctor report 361742 re long term Rivercrest Road ponding

(f) Mounthill Ave / Towcester Road speed table dangerous in icy weather > meeting 4/2

(g) White lining required village XRoads stop lines (and turn lane > meeting 4/2)

(h) Snow / Ice issues discussed (clerk sought OSPC advice from Cllr Pateman re H&S)

14. Litter issues

Cllr Harris spoke on the item – to consider letter to Kingsbrook School after Cllr Harris and Ward carry out litter survey. The clerk to supply litter and dog bin locations

* The clerk also to deal with further complaints about unacceptable litter outside Bridge Stores

15. Dog Fouling

Action as above - The clerk to site one of the dog bins (held in store) at the end of Cosgrove Road

16 Councillor Questions and Items for Next Agenda

None

17. Date of Next Meeting

Tuesday 10th February 2009 commencing at 7.30pm

With no other business the meeting closed at 9.05pm

EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

11(d) To Approve Finance WP Precept proposals (with Agenda)

PRECEPT Proposed by Cllr Whittaker seconded by Cllr MacDonald and unanimously carried

RESOLVED: That the precept be issued for the sum of £31,000

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 10th February 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mrs B Bucknell, Mr B Clayton, Mrs S Harris, Mr D MacDonald, Mr A Pateman, Mr G Rogers, Mrs P Stevenson & Dr L Ward;
Also present were Mr D Everett (Clerk), Cllr Mobaraki (SNC) and 2 members of the public

1. Apologies for Absence

Cllrs Mrs S Tomlinson (family issues), Mr T Searle by way of resignation (notice posted), Mr A Walker (NCC)(Kingsbrook School Governors Meeting) & Helen Howard (NCC Highways) (report submitted > Min:4(f))

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated 13th January 2009

Minutes of the meeting held 13th January 2009 were approved and signed as a correct record

4. Matters Arising from the Minutes (for information only)

(a) Arboreal Work re Hall Close boundary Minute 4(a)

Work commenced Feb 9th. Risk Assessment & Methodology noted > copy to requesting resident

(b) Chapmans Drive play area extension Minute 4(b)

Awaits meeting of General Purpose WP to examine scheme > Friday 13th Feb @ 5.15pm

(c) CPRE Northants Minute 10(a)

Cllr Ward unable to attend 14 Jan EM/MK Area Expansion South & West Northants District
* Report awaits

(d) Memorial Hall Update

Further floor repairs - Fire Risk Assessment has been carried out by Cllr Pateman (with recommendations) > for file and action

* Quotes received on recommendations > General Purpose WP 13 Feb after 4(b)

(e) Website Update

Advice on electronic invoicing > by PDF noted

(f) Meeting with NCC / MGWSP Minute 1 & 13(Various)

Cllr Pateman and clerk met with both officers – NCC E-mail report short on detail > clerk to deal

5. Outstanding Activities (circulated with the Agenda)

Discussed and updated General Purpose WP deals outstanding issues > Report nb

6. Report on Litter survey Cllrs Harris & Ward

Report circulated and recommendations discussed > Report noted and copied to SNC

7. Parish Plan Discussion Document circulated with the Agenda

Outlined by Cllr Ward who recommended 2 stage approach - Discussed and agreed > to be copy to website and newsletter. Cllr Pateman agreed to contact Rachel Abbott N/ACRE on the proposals

8. Public Speaking Time

Meeting closed for this item

9. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

Report submitted (attached to the Minutes) on Case Work (Conservation Areas, Noise & Pollution – Passenham, Travellers, Village Needs following PO closure, Economic development and Anti-Social Behaviour), Planning and other issues including ‘More money for youth projects up for grabs’. Also formal SNC report on Autorama Car Wash concerns

(b) Cllr A Walker (NCC)

Not present - no reports

10. Planning

(a) Applications Received

S/2009/0035/P Attached garage to side 14 Willow Grove

* No objection

(b) Permission Granted / Refused / Recommendations to Committee

Permit – Change of use of existing permission to subdivision etc. OS Local Centre, Falcon Drive

Withdrawn – Retention of aggregate for car park opposite The Mill, Passenham (awaits new App)

(c) Enforcement / Appeals

None

11. Press Notices

None

12. Correspondence (list at meeting)

*** (a) NCC Chief Planning Officer**

Passenham Liaison Meeting > rescheduled for Tuesday 24th Feb 4.30pm OSMH

* The clerk, Cllrs Whittaker, Harris and Mobaraki attend

*** (b) NorthamptonshireACRE**

Village of the Year / Churchyard of the Year Competition > NFA

*** (c) SNC Play Project Co-ordinator**

Big Lottery Children’s Play Initiative Programme: Mobile Project > circulated for decision

(d) MKC Conservation Officer

Lower Weald CA Review result (edge opposite Passenham Lane now reduced) > noted for file

*** (e) Woodland Trust**

Trees for all – Registration of Event > circulated for info and decision

(f) NCC Planning Policy

Submission of NCC Minerals Development DPD / Waste Development DPD as part of the MWDF

* Noted for file (Proposals circulated) - Customer Survey > clerk

(g) Arnold Thomson Solicitors

Councils Solicitors advise the formal completion of POS Transfer Chapmans Drive. Copy of Land Registry Transfer to OSPC as Freehold Owner > noted for file (Original held by Solicitors)

(h) West Northamptonshire Joint Planning Unit

Local development Scheme for West Northamptonshire > circulated for info

*** (i) Tim Boswell MP**

Advice on Surgery Dates @ SNC 5 – 7pm 3/4, 8/5, 3/7 & 9/10 - For Appointments > 01604 859721

* Circulated - Poster > nb, Website and next newsletter

(j) Community Safety Panel

Meeting minutes circulated for info - Date of next meeting amended to Wed 11th March

*** (k) SLCC / NALC**

Local Government Working Together Conference (towards the proposed Empowering People and Communities in Control) @ MKC Friday 24th April 9 – 4pm. Delegate Registration by 16 March. (£50 / reductions for 2 or more candidates) - circulated > Attendees tba next meeting

13. Finance

(a) The Council to approve budgetary control to date (with Agenda)

Proposed by Cllr Whittaker seconded Cllr Harris and unanimously carried for approval

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£78.71
Business Call a/c:	£25,253.14 (Incl: OSCH Donation for Carpets)
Earmarked Reserves:	£16,259.12 (includes MH income)
Available Capital	= £9,072.73

(c) The Payment of outstanding accounts listed below

001566	Clerks Stipend:	£622.00
001567	HM Revenue & Customs:	£197.04 (Income Tax + NIC)
001568	Petty Cash:	£22.54
001569	Cleaner:	£85.00 (MH / RG litter pick)
001570	ACS:	£10.00 (MH Windows)
001571	AH Contracts:	£80.27 (Dog Bins > Bloor Homes invoiced)
001572	M Davis:	£1,514.78 (MH floor repairs / fit storage heater)
001573	MH-P:	£224.25 (Web maintenance)
001574	CosPC:	£47.00 (SLCC Annual subs 50%)
001575	E.ON:	£92.02 (MH Electric)

14. Street Lighting

No reports

15. Highways

(a) Tipping reported has been cleared

(b) Gateway to Blackhorse Field > rubble tipped affecting mowing contractor

(c) Syringe found by teen shelter > noted, Police to be informed

15 Councillor Questions and Items for Next Agenda

(a) Highways Officer / MGWSP Manager > to next meeting

(b) Environmental Protection Officer re Falcon Drive

(c) Recommendations / Result of General Purpose WP Meeting Friday 13th

16. Date of Next Meeting

Tuesday 10th March 2009 commencing at 7.30pm

With no other business the meeting closed at 9.29pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 10th March 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mrs B Bucknell, Mr A Pateman, Mr P Philbrick (from Min:3), Mr G Rogers, Mrs S Tomlinson & Dr L Ward;

Also present were Mr D Everett (Clerk), Cllr Mr A Walker (SNC) and 3 members of the public

1. Apologies for Absence

Cllrs Mr B Clayton (Work away), Mrs S Harris & Mr D MacDonald (unwell), Mrs P Stevenson (away) & Mrs L Mobaraki (SNC)(away)

2. Casual Vacancy by Co-option

Mr Chris Bates & Mr Peter Philbrick had expressed interest in joining the PC. Neither had submitted a CV and were invited to address council. In the interest of fairness both were asked to submit a CV asap for circulation so that the full council could make the selection. Mr Bates withdrew and left the meeting. Mr Philbrick was now the only candidate and was co-opted

3. Declaration of Acceptance

Cllr Philbrick duly signed the Declaration of Acceptance, took copy of SOs, Code of Conduct and other docs and would complete the Financial Declaration before the next meeting

4. Members Declaration of Interest (for items on the Agenda)

None

5. To Sign and Approve Minutes of the Meeting dated 10th February 2009

Minutes of the meeting held 10th February 2009 were approved and signed as a correct record

6. Matters Arising from the Minutes (for information only)

(a) Chapmans Drive Play Area extension Minute 4(b)

GP WP met 13th Feb and agreed the principle subject to costing > quotes discussed

* As the Budget had already been set and finances were already tight it was proposed by Cllr Pateman seconded by Cllr Bucknell to defer any decision to the next financial year by majority vote

(b) Highway Issues & Puffin Crossing Minute 4(f) & 15(a)

E-mail report sent expanding work commitments – After Puffin Xing now withdrawn Towcester Road > site meeting NCC Highways and designer Thursday 26 March 9.30am

* To require Safety Audit & report that pulled the scheme. Separate letter to CE NCC

(c) Passenham Liaison Meeting Minute 12(a)

Held Tuesday 24th Feb attended by the clerk, Cllrs Whittaker & Harris

* Issues discussed which may result in compromise and negotiation benefiting (See Min:10(d))

(d) Big Lottery Children's Play Initiative Programme Minute 12(c)

Mobile Project > circulated for decision date now past

* It was agreed that the clerk should delegate a councillor asap to report to the next meeting

(e) Trees for All Minute 12(e)

Registration of Event? > are free or subsidised trees available?

(f) SLCC / NALC Minute 12(k)

Local Government Working Together Conference (towards the proposed Empowering People and Communities in Control) @ MKC Friday 24th April 9 – 4pm > NFA awaits N/CALC initiative

7. Outstanding Activities (circulated with the Agenda)

Discussed and updated > Report nb

SNC Env Services threatened Developer Falcon Drive with enforcement – some clearance + Clerk meeting with s106 officer (attended by Cllr Harris) 6/3 to discuss further progress

SNC Env Services 10/3 met the clerk and agreed litter bins London Road/RS12. Cosgrove Road/Falcon POS (considering Deanshanger Road/Willow Grove & Oxfield Park Drive/Car Park + Litter pick Deanshanger Road 30 sign > Passenham & Cosgrove Road end/RS13)

Drainage update > Min:15(a). List discussed - housekeeping carried out and agreed

8. Public Speaking Time

Meeting closed for this item

9. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

Not present - no report

(b) Cllr A Walker (NCC)

Cllr Walker apologised for previous absence and spoke about NCC Budget Scrutiny 3.9% rise no cuts in services. Mobile speed cameras were being withdrawn and fixed sites reduced and the reasoning. New transport policies and details of area connections already with the clerk. Waste Partnership to consider new incineration plant and tender to DEFRA. SNC Financial Resources are best in NCC area and explained County Scrutiny committees and Partnership Working to reduce budgetary pressures within SNC / NCC. He is elected chair of Kingsbrook School Governors (and spoke on the new head). Recruitment / Community Engagement / Cllrs call to action explained There were no Qs and Cllr Walker gave his apologies and left the meeting

10. Planning

(a) Applications Received

S/2009/0099/P Unit A2 & A3 to include D1 use (Amendments to S/2008/1586/P) Old Stratford Local Centre, Falcon Drive

* No objection

Interim (for next Agenda)

S/2009/0155/PO Pair of semi-detached houses (outline) Land at 5 Cosgrove Road

* **OBJECTION** Whilst the site is acceptable for development the application continues to appear contrary to various policies and remains an unacceptable cramped sub-division with little provision for outside living space despite changes in planning policies. Any development should be set back from the existing narrow footpath due to vision splays and on road safety grounds. .

(b) Permission Granted / Refused / Recommendations to Committee

Withdrawn – 4 Terraced houses, 5 Cosgrove Road (see above)

(c) Enforcement / Appeals

None

(d) NCC Minerals & Waste Development Framework: Locations for (both) Waste & Minerals Development DPD Proposed Submissions (3 Documents for discussion)

* Formal response agreed

11. Press Notices

None

12. Correspondence (list at meeting)

(a) NCC Senior Bus & Rail Development Officer

Notification of Bus Services Contract Renewal 2009 (New Time-table circulated for comment (1hr service)) To note First bus > CMK@ 0733. Last back from CMK > OS @ 1731 - Comments?

* Response to highlight times and sustainability agreed

(b) SNC Electoral Services

Notification of European & NCC Elections – Thursday 4 June 2009 (MH Booked) > noted for file

*** (c) Northamptonshire ACRE**

National Village Hall Survey 2009 by 20 Mar 2009 > completed by the clerk

(d) NATS - TCN Consultation Team

Notification of further consultation to the SE England Terminal Control North on revised airspace
Noted that 'Not a done deal' as previous complaint > awaits further consultation noted for file

(e) South Northants Homes

Briefing paper on major works > circulated for info

(f) NCC / MGWSP Highways

s136 LGA 197 approval for grass cutting contract (NCC grant £764.83)

(g) BDO Stoy Hayward

External Auditors Briefing - Spring 2009 Approval of Annual Return by 30 June 2009 noted > circulated for info

(h) Anglian Water

MH Water Rates Billing is changing to quarterly from 6 monthly > for file

*** (i) SNC Environmental Health**

Health Protection Newsletter - Cllr Pateman advised NFA OSPC > for file

(j) NJ Blackwell

Public Liability Insurance Certificate > for file

(k) South Northants Homes

Rent increase noted – easier ways to pay > for file

*** (l) SNC Director of Community Engagement Corporate Services**

Notification that payment of council tax and non-domestic rates can no longer be paid at SNC from 1 April 2009 (letter to all those using that service) > nb/newsletter

*** (m) SNC Community Policy**

Info on Capital Grants > Cllr Ward investigates

(n) SNC Engineering Surveyor

Deferred from 6(b) to avoid confusion – Towcester Rd Parking bay funding raised by Dist Cllr and the NCC report, confirmed the clerks advice that only Council housing (SNHomes) could benefit

13. Finance

(a) **The Council to approve budgetary control to date (with Agenda)(to note amendments)**

(b) **The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)**

Treasurer's a/c:	£53.81
Business Call a/c:	£23,049.06 (Incl:Vat repayment)
Earmarked Reserves:	£15,067.78 (includes MH income)
Available Capital	= £8,035.09

Proposed by Cllr Whittaker seconded Cllr Pateman and unanimously carried for approval

(c) **The Payment of outstanding accounts listed below**

001576	Clerks Stipend:	£622.00
001577	HM Revenue & Customs:	£197.04 (Income Tax + NIC)
001578	Petty Cash:	£32.81
001579	Cleaner:	£85.00 (MH / RG litter pick)
001580	ACS:	£10.00 (MH Windows)
001581	AH Contracts:	£168.58 (Dog Bins Feb/Mar > Bloor Homes invoiced)
001582	MH-P:	£644.00 (Web contract / maintenance)
001583	Brady Corp. Ltd:	£129.20 (Fire Assembly Point signs)(Min:4(d) Feb)
001584	Anglian Water:	£34.30 (MH Water rates)
001585	NJ Blackwell:	£1,506.50 (Arboreal contract + MH yard maintenance)
001586	Canon (UK):	£47.20 (Copy costs)

1 April

001587	Allianz:	£2,843.88 (OSPC Insurance)
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(d) **To Receive Internal Audit Report**

Report read – **RESOLVED** to accept report no issues > for file

(e) **To Consider Memorial Hall Quotation - Floor (with Agenda)**

GP WP met after Min:6(a) and approved Fire Safety Audi recommendation Quote 1.

Quote 2 > NFA. Quote 3 accepted in principle when finances allow from MH Fund. But second quote required (Cllr Philbrick to supply contractor details)

14. Street Lighting

No reports

15. Highways

(a) Blocked gullies at River Bridge (only 1 cleared) the remainder + Cosgrove Road should be cleared within 2 weeks. Formal complaint made to NCC / MGWSP Area managers

(b) Some Neighbourhood Watch signs need replacing > clerk to deal

(c) Car park in Passenham being used as works site for Dairy Barns extension

15. Councillor Questions and Items for Next Agenda

(a) Quality Council review and SIDs update > outstanding items

16. Date of Next Meeting

Tuesday 14th April 2009 commencing at 7.30pm

With no other business the meeting closed at 9.59pm

Old Stratford Parish Council

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Present:

Cllrs Mr R Whittaker (in the chair), Mrs B Bucknell, Mr B Clayton, Mrs S Harris, Mr D MacDonald, Mr A Pateman, Mr P Philbrick, Mr G Rogers, Mrs P Stevenson, Mrs S Tomlinson & Dr L Ward;

Also present were Mr D Everett (Clerk), Cllr Mrs L Mobaraki and 24 members of the public (22 left after Min: 10(c))

1. Apologies for Absence

Cllr Mr A Walker (SNC)(unwell)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated 10th March 2009

Minutes of the meeting held 10th March 2009 were approved and signed as a correct record

4. Matters Arising from the Minutes (for information only)

(a) Chapmans Drive Play Area extension Minute 6(a)

Further safety issue raised and clerks action on hedge removal

* Letter drop before further any further action

(b) Highway Issues & Puffin Crossing Minute 6(b)

Separate letter to CE NCC - N/R Awaits new safety audit at revised location. No response either on joint PC/NCC/MGWSP (Response promised after Easter)

* The clerk to chase all outstanding Highways items and report next meeting. Add to outstanding items

(c) New Bus Time-table route 14 Minute 12(a)

Wrong time-table sent – latest caters for previous concern and is just sustainable > circulated

(d) Capital Grants Minute 12(m)

Cllr Ward investigates > deferred to the end of the meeting

5. Outstanding Activities (circulated with the Agenda)

Discussed and updated Cllr Ward to resubmit list to the clerk as some action discussed

* Finance issues deferred

6. To Sign and Approve Minutes of the AOM Meeting dated 7th April 2009

Minutes of the AOM meeting held 7th April 2009 were deferred to next meeting

7. Matters Arising from the Minutes and those Actioned

(a) OS County Primary School Minute 4

The clerk had looked at LDF Draft (affected by the JPU review). Exchange of E-mails copied to members

* WP Cllrs Tomlinson (c), Stevenson, Ward and Whittaker > Deferred to Agenda item next meeting

8. Public Speaking Time

Meeting closed for this item and at Min:10(c) taken before Min:5

9. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

Her response to possible SNC funding Towcester Road was discussed and on a long standing paperwork issue - She would liaise with the clerk about litter bins and possible dog bins by SNC (after the Litter Survey) - Spoke on the Noise and Dust complaints at the Quarry and stated that SNC Environmental diaries had not been returned (this was disputed) and requested evidence Cllr Mobaraki was also advised that as she was unable to attend AOM it was agreed that any report could be appended to the minutes

(b) Cllr A Walker (NCC)

Not present

10. Planning

(a) Applications Received

S/2009/0155/PO Pair of semi-detached houses (outline) Land at 5 Cosgrove Road

* Interim report last meeting **OBJECTION** Whilst the site is acceptable for development the application continues to appear contrary to various policies and remains an unacceptable cramped sub-division with little provision for outside living space despite changes in planning policies. Any development should be set back from the existing narrow footpath due to vision splays and on road safety grounds.

* Further amended plan received which complied with OSPC request about frontage and vehicle egress. For approval before this meeting (see (b))

Interim Rural Housing Policy

Draft Approved by SNC Cabinet commencing 18 April + 6 weeks (reply by 30 May) – also Draft Supplementary Planning Document: Affordable Housing (West Northamptonshire Joint Planning Unit)

* Copy to members Cllr Tomlinson to arrange WP to respond asap as at Min:7(a)

(b) Permission Granted / Refused / Recommendations to Committee

Permit Attached garage to side at 14 Willow Grove

Permit Unit A2 & A3 to include D1 use (amends S/2008/1586/P) OS Local Centre Falcon Drive

(c) Enforcement / Appeals

Appeal APP/Z2830/A/09/2098045/NWF Site land east of Deanshanger Road. (S/2008/0707/PO) against refusal for 34 dwellings (Outline)

Meeting closed for public discussion taken before Min:5 to allow MOPs to speak

* Clerk to draw up additional response highlighting the un-sustainability of the village - v - services and the overcapacity of the village school (to be E-mailed to members for approval before 30th April)

11. Press Notices

None

12. Correspondence (list at meeting)

(a) NCC Head of Planning

Acknowledgment of OSPCs Minerals & Waste Framework submission

(b) SNC Finance Division

Non Domestic rateable value > Zero rating claimed for Playing Field and Memorial Hall > for file

(c) AH Contracts

Dog Bin Contractor – Risk Management & Certificate of Registration under the Control of Pollution (Amendment) Act 1989 > for file

(d) SNC Environmental Protection Officer

New Dog Control Orders came into force 1 April 2009 > for file and NB

*** (e) NCC Traffic Engineer**

Amenity Weight Restrictions (7.5t) – Countrywide Awareness Campaign > PCs responsible for notice erection for discussion > NFA and await the proposals outlined after last Gravel Meeting

*** (f) CPRE Northamptonshire**

Planning Road Show – info on 2008 Planning Act and wind turbines @ Great Houghton Tuesday 21 April from 6pm > Not an issue for OS - NFA

*** (g) EM Regional Assembly Director of Housing, Planning & Transportation**

East Midlands Regional Plan Partial Review focusing on the post 2021 period in relation to new housing provision > circulated for info

*** (h) URS Area Engineer (see also (m))**

Notice of A5 repairs to piers and abutments between Stacy Bushes RAB and City Centre RAB 11 May > 31 July between 2000 – 0600 (Some congestion locally?) > noted for file

*** (i) Arnold Thomson Solicitors**

Firs Farm Open Space – Deed of Transfer signed by the Chairman and clerk. Commuted sum + agreed adjustment awaits (Note: Insurance Fidelity cover to be amended when banked)

(j) NCC Pocket Parks

Annual Survey > by the clerk (Pocket Park contact)

(k) ICO (Information Commissioners Office)

Update advice on the Freedom of Information Act 2000 and the Environment Information Regulations > The clerk administers on the PCs behalf and noted for file

(l) HM Revenue & Customs

Employer Pack for 2009/10 > RFO/clerk deals

*** (m) CarillionWSP Projects Engineer (see also (h))**

A5 Trunk Road: Bridge, Carriageway & Drainage Repairs between Stony Stratford and A509/A5 Portway RAB commencing 11 May with some lane closures affecting traffic through OS? > noted for file

(n) SNC / Aylesbury Vale DC

Silverstone Development Brief > see details SNC website

(o) NCC / NHS Welfare Group

Pandemic Flu Workshop on the preparation for a flu pandemic – Emergency Parish Plans

* Review circulated for info

*** (p) Northamptonshire BTCV Project Officer**

Conservation projects

* Cost implication discussed > review the Pocket Park canal project

*** (q) NCC Interim Head of Transport & Highways**

The Way Forward Event / Working Together on Thursday 23 April @ The Park Inn Hotel, Silver Street, Northampton from 17.30 > Cllr Ward and another to be confirmed

(r) East Midlands Development Agency Head of Communications

Agency database update completed by the clerk > for file

13. Finance

(a) The Council to approve End of Year budgetary control (with Agenda)

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c: £53.81
Business Call a/c: £23,049.06 (Incl:Vat repayment)
Earmarked Reserves: £15,067.78 (includes MH income)
Available Capital = £8,035.09

* Bank signatories completed

Proposed by Cllr Whittaker seconded Cllr Stevenson and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001588	Clerks Stipend:	£622.00
001589	HM Revenue & Customs:	£197.04 (Income Tax + NIC)
001590	NWBS:	£203.00 (Clerks Pension)
001591	Petty Cash:	£30.14
001592	Cleaner:	£85.00 (MH / RG litter pick)
001593	ACS:	£10.00 (MH Windows)
001594	OS Parish Charity:	£500.00 (Donation CP Lighting C&DA)
001595	MH-P:	£34.50 (Web maintenance)
001596	NJ Blackwell:	£526.93 (First mow includes Oxfield / Chapmans POS)
001597	British Gas:	£196.58 (MH Gas)
001598	E.ON:	£466.52 (Final maintenance charge > new contractor)
001599	E.ON:	£733.94 (PL Energy)
001600	M. Davies:	£3,561.58 (Fire Doors and Disabled Ramp)
001601	M. Davies:	£155.25 (New dog bins + Utility consult)
001602	Viking Direct:	£42.79 (Office Stationary)
001603	N/CALC:	£488.83 (Membership / Internal Audit costs)

* Cllr MacDonald raised the issue of outgoings given capital available – RFO advised that 2009/10 ½ Precept payment due by 21st April

(d) To Adopt Accounts for Year Ending 31st March 2009

RESOLVED to approve - R&P Book and accounts for audit signed

(e) To Consider Memorial Hall Quotation - Floor (with Agenda)

2nd quote receive deferred

14. Street Lighting

PL2 Willow Grove ooo

15. Highways

- (a) Deanshanger Road turning head (A422 end) ASB (raised Min:8)
- (b) Outstanding Highway issues > clerk to chase all (including E-mail responses)

16. Councillor Questions and Items for Next Agenda

- (a) Teen Shelter (solar light0 vandalism > NFA at this time
- (b) Cllr Harris requested Agenda item for additional Bus Stop Deanshanger Road/The Meadows

17. Date of Next Meeting

Tuesday 12th May 2009 Annual PC Meeting commencing at 7.30pm

EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

4(d) Capital Grants Minute 12(m)

Cllr Ward spoke of 35% support only > application to be considered

5 Outstanding Activities (circulated with the Agenda)

* Finance issues discussed and agreed. Cllrs Ward (PAP) and Pateman (SIDs) to look at funding opportunities. The SKB Rebuild was also discussed - Application by the clerk held > next Agenda

13(e) To Consider Memorial Hall Quotation - Floor (with Agenda)

2nd quote agreed (Newport Pagnell Construction Ltd – M Davies current contractor to be advised

With no other business the meeting closed at 10.28pm

Old Stratford Parish Council

MINUTES OF OLD STRATFORD ANNUAL OPEN MEETING

Held on 7th April 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mrs B Bucknell, Mr G Rogers, Mrs S Harris, Mr D MacDonald, Mr A Pateman, Mr P Philbrick, Mrs P Stevenson & Dr L Ward:
Also present were Mr D Everett (Clerk), Cllr Mr A Walker (NCC), Mrs G Tween (Headteacher OS Primary), CPSO T Cooksammy (Northants Police Safe Community Team) and 8 members of the public

1 Apologies

Cllrs Mrs S Tomlinson (prior engagement), Mrs L Mobaraki (SNC)(Traffic - No report)

2 Minutes of the 2008 AOM (displayed nb)

Minutes of the AOM meeting had been approved at the May 2008 meeting

3 Any Outstanding Matters

(a) Allotments

OSPC were continuing to negotiate with Cemex (Passenham Quarry) re 1acre of 100 Acre Field (Deanshanger Road)) - as the only obvious way forward

(b) Passenham Lane

Latest E-mail read regarding traffic and HGV signage

(c) Towcester Road

Previous Puffin Crossing site was 'pulled' for safety reasons (Cedar Close development) New site agreed near bus stop opposite Mounthill Ave

* The PC were unhappy about the outcome of the original safety audit and lack of reply to repeated request > Cllr Walker requested to assist with response requests

4 Petitions or Questions from Electors

(a) Two letters expressing concern about the lack of allocation of school places at OS school again this year

* Mrs Tween introduced and gave her view on the education in OS and explained the criteria priority for Community Rural Primary School Policy. The latest Sep 09 intake was oversubscribed with the maximum class size of 28 admissions already raised to 30 by NCC. However 3 OS families had been excluded 2 with siblings already at the school. The School capacity was 221 now 224

Over capacity continued. Discussed was the selection by NCC as too many children in the linked area. Mapping (i.e. those nearest to the next available nearest school could mean Cosgrove or Yardley Gobion (as was the case of those excluded).due to the Rural school categories. Sustainability and walking to school discussed at length and on the effect that any future expansion in OS may cause. The broad issue was that OS residents wanted as a moral right to have their children taught at the village school. A previous OFSTED report said that planning should be 'infrastructure led' which did not seem to be the case as concern was that more housing (on appeal) could be allocated. The clerk advised that OSPC had previously advised NCC on the schools under-capacity after recreational land was lost to previous school expansions

After a general exchange of views residents were asked what OSPC could do to assist.

RESOLVED that a WP be set up asap to respond and the clerk to look at the LDF Draft and seek time-scale and position

5 Adoption of Accounts

Outlined by the clerk, especially the current level of Precept levied, Earmarked Reserves and the Memorial Hall refurbishment paid for without cost to community charge payers and his latest donation from salary which would be his last

- (a) **To receive Audited Accounts 2007/2008** } No comments
- (b) **Observation of Finance 2008/2009** } Approved
- (c) **Budget Proposals 2009/2010** } Approved

* Proposed by RW seconded by SH that the accounts be formally adopted

6 Report from Northamptonshire Police (Further to newsletter article)

CPSO Cooksammy was introduced and gave updated crime figures

Previous Crime figures > 1 April 2008 to 31 March 2009

<i>Violence</i>	<i>8 > 12</i>
<i>Sexual Offences</i>	<i>0 > 1</i>
<i>Robbery</i>	<i>2 > 0</i>
<i>Burglary Dwelling</i>	<i>5 > 8</i>
<i>Burglary Other</i>	<i>9 > 5 (from garages and sheds etc)</i>
<i>Theft from M/V</i>	<i>33* > 7 (*small team responsible)</i>
<i>Theft of M/V</i>	<i>4 > 1</i>
<i>Veh Interference</i>	<i>0 > 0</i>
<i>Criminal Damage</i>	<i>18 > 11</i>
<i>Drugs</i>	<i>0 > 2</i>
<i>Theft / Handling</i>	<i>15* > 7 (*as above)</i>
<i>Deception / Fraud</i>	<i>0 > 1</i>

Total Crimes 55 (a substantial decrease on last years 93)

(This shows that the rise year on year for OS (for all villages on the MK border) has fallen)

* After a general discussion about roles and policing the area in general she was thanked for attending and left the meeting

7 Report from District Councillor

Not present – it was agreed that if there was a report then it should be an addendum to the minutes

Contact details: 21 Hall Close, Old Stratford, Milton Keynes, MK19 6NH

Home: 01908 307048 Mobile: 07703 361581

8 Report from County Councillor

Report attached. Cllr Walker covers Deanshanger, Cosgrove, Old Stratford, Potterspury, Whittlebury, Wicken & Yardley Gobion

He spoke about the last 4 years of Conservatory Administration which had improved the lifestyle of Northants residents that he was elected to represent

Money had been allocated towards more CPSOs. Further reviews of NCC and a new CXO had made a marked difference at NCC and in addition had saved some £40M per year after a more business like approach had been adopted. A new Highways Contractor May Gurney (MGWSP) had been appointed 2008 and NCC had gone back to Area Operating. Council tax had been set at 3.9% the lowest Band D in England without cutting services and further efficiencies may mean another neutral budget in this County Election Year

He was Chair of the renamed Customer & Communities Scrutiny Committee (using working groups to deal with Waste Management (NCC/MK partnership), Review of Voluntary Services and the Local Transport Plan) He also chaired an NCC/MKC wide forum on Alcohol Abuse and is still an

appointed Director of EM Fire Service Control Centre. He champions Trading Standards nationally for NCC and involved in SCAM busters and setting up of Cold Calling Zones and the Scrutiny of the Empowering County Councillors Scheme (money to local groups) to ensure value for money. He has personally made £20,000 in 2 years available for local organisation including OS website. He also listed his activities locally, was Chair of Kingsbrook Business College governing body (who were in the process of appointing a new Head Teacher), his response to parishioner Qs and the satisfaction level of 98.5%.

He thanked the clerk and OS Councillors and with no Qs was thanked for attending and he left the meeting

Telephone No: 01908 260302

E-mail: awalker@northamptonshire.gov.uk

9 Any Other Business

None

With no other business the meeting close at 8.43pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL ANNUAL MEETING

Held on 12th May 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mrs B Bucknell, Mr D MacDonald, Mr A Pateman, Mr G Rogers, Mrs P Stevenson & Mrs S Tomlinson

Also present were Mr D Everett (Clerk) and 2 members of the public

1. Election of Chairman & Vice Chairman

Proposed by Cllr Pateman seconded by Cllr MacDonald that Cllr Whittaker continue as Chairman
With no other nominations elected unopposed

Proposed by Cllr Bucknell seconded by Cllr Tomlinson that Cllr Pateman be elected Vice Chairman
With no other nominations Cllr Pateman was elected unopposed and accepted the position

2. Declaration of Acceptance

Both Chairman and Vice Chairman signed the Declaration of Acceptance

3. Apologies for Absence

Cllrs Mr B Clayton (work away), Mrs S Harris (by way of letter of resignation (circulated) Notice posted), Mr P Philbrick (holiday)(E-mail contents noted), Dr L Ward (E-mail contents noted) & Mr A Walker (SNC)(protocol re NCC elections)

4. Members Declaration of Interest (for items on the Agenda)

None

5. Election of Working Groups and Representatives

The following working parties and representatives were then agreed 2009 / 10

Planning: Further discussed and agreed to continue by way of full council and current practice

Finance: Cllrs Whittaker, MacDonald, Stevenson & Tomlinson

General Purpose: Cllrs Clayton, Pateman, Rogers & Ward,

Scrutiny Committee: Cllrs Clayton, Pateman, MacDonald & Whittaker

Transport Representative: Cllr Rogers (with the clerk) (to include PT Time-tables)

Pocket Park: The clerk

Parish Plan: Cllr Ward (and others as required)

OS Parish Charity: Cllr Whittaker

Parish Path Warden: Cllr Bucknell

Whalley's Charity: The clerk

Members absent to be canvassed about representing WGs

RESOLVED That where appropriate and subject to agreed conditions, the clerk would continue to deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the Council (Delegated Powers to be listed to avoid dispute)

6. Adoption of Standing Orders, Financial Regulations & Risk Assessments for 2009/2010

RESOLVED That SO's as amended, Revised Code of Conduct, Finance and Risks Assessments previously adopted reviewed and amended and the new Internal Audit 'Terms of Reference' be formally adopted for 2009 / 2010 along with Internal Audit Requirements

* Copies of SOs, Code of Conduct, Complaints Procedure and adopted Financial Regulations and Risk Assessment had been previously copied to all members

7. To Sign and Approve Minutes of the Meeting dated 14th April 2009

Minutes of the meeting held 14th April 2009 were approved and signed as a correct record

8. Matters Arising from the Minutes (for information only)

(a) OS County Primary School Minute 7(a)

Meeting deferred as local children now included class + 33/34 (NCC policy failure)

* Deferred until July meeting (26th June LEA / School meeting takes place 26/6 – Cllr Tomlinson)

(b) Interim Rural Housing Policy Minute 9(a)

Draft Approved by SNC Cabinet Consultation until 29 May) – also Draft Supplementary Planning Document: Affordable Housing (West Northamptonshire Joint Planning Unit) Discussed

* Previously copied to members > action agreed before reply date

(c) Appeal APP/Z2830/A/09/2098045/NWF Minute 9(c)

OSPCs report to Planning Inspector > circulation file

(d) NCC Interim Head of Transport & Highways Minute 9(q)

The Way Forward Event / Working Together on Thursday 23 April @ The Park Inn Hotel, Silver Street, Northampton from 17.30 > Cllr Ward not present deferred

9. Outstanding Activities (circulated with the Agenda)

SIDs and Allotments updated. Safe Communities Scheme Surgery held this day updated by Cllr Pateman (Parking, Ball games, Traffic & Safety issues raised)

* Cllr Pateman reported on SID costing and gave a recommendation for £2,625pu mobile fixed to posts (Battery rather than solar) > report circulated. Advertising also discussed - NFA.

RESOLVED to approve SIDs subject to further details.

10. To consider cost of play area extension Cosgrove Road / Chapmans Drive

Costing prohibitive > NFA

11. To Sign and Approve Minutes of the AOM dated 7th April 2009 (Copies last meeting)

Minutes of the meeting held 7th April 2009 were approved and signed as a correct record

12. Matters Arising from the AOM Minutes and those Actioned

None outstanding (action outlined April minutes)

13. Public Speaking Time

Meeting closed for this item

14. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

(b) Cllr A Walker (NCC)

Neither present – no reports

15. Planning

(a) Applications Received

S/2009/0415/P Rear ground floor and first floor extension 29 Oxfield Park Drive
(no details) (> next meeting)

(b) Permission Granted / Refused / Recommendations to Committee

(c) Enforcement / Appeals

16. Press Notices

None

17. Correspondence (list at meeting)

(a) British Gas

Confirmation of renewal of Gas Contract for the Memorial Hall

(b) West Northamptonshire Joint Planning Unit

Notification of online error (Affordable Housing Need i.e. Local Housing Market Intelligence and Allocations and need tables – response date remains 21 May 2009 > see 8(b)

* (c) SNC Executive Secretary

Armed Forces Day – ‘Fly a Flag for our Armed Forces’ – 22 June 2009 @ SNC car park 10.30am
* Noted

* (d) CPRE Northamptonshire

AGM 7.30pm Tuesday 9 June 2009 @ Great Houghton

* Attending – NFA OSPC meeting

(e) SNC Electoral Services Assistant

European and County Council Elections – Thursday 4 June – MH Hall use confirmed

(f) NCC Highways Adoption

London Road OS, Phases 1 & 2 (Oxfield Park Drive) adoption being considered

* Clerk requested PL certification and repairs before adoption considered

(g) SNC Customer Services Officer

Courtesy notification from BT Payphones that Public Phone will card only with cash payment facility removed > noted for file

(h) Equality and Human Rights Commission

Public Sector Equality Duties and the forthcoming Equality Bill (Age, Disability, Gender, Gender Identity, Race, Religion or Belief and Sexual Orientation) for 2011 for a single public duty

* Circulated for info and action

* (i) Northants / CALC Principal Officer

Circular to Parish Councils regarding Swine Influenza and (Pandemic). 1 confirmed case in Northants > visit HPA & NHS Choices websites – Good neighbourliness promoted

* NFA required

* (j) Northants / CALC Training Development Officer

Planning Aid - free Training session 20th May 2009 6 – 8.30pm Kings Park Conference Centre , Moulton Park, Northampton – info on s106 agreements and the new Community Infrastructure Levy as well as opportunities for community involvement

* No attendee

18. Finance

(a) The Council to approve End of Year budgetary control (with Agenda)

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c: £78.90

Business Call a/c: £26,141.02

Earmarked Reserves: £15,067.78 (includes MH income)

Available Capital = £8,035.09

* Bank signatories finally completed

+ Update on Commuted Sums (6/5 + £100,190.28 = £116,406.92)

(Last month Cllr MacDonald highlighted the level of Reserve against spending given the precept level agreed) therefore:-

In order to balance the books especially the level of available Capital the Clerk advise that as an application was being submitted for the SBR replacement (and existing funds fell short) that the Youth Fund be transferred to Capital Reserves giving an acceptable level of Parish funds until Oct
RESOLVED that the Youth Fund be transferred to Income Reserves

Proposed by Cllr Whittaker seconded Cllr Pateman and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001604 PC World Business: £617.32 (New PC > paid 20/4/09)

001605 Clerks Stipend: £652.92 (April Adj new rate £637.46)
001606 HMRC: £203.44 (Income Tax + NIC)(Adj new rate £200.24)
001607 Petty Cash: £68.23 (Additional Mileage/ISP Help + Handbook)
001608 Cleaner: £85.00 (MH / RG litter pick)
001609 ACS: £20.00 (MH Windows inside and out)
001610 OS Parish Charity: £3,250.00 (Donation for rent support/village events)
001611 Canon UK: £175.71 (Equipment Hire)
001612 E.ON: £107.03 (MH Energy)
001613 Aylesbury Mains: £45.28 (PL2 Willow Grove repair / Maintenance)
001614 IT Support Line Ltd: £160.00 (Setup/Installation new PC)
001615 AH Contracts: £124.32 (Dog Bins (Bloors final invoice sent))
001616 NJ Blackwell: £626.52 (Mowing / maintenance)

(d) To Adopt Annual Return for Year Ending 31st March 2009

Approved Receipts and Payment Accounts for submission copied to members (SO:55) and review of Financial Regulations had been carried out. Annual Return Sec 1 & 2 signed by the Chairman & Clerk/RFO. Completed Annual Return Approved and Adopted

19. Street Lighting

No reports

20. Highways

- (a) Footpath Report (by outgoing FPW) > circulated for info
- (b) Adopted Play Areas areas – Litter bins added to current contract approved
- (c) Falcon Drive POS needs attention by developer
- (d) Litter o/s shop discussed > the clerk to monitor

21. Councillor Questions and Items for Next Agenda

- (a) Fly posting discussed and action agreed for Cllrs & clerk to remove unauthorised notices
- (b) Cold Calling > Cllr Pateman advised on the scheme - the clerk advised on legal issues
- (c) New Neighbourhood Watch signs > next Agenda for costing and approval

22. Date of Next Meetings
Tuesday 9th June 2009 commencing at 7.30pm

With no other business the meeting closed at 9.04pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 9th June 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mr D MacDonald, Mr A Pateman, Mr P Philbrick,
Mr G Rogers, Mrs P Stevenson & Mrs S Tomlinson
Also present were Mr D Everett (Clerk) and Cllr Mr A Walker (NCC) (no members of the public)

1. Apologies for Absence

Cllrs Mrs B Bucknell (Prior Engagement), Mr B Clayton (Working Away), Mrs L Mobaraki (SNC)
(Away)

2. Members Declaration of Interest (for items on the Agenda)

None

3. To Sign and Approve Minutes of the Meeting dated 12th May 2009

Minutes of the meeting held 12th May 2009 were approved and signed as a correct record

4. Matters Arising from the Minutes (for information only)

(a) Interim Rural Housing Policy Minute 8(b)

OSPCC response circulated for info and endorsed

(b) Appeal APP/Z2830/A/09/2098045/NWF Minute 8(c)

Further meeting by SNC Development Control Committee 25 April > E-mail to Cllr Mobarfaki
read (especially as schools issue copied to D/Cllr as requested). Seeking further advice

(c) NCC Interim Head of Transport & Highways Minute 8(d)

The Way Forward Event / Working Together meeting Thursday 23 April > Cllr Ward? NFA

(d) Meeting with SNC Head of Communications Outstanding since Annual Newsletter

Meeting attended by Chairman and Clerk to discuss report > positive action sought on OS &
Passenham issues and representation. Report given on agreed action and information

5. Outstanding Activities (circulated with the Agenda)

Updated. Circulation file not returned SIDs issue deferred. Highway issues added after complaint
about Community Hall entrance safety. Puffin Crossing Safety Audit previously circulated to
members

6. Public Speaking Time

No public present

7. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

Absent – no reports

(b) Cllr A Walker (NCC)

Report on re-election and electoral make up of NCC. Despite the reduction in HMG Grant and
investment interest NCC are committed to continue with services but support from CR cannot
continue year on year

8. Planning

(a) Applications Received

S/2009/0415/P Two storey rear extension. 29 Oxfield Park Drive

* No observations

S/2009/0434/P Single storey rear extension. 97 Deanshanger Road

* No observations

(b) Permission Granted / Refused / Recommendations to Committee

None

(c) Enforcement / Appeals

1 Mounthill Ave – extension previously refused (incongruous to the street scene) being built?

9. Press Notices

None

10. Correspondence (list at meeting)

(a) SNC Director of Community Engagement & Corporate Services

Invitation for the clerk to attend Communications Review @ SNC being carried out by Westminster City Council on Wednesday 2nd June

* Attended (50% travelling costs with CosPC)

*** (b) Connexions Northamptonshire / SNYC**

Poster campaign to reduce road casualties amongst 16 – 25 year olds

* Action > display of posters agreed

(c) HMRC

PC support for Village Halls / Charity Halls – condition re VAT claims

* Noted for file > all claims are lawful (Circulated for info)

(d) SNC Development Implementation Manager

Change in Planning Team Boundaries (Again) due to widening of ‘permitted development’

* Noted for file

(e) SLCC

Health & Safety – Reducing risks day long course

* Cllr Pateman advises OSPC > NFA (Copy to Cllr POateman)

*** (f) Allianz Insurance**

Confirmation of new equipment – Fidelity Increase form for completion

* Clerk/RFO and Chairman to sign

(g) CarillionWSP

Change of address > noted for file

*** (h) WNDC Planning Dept**

Short presentation on the New Design Codes for developments (over 50 dwellings) @ WNDC offices > The Saints, Franklins Gardens, Northampton 6pm on Tuesday/Wednesday 15/16 June

* Discussed (Cllr Walker gave input) > NFA (watching brief by the clerk)

(i) NCC Chief Executive

Response to OSPC 10th March letter (Chairman) re Puffin Crossing installation > for file

* See also Min:5 re new Safety Audit

(j) N/CALC Update

Circulated for info

*** (k) EMRA**

Regional Plan Partial Review: Options Consultation Launch. (Housing, Transport and Climate Change) 14 weeks between 30 June – 6 October 2009. ½ day workshop @ Northampton 17th July 10 – 1pm

* Discussed > NFA - awaits Review Consultation

(l) NCC Emergency Planning Officer

Reception Centre Checklist 2009 > completed by the clerk

*** (m) E.ON**

New Business Plan 19 Sep 2009 - 18 Sep 2010

* Fixed price contract to be agreed > clerk to negotiate better rate if available

(n) SNC Environmental Commercial Manager

Temporary Event Licences (TENS) for Licensable Events. Notice NA for MH > for file.

(o) CarillionWSP Design Engineer

Notice of A5 Potterspurty Pedestrian Crossing Improvements commenced 1st > 23rd June

* For Info

Cllr Walker gave apologies and left the meeting

11. Finance

(a) The Council to approve End of Year budgetary control (with Agenda)

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£70.45
Business Call a/c:	£20,631.02
Earmarked Reserves:	£12,285.84 (includes MH income)
Available Capital =	£8,415.63

Proposed by Cllr Whittaker seconded Cllr Pateman and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001617	Clerks Stipend:	£637.26
001618	Petty Cash:	£38.12
001619	HMRC:	£200.24 (I/Tax + Employer NIC)
001620	Cleaner:	£85.00 (MH / RG litter pick)
001621	ACS:	£10.00 (MH Windows inside and out)
001622	NJ Blackwell:	£569.94 (Mowing / maintenance)
001623	AH Contracts:	£99.45 (Dog Bins etc.)
001624	Canon UK:	£34.14 (Copy costs)
001625	JD Mulligan:	£45.00 (MH Gas Safety Check)
001626	Anglian Water:	£26.32 (MH Water rates)
001627	Mh-p:	£120.75 (Website maintenance)

(d) To Approve cost of Neighbourhood Watch Signs

Cost Variance £6.55 / £14.75 per sign. Installation costs @ approx £23 per unit

Nordis (NCC) approved Police supplier. Cold Calling signs also discussed > NFA

RESOLVED Cost approved (clerk to seek best value) Additional signs at gateway entrances into OS from public RoW agreed

12. Street Lighting

No reports

13. Highways

(a) Watling Street SSTC E-mail re NCC –v- MKC re 30mph resiting + NCC appear to have taken a different view to OSPC about HGV traffic > NCC response sought - awaits

(b) Complaints of rat running through Deanshanger Road ‘No entry’ signs / A422 and excess speed danger at Community Hall entrance (Play group / Tumble Tots and hirings etc.)

> Outstanding Items. Cllr Pateman spoke on last Police SCT re subject and Policing Pledge

(c) NCC / MGWSP Highways have agreed road marking renewal and new London Road footway from Swan PH > Wharf Lane

(d) Overgrown hedge Towcester Road / Mounthill Ave > clerk to deal

(c) RS11 rear of Saab Garage footpath blocked by fallen tree > NCC / Landowner deals

14. Councillor Questions and Items for Next Agenda

(a) To fill Casual Vacancy – notice requesting CV posted

(b) To agree location/investment of Commuted Sums

15. Date of Next Meetings

Tuesday 14th July 2009 commencing at 7.30pm

With no other business the meeting closed at 8.35pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 14th July 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mrs B Bucknell, Mr B Clayton, Mr P Philbrick, Mr G Rogers, Mrs P Stevenson, & Dr L Ward

Also present were Mr D Everett (Clerk) - No members of the public

1. Apologies for Absence

Cllrs Mr D MacDonald (Holiday), Mrs S Tomlinson (Work commitment) Mr R Whittaker (unwell) Mrs L Mobaraki (SNC)(Sudden Family Illness) & Mr A Walker (NCC)(School Governors Meet)

Note: The Chairman advised that if aspiring for Quality Council Status, absenteeism without apologies should be noted > unanimously carried

2. Casual Vacancy to be filled by Co-option

3. Declaration of Acceptance

No applicants > display Casual Vacancy on other nb's and shop

4. Members Declaration of Interest (for items on the Agenda)

Cllr Ward non prejudicial interest on S/2009/0574/LB & 0575/P. Applicant is an acquaintance

5. To Sign and Approve Minutes of the Meeting dated 9th June 2009

Minutes of the meeting held 9th June 2009 were approved and signed as a correct record

6. Matters Arising from the Minutes (for information only)

(a) E.ON New Memorial Hall Business Plan Minute 10(m)

Noted from 19/9 new rates negotiated SC £28.80 pq > £20.21 : Unit price 10.51p per kWh > 7.89p

(b) Complaint to NCC/Police Minute 13(b)

NCC response (see Min:12 (d)) via Area Manager > request for E-mail details of proposals including narrowing of the junction / Police response (see Min:12(j)) Local Police CST visited the clerk + E-mail formal response

Note: N/R yet from NCC re conflicting reports MKC -v- NCC re River Bridge crossing

(c) Highway Issues Minute 13(d) & (e)

Overgrown hedge Towcester Road / Mounthill Ave cut back by owners & RS11 rear of Saab
Garage fallen tree removed by land owner

(d) Passenham Gravel Liaison Meeting

Held 7th July on site – main topic was issue of reinstatement (infill material lacking could delay completion by 2 – 3 years > Original small lakes advanced for support)

* Discussed – Chairman spoke on the item and the consensus at that meeting as inert fill was in short supply. It was agreed to canvas Passenham residents before writing in support CEMEX / MKC

7. Outstanding Activities (circulated with the Agenda)

Updated. PAP meeting dates for September (Former VC commitment?) - Village Gateway proposal added to Highway issues - Passenham NB deferred awaiting CEMEX? – SIDs Proposed Cllr Ward seconded Cllr Rogers and RESOLVED that 2 x SIDs be purchased

8. Public Speaking Time

Meeting closed for this item – no public present

9. District & County Councillor Reports

(a) **Cllr Mobaraki (SNC)**

(b) **Cllr A Walker (NCC)**

Apologies – no reports

10. Planning

(a) **Applications Received**

S/2009/0614/P Change of use from agricultural land to car park, including the laying of hard surface (Retrospective) Land opposite Mill Cottage, Passenham Lane, Passenham

* Proper application now received albeit Retrospective - No further comments

S/2009/0574/LB Change of use, removal of lean-to garage and extension of outbuilding/garage to ancillary accommodation and garage: including sub division of outbuilding to create kitchen and toilet. 15 London Road

* Whilst PPG15 applies. It is assumed that it is ancillary accommodation to the LB and the consensus therefore is that there is no objection

S/2009/0575/P Renovation and extension of detached garage/outbuilding. 15 London Road

* Subject to the LB consent we have no further comments

(b) **Permission Granted / Refused / Recommendations to Committee**

Withdrawn Relax condition to convert and part extend garage 9 Wheelwrights Way

Permit – Two storey rear extension 29 Oxfield Park Drive

Permit Single storey extension rear of 97 Deanshanger Road

(c) **Enforcement / Appeals**

1 Mounthill Ave – extension previously refused (incongruous to the street scene) being built on the original single storey application > Noted

11. Press Notices

None

12. Correspondence (list at meeting)

* (a) **NCC Highway Reps Volunteers Coordinator**

Outgoing Coordinator instruction to new Representative Scheme – Questionnaire and request for regular VH Hall venue - Further letter requesting details of Highway Rep / Tree Warden / Parish Path Warden > by the clerk

* (b) **CPRE**

Subscription renewal @ £29 unanimously approved

* (c) **NCC Design Technician**

Proposals (as agreed) for siting the Puffin Crossing Towcester Road and the removal of speed table of Mounthill Ave at the junction – any adverse comments before 25th July > Plan for nb

* (d) **NCC Chief Executive**

2 replies to letter of complaint re non-compliance of Highway Regulations (copied to Police)
Read > See Min:6(b)

(e) Aylesbury Vale DC

Proposed submission Core Strategy as consultee > noted for file

(f) NCC Highways Performance Improvement Officer

Top 10 Local Priorities > circulated for info and file

*** (g) Arnold Thomson Solicitors**

Firs Farm Transfer of Open Space – covering letter read > further signatories required due to change in LR format (Bloor's had delayed signature despite Commuted Sum transfer)

* Cllr Whittaker and clerk to sign

(h) Central Networks

Error found on Unmetered Supply costs > confirmation that E.ON have been notified

* Awaits amended billing or rebate

(i) SNC Finance

Rate bills for Memorial Hall and Football Ground > Zero rating confirmed > for file

*** (j) Northants Police T/Chief Constable**

Letter of complaint acknowledged fully report later > See Min:6(b))

*** (k) West Northamptonshire Joint Planning Unit**

Emergent Core Strategy consultation from 16 July - 27 August

* Circulated for info and comment next meeting

*** (l) N/CALC**

Notification of AGM Wednesday 14th October Moulton Village Hall – Nomination and Qs

* Cllr Whittaker nomination for County Committee and attendees

*** (m) NCC Highway Adoption Technician**

Cedar Close development request for adoption approval > PL certificates (2 x PLs) requested now received and

(n) Highways Agency

Area 8 loses north of OSRAB to reorganised Area 7 > noted for file

(o) MKC

New Consult password > noted for file

(p) Rural Services Network

Impact of the recession on rural housing – A report later > noted for file

(q) NCC Waste Campaign Officer

'Give or Take Days' guide for community recycling – swap etc.> for next newsletter

*** (r) East Midlands Regional Assembly**

Regional Plan Partial Review: Options Consultation > response by 6 October

* CDR circulated for comments next meeting (Circulation file to be returned for August meeting)

13. Finance

(a) The Council to approve Running Balance budgetary control (with Agenda)

* **RESOLVED** to approve by unanimous decision.

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£74.23
Business Call a/c:	£21,594.76
Earmarked Reserves:	£13,877.02 (includes MH income)
Available Capital =	£7,791.97

Proposed by Cllr Clayton seconded Cllr Rogers and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001628	Clerks Stipend:	£637.26
001629	Petty Cash:	£34.63
001630	HMRC:	£200.24 (I/Tax + Employer NIC)
001631	Cleaner:	£85.00 (MH / RG litter pick)
001632	ACS:	£10.00 (MH Windows inside and out)
001633	NJ Blackwell:	£636.18 (Mowing/maintenance)
001634	British Gas:	£103.19 (MH Gas)
001635	LexisNexis:	£59.05 (Latest Edition LGA 50% CosPC)
001636	Allianz Insurance Plc:	£220.95 (Fidelity Increase cover)
001637	Green Thumbs:	£968.00 (Playing Field Maintenance)
001638	Aylesbury Mains Ltd:	£80.69 (Repairs PLs 5 Dickens Dr & 9 Deanshanger Rd)
001639	CPRE:	£29.00 (Annual Subs Min:12(b))
001640	Canon UK:	£175.71 (Equipment Hire)
001641	AH Contracts:	£134.69 (Dog Bin Contract)

(d) To Approve Investment of Commuted Sums

Deferred to the end of the meeting

14. Street Lighting

- (a) PL 1 Hawkwell Estate ooo

15. Highways

- (a) On going issue of subsidence raised by OSPC London Road near Oxfield Park Drive and complaint from adjacent properties appears to have achieved results as area marked for repair
- (b) Cllr Bucknell (PPW) Footpath report submitted for file > NCC and circulated for info
- (c) Resident complaint via E-mail re uncut verges in Chapmans Drive > on contract
- (d) Chapmans Drive Cul-de-sac sets still missing and loose
- (e) Falcon Drive > SNC request to enforce again > OSPC maintenance option for next meeting

16. Councillor Questions and Items for Next Agenda

- (a) Complaint of unauthorised quad bike access to POS & footpaths via fence damage (28 Oxfield Park) > The clerk spoke on advise - action TBA
- (b) Request from Cllr Tomlinson for 'The Parish Councillors Guide' > how many more copies (+ 1 for ANOTHER)
- (c) Disposal of Pool Tables > Primary School again

17. Date of Next Meetings

Tuesday 11th August 2009 commencing at 7.30pm

EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

13(d) To Approve Investment of Commuted Sums

Discussed > deferred to next meeting

With no other business the meeting closed at 8.55pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 11th August 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mrs B Bucknell, Mr D MacDonald, Mr A Pateman, Mr P Philbrick, Mr G Rogers & Mrs S Tomlinson

Also present were Mr D Everett (Clerk), Cllr Mr A Walker (NCC) and 0 members of public

1. Apologies for Absence

Cllr Mrs P Stevenson & Dr L Ward (away), Mr B Clayton (delayed in London) & Cllr Mrs L Mobaraki (SNC) Who will be absent until November? (discussed)

2. Casual Vacancy to be filled by Co-option

3. Declaration of Acceptance

One applicant > Mr P Rezon apologies for absence (holiday) CV awaits (further notices)

4. Members Declaration of Interest (for items on the Agenda)

None

5. To Sign and Approve Minutes of the Meeting dated 14th July 2009

Minutes of the meeting held 14th July 2009 were approved and signed as a correct record

6. Matters Arising from the Minutes (for information only)

(a) Deanshanger Road complaint to NCC/Police

Minute 6(b)

NCC response with proposals including narrowing of the junction > further meeting 14th Aug @ 10am Cllrs Whittaker, Pateman, Philbrick and Rogers + clerk

Local police response previously reported awaiting formal policy document re speed enforcement

Note: N/R from NCC (conflicting reports MKC-v-NCC re River crossing) > 14th Aug Meeting

(b) Passenham Gravel Liaison Meeting

Minute 6(d)

Site Meeting held 4th August – result of canvas of Passenham residents + CEMEX position deferred Allotment land and nb > Min:7

(c) East Midlands Regional Assembly Minute 12(r)

Regional Plan Partial Review: Options Consultation > response by 6 October

* CDR circulated for comments (Circulation file to be returned for Sept meeting)

(d) Falcon Drive

Minute 15(e)

Result of site meeting SNC Enforcement > OSPC maintenance option deferred (HSE Issues?)

(e) Disposal of Pool Tables

Minute 16(c)

Primary School says no again > E-bay?

7. Outstanding Activities (circulated with the Agenda)

Discussed and amended. 2 SIDs to be purchased / Allotment applicants to a meeting > tba

8. Public Speaking Time

Meeting closed for this item – no public present

9. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

Apologies – E-Mail duplicating action reported at 10(c) July also noted!

(b) Cllr A Walker (NCC)

Spoke on his promotion to Champion of Scrutiny and his role. Cabinet Ex Officio. Housing growth targets and the infrastructure required. County budget was fluid? Also spoke on WNDP and SNC Interim Housing Policy and approval finally for Deanshanger BG extension

* Reminded of promise of SID funding

10. Planning

(a) Applications Received

(b) Permission Granted / Refused / Recommendations to Committee

None

(c) Enforcement / Appeals

Land off Deanshanger Road (34 dwellings (PO)) decision delayed – after 23 August?

(Newsletter as soon as decision is received)

11. Press Notices

None

12. Correspondence (list at meeting)

*** (a) BDO Stoy Hayward LLB**

Completion of 2008/9 Audit > notice posted – issues raised level of Fidelity Guarantee and s137 (already advised) (N/ACRE now s143 & FG level now increased after Latest Commuted Sums)

RESOLVED to adopt completion of Audit Year Ending 31 March 2009

*** (b) MK Community Transport**

Trial of New HealthConnect service. Pick-ups available in villages around the MK area on the wrong side of the boundary (such as Old Stratford) @ single door-to-door fee of £5

* Action (next newsletter September) / Shop window and nb

(c) SNC Housing Options Manager

Housing 4U Newsletter circulated for info

(d) NCC Pocket Parks

Newsletter circulated for info and new officer details noted for file

*** (e) Stony Stratford resident**

Letter re gravel extraction and change of restoration policy

* Matter for MKC / discussed > action agreed

*** (f) CPRE Northamptonshire**

Help requested on local interests which affect 'Old Stratford' and surrounding area > circulated

Also noted - fund raising Stanwick Lakes, Rockingham Forest 11 Sept 6.45 for 7.30pm > NFA

*** (g) West Northamptonshire Joint Planning Unit**

West Northants Joint Core Strategy – Emergent JCS Consultation 31st July – 11th September 2009

This will shape the area for the next 20 years and beyond.

Exhibition dates SNC 12-14th August & Towcester TH 24-26th August

* Poster > nb. Details circulated Chair & V/Chair + clerk to attend after NCC site meeting 12th

(h) Northampton BC

Emerging Strategy for Central Area Action Plan > CDR circulated for info

*** (i) SNC Chairman Cllr David Aaronson**

Fund raising ideas in support of his two chosen local charities > NFA

*** (j) NCC Volunteers Coordinator**

Annual Day Conference Highway Reps Wed 9th December 2009 venue tba - depending on numbers

* Cllr Rogers attending (to confirm next meeting)

(k) Aylesbury Vale

Core Strategy submission LDF > peripheral to South Northants and West Northamptonshire Area > circulated for info

(l) SNC Finance Division

Memorial Hall & Football Ground Non Domestic Rates – full discretionary Charitable Relief claimed for both = £0.00 > File

(m) N/CALC Update

Circulated for info

*** (n) SNC Major Projects – Towcester Vale**

Presentation on Strategic Policy Matters Monday 10th August attended by Cllrs Whittaker, Pateman and the clerk

* Response agreed

13. Finance

(a) The Council to approve Running Balance budgetary control (with Agenda)

* **RESOLVED** to approve by unanimous decision.

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£74.64
Business Call a/c:	£19,114.93
Earmarked Reserves:	£14,593.74 (includes MH income)
Available Capital	= £4,595.83

Note: Overpayment of Tax/NIC = £119.34 (Overpaid Tax = £97.19 > clerk)

Proposed by Cllr Whittaker seconded Cllr Rogers and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001642	Clerks Stipend:	£637.26
001643	Petty Cash:	£149.69 (Incl: MH Supplies + office BT repairs 50% Cos)
001644	HMRC:	£200.24 (I/Tax + Employer NIC)
001645	Cleaner:	£85.00 (MH / RG litter pick)
001646	AH Contracts:	£168.36 (Dog Bin contract)
001647	NJ Blackwell:	£1,224.64 (Mowing/maintenance)
001648	E.ON:	£89.50 (MH Electric)
001649	Shaw & Sons Ltd:	£58.00 (Cllrs Guide x 4)
001650	ACS:	£10.00 (MH Windows inside and out)
001651	Aylesbury Mains Ltd:	£43.93 (Repairs PL1 Hawkwell)
001652	E.ON:	£692.04 (PL Energy)
001653	N/Pagnell Construction:	£4,408.64 (MH part floor refurbishment & stage removal)
001654	Clerks Tax overpayment:	£97.19 (2008/9 Min:13(b))

(d) To Approve Investment of Commuted Sums

Deferred to the end of the meeting

14. Street Lighting

(a) Road hump sign o/s 15 Dickens drive ooo

(b) PL13 Willow Grove cowl missing

15. Highways

(a) Subsidence London Road near Oxfield Park Drive repaired (surrounds only) > to monitor

(b) Chapmans Drive Cul-de-sac sets missing/loose > awaits site visit with MGWSP Manager

(c) Mounthill Ave road closure 28th Sept > 2nd November off peak only (Puffin Xing) > nb

(d) Clerk had complained to HA new Area7 state of OS RAB > mown (A508 ATS still out)

(e) O/s 10 Dickens Drive overgrown hedge > clerk requested to deal

(f) Neighbourhood Watch signs > ordered awaits supply

16. Councillor Questions and Items for Next Agenda

(a) Memorial Hall floor > quotes required for remainder to be sanded and stained

(b) Deanshanger Road / Community Hall incidents after advice of 'rave'. Police E-mail read and other response > Community Safety (Cllr Pateman deals)

* Continuing nuisance for residents > Action report next meeting

17. Date of Next Meetings

Tuesday 8th September 2009 commencing at 7.30pm

EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

13(d) To Approve Investment of Commuted Sums

RESOLVED Clerk/RFO delegated > Barclays (preferred bank) and seek security investment

With no other business the meeting closed at 9.17pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 8th September 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mr B Clayton, Mr D MacDonald, Mr A Pateman, Mr P Philbrick, Mr G Rogers & Mrs P Stevenson: Also present was Mr D Everett (Clerk). No public

1. Apologies for Absence

Cllr Mrs S Tomlinson (School Governors meeting), Mrs B Bucknell & Dr L Ward (by way of resignation – notice posted)(PPW?). Cllrs Mrs L Mobaraki (SNC) (advised absence) & Mr A Walker (NCC) (away)

2. Casual Vacancy to be filled by Co-option

3. Declaration of Acceptance

Deferred

4. Members Declaration of Interest (for items on the Agenda)

None

5. To Sign and Approve Minutes of the Meeting dated 11th August 2009

Minutes of the meeting held 11th August 2009 were approved and signed as a correct record

6. Matters Arising from the Minutes (for information only)

(a) Deanshanger Road Safety Issues site meeting Minute 6(a)

Meeting 14th Aug attended by Cllrs Pateman, Rogers, Philbrick and the clerk. Proposals outlined for next financial year – Plan awaits

(b) CEMEX consultation Minute 6(b)

CEMEX position on Allotment land and nb donation - no reply repeated Qs > Outstanding Issues

(c) East Midlands Regional Assembly Minute 6(c)

Options Consultation > response by 6 October

* Response submitted highlighting the affect on OS RAB

(d) Falcon Drive Minute 6(d)

SNC Enforcement > Developers are maintaining – await s106 meeting to finalise?

(e) West Northants Joint Core Strategy – Emergent Consultation Minute 12(g)

Cllrs Whittaker, Pateman and the clerk attended exhibition > Response detailing previous comments agreed, outlining the lack of infrastructure outside expansion areas affecting OS Outside both EM/MK expansion areas

(f) SNC Major Projects / Strategic Planner Minute 12(n)

SNC Major Projects – Towcester Vale - Presentation on Strategic Policy Matters Monday 10th August attended by Cllrs Whittaker, Pateman and the clerk

* Response agreed especially the affect on the OS RAB (Separate report to SNC Transport Officer Prior to his meeting with MKC counterpart

(g) Deanshanger Road / Community Hall incidents Minute 16(b)

* Report by Cllr Pateman after latest Community Safety Meeting

7. Outstanding Activities (circulated with the Agenda)

2 SIDs delivered this day / Allotment applicants to a meeting > tba after POS site meeting
Memorial Hall floor > quotes received Resident –v- NP Construction agreed
Surgeries E-mail from N/CALC requesting details > advised on positive OSPC result
With resignation where are we with PAP? > Chairman deals

8. Public Speaking Time

Meeting closed for this item

9. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

Absence notified – no reports

(b) Cllr A Walker (NCC)

No reports

10. Planning

(a) Applications Received

S/2009/0790/FUL Detached House land rear of 44 Towcester Road

* No objection to development although the scale and design of the proposal appears to be an overdevelopment of a limited space with an issue of overlooking. In addition, there is a boundary Party wall issue and maintenance (eaves overhanging boundary), No Bin store provision. Parking criteria not met and the existing permitted garage entrance Cedar Close extends onto highway land

S/2009/0794/FUL Conversion of existing garage/store to granny annex. 15 Wharf Lane

* No objection in principle providing adequate off road car parking space is available and the boundary issues are not compromised. The annex should also be restricted to the main dwellings ancillary use only

S/2009/0800/FUL Single storey extension to side and rear and the conversion of existing garage to habitable room. 9 Wheelrights Way.

* The scale of the proposal is questioned which appears to impact on the neighbouring boundary. The plans were also somewhat misleading

INTERIM

S/2009/0815/FUL Re-building of former outbuildings for business use (Use class B1) and storage /distribution (Use class B8)(Retrospective). Knotwood Farm, Towcester Road

* No observations

(b) Permission Granted / Refused / Recommendations to Committee

Permit – Two storey rear extension at 29 Oxfield Park Drive

(c) Enforcement / Appeals

Land off Deanshanger Road (34 dwellings (PO)) decision further delayed

11. Press Notices

None

12. Correspondence (list at meeting)

*** (a) SNVB**

Rural Reach at the Racecourse 2 - Volunteer organisations workshops Friday 25th Sept 10 – 4pm

* Attendees (include grant apps) by 14th Sept > NFA

*** (b) SLCC**

Playground safety courses – clerk to advise on current procedure > NFA

*** (c) SLCC**

Project Management Course Monday 28th September 10 – 4pm @ Harben House Hotel, Newport Pagnell (£95 open to Clerks, Chairman & Cllrs - application form) > NFA

(d) SETON

Advising on changes to HSE Health & Safety Law Poster > Cllr Pateman - NFA needed until 2012

(e) CarillionWSP

A5 Trunk Road: Carriageway Concrete Overlay

* Report for Website – copied to members > newsletter

*** (f) SN Homes**

Recruitment of an Independent Board Member required > details circulated + nb (2 weeks)

(g) NCC Transport & Highways

Contract Renewal – Bus Service 14 (earlier and later services covering MK workers leaves OS @ 0733 and Central MK @ 1838 (OS by 1903 Noted) > for file and bus stops time-tables

(h) Northants Police

Info on distraction burglaries > Neighbourhood Watch and Newsletter report – circulated for info

*** (i) Northants 50+ Network**

Getting involved register > circulated

(j) NCC Chief Planning Officer

Passenham, Local Liaison Group > last meetings minutes circulated for info

*** (k) Marcus Young Landscapes Ltd**

Assistance requested re parish dog bins > respond despite existing contract

13. Finance

(a) The Council to approve Running Balance budgetary control (with Agenda)

* **RESOLVED** to approve by unanimous decision.

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£43.28
Business Call a/c:	£12,429.38 (Includes VAT repayment & OSCH donation))
Earmarked Reserves:	£10,659.90 (includes MH income)
Available Capital	= £1,812.76 (2nd Precept payment 19 September)

* R&P Book submitted for signature as part of the Internal Audit procedure

Proposed by Cllr Whittaker seconded Cllr Rogers - unanimously carried for approval

(c) The Payment of outstanding accounts listed below

Paid 15th August

001655	Kimbolton Fireworks	£820.80 (Donation less vat received from OSCH)

001656	Clerks Stipend:	£637.26
001657	Petty Cash:	£40.04
001658	HMRC:	£200.24 (I/Tax + Employer NIC)

001659	Cleaner:	£85.00 (MH / RG litter pick)
001660	AH Contracts:	£134.69 (Dog Bin contract)
001661	NJ Blackwell:	£647.28 (Mowing/maintenance)
001662	ACS:	£10.00 (MH Windows)
001663	Aylesbury Mains Ltd:	£110.65 (Repairs PL11 & 13 Willow Grove)
001664	K Peach	£70.44 (SKB Ramp emergency repairs)
001665	Anglian Water:	£31.10 (MH Water rates)
001666	Mh-p:	£34.50 (Website maintenance)
001667	Canon UK Ltd:	£35.29 (Copy costs)
001668	Chubb Fire Ltd:	£65.72 (Annual Safety Check)

(d) To Approve Investment of Commuted Sums

Deferred to the end of the meeting

14. Street Lighting

- (a) PL8 Mounthill Ave (igniter)

15. Highways

- (a) **Cllr Rogers 9 Dec ? NCC Volunteers Coordinator**

Annual Day Conference Highway Reps Wed 9th December 2009 venue tba - depending on numbers

* Cllr Rogers attending with the clerk

- (b) Passenham Lane – tipping field entrance near dog leg bend

- (c) Mounthill Ave – near patching o/s 13 – 15 road surface breaking up

- (d) Blackhorse Field entrance dangerous remains of fence repair

16. To agree date of AOM 2010

20 April 2010 agreed at 7.30pm

17. Councillor Questions and Items for Next Agenda

- (a) Resident (Mrs Edith Knibbs 32 Towcester Road) as previously reported is 100 on 16 Sept S136 (flowers previously agreed)(Discussed and approved > the clerk to deal on behalf of OS

- (b) N/CALC Training – Engagement with Communities 16th Sep @ Raunds 7-9pm > NFA

17. Date of Next Meetings

Tuesday 13th October 2009 commencing at 7.30pm

EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

13(d) To Approve Investment of Commuted Sums

Previously **RESOLVED** that Clerk/RFO dealt > Commuted Sums account closed invested in Lloyds TSB Fixed Term Deposit a/c (£421.59 remaining > Business Reserve a/c as from 10/9)

With no other business the meeting closed at 8.58pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 13th October 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mr I Baxter (from Min:3), Mr D MacDonald, Mr A Pateman, Mr P Philbrick, Mr G Rogers & Mrs P Stevenson. Also present was Mr D Everett (Clerk) and 3 members of the public.

1. Apologies for Absence

Cllrs Mr B Clayton (Trade Exhibition), Mrs S Tomlinson (work commitments), Mrs P Stevenson (would be late) & Mrs L Mobaraki (SNC) (advised absence)

2. Casual Vacancy to be filled by Co-option

CVs from Ian Baxter and Ken Jelley circulated for info and both were co-opted and welcomed onto the Parish Council

3. Declaration of Acceptance

Cllr Baxter signed the Declaration of Acceptance. Cllr Jelley who was on holiday to sign before the next meeting

4. Members Declaration of Interest (for items on the Agenda)

Cllr MacDonald on Minute 11(d) as a resident visually affected
Cllr Whitaker on S/2009/0941/FUL as an immediate neighbour

5. To Sign and Approve Minutes of the Meeting dated 8th September 2009

Minutes of the meeting held 8th September 2009 were approved and signed as a correct record

6. Matters Arising from the Minutes (for information only)

(a) Falcon Drive Minute 6(d)

SNC Enforcement > Developers view that A5 bund fencing forms part of the POS agreement – awaits s106 copy > Solicitors

(b) Marcus Young Landscapes Ltd Minute 12(k)

Contract details and costing received

* Deferred to Min:14(d)

(c) West Northamptonshire JPU Minute 6(e)

Receipt of response to Emergent Core Strategy

Note: A request made by SNC Chairman (Deanshanger Dist Cllr) for indication of response and area of concentration. Response read

(d) Oxfield Park Drive Highway adoption Outstanding

Street Lighting Scheme now acceptable after all test certificates received. A frank exchange of views with TDS (for Bloors) about their adoption by OSPC - NOT until NCC adopt Highway

(e) New Bus Stop Deanshanger Road Outstanding

NCC reminded of agreed Bus Stop request for Deanshanger Road near The Meadows

7. Outstanding Activities (circulated with the Agenda)

Discussed and updated + Issue of position of PAP after Cllr resignation

8. Allotment Gardens – to gauge support for Oxfield Park location

Despite the poor attendance ‘the way forward’ was agreed > deferred to next meeting for estimate for water supply, enclosure and preparation costs and autumn newsletter

9. Public Speaking Time

Meeting closed for this item

10. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

Absence notified – no reports

(b) Cllr A Walker (NCC)

Absent – no reports (already thanked for Ward Member contribution > SIDs)

11. Planning

(a) Applications Received

S/2009/0815/FUL re-building former outbuildings for business use (Use Class B1) and Storage/distribution (Use Class B8)(Retrospective). Knotwood Farm, Towcester Road

* No observations confirmed (Interim response last meeting)

S/2009/0927/LBC Demolition of lean-to extension attached to outbuilding. Repair of roof structure
15 London Road

* Curtilage LB in need of attention and revised application is to preserve the building and is supported

S/2009/0936/FUL Rear single storey and first floor extension 91 Deanshanger Road

* No objection (liaison between neighbours is to be commended)

S/2009/0937/FUL Rear ground floor extension and side attached to garage. 93 Deanshanger Road

* No objection (liaison between neighbours is to be commended)

Interim

S/2009/0941/FUL Horse Walker in the Garden The Dovecote, Passenham

* **OBJECTION** The application should be refused for the following reasons: The location is within the curtilage of a LB. The Location adjacent to neighbouring property is inappropriate and visually intrusive causing a loss of amenity. There is no Environmental Impact study

(b) Permission Granted / Refused / Recommendations to Committee

Permit – 9 Wheelwrights Way single storey extensions to side & rear of existing garage to habitable room

Permit (Subject to Legal Agreement) – Land opp Mill Cottages, Passenham (retrospective) for change of use from agricultural land to carpark

(c) Enforcement / Appeals

Land off Deanshanger Road (34 dwellings (PO)) Appeal successful Decision circulated

* Detailed planning application awaits

(d) To consider action if any after Appeal for Outline development land east of Deanshanger Road (off The Meadows) is allowed

* Discussed at length especially the omission to consider the schools position > clerk to write to both Tim Boswell MP and prospective SNC Candidate Andrea Leadsome

12. Press Notices

None

13. Correspondence (list at meeting)

* (a) NCC Transport & Highways

Consultation on Proposed NCC Permit Scheme for Public Utilities (Traffic Management Permit Scheme (England) Regs 2007 any response by 31 December 2009

* Cllr MacDonald spoke on the item > NFA agreed

(b) NCC Fair Trading Officer

Free Electric Blanket Test – 26th to 30th October. No time for Newsletter > nb

(c) SNC / Northamptonshire Licensing Unit

Consultation 3 year review of Gaming Act 2005 > circulated for info only

* (d) Passenham PCC (St Guthlac's)

Letter from Rector for permission to plant Magnolia Tree (with plaque) in memory of George Hall and comments on condition of some of the trees in the 'closed' churchyard and OSPC responsibility

* (SNC Arboreal Officer requested to advise plus planting) > deferred for SNC report agreed

(e) NCC Programme Manager Adult Learning – Cultural Services

Informal Adult Learning Project > Community Hall / Memorial Hall activities advised

(f) WNDC Interim Planning and Development Officer

Sustainability Manual > details circulated for info

* (g) Deanshanger Day Centre

Formal request for Annual Donation and on Day Centres Finances (list of OS residents attending)

* S136 Donation approved to next agenda (letter to advise that previous increase was for 11 members - now only 5 but level to be maintained (to be reviewed at next budget consideration)

(h) CPRE Northamptonshire

CPRE Response to Min:6(c) and the complaint that it pre-empts EM Regional Plan Options consultation and time scale (OS is outside the area of expansion but have commented on the effect on planning growth and the road network affects on OS + Various invitations / E-mails > circulated

(i) Information Commissioners Office (ICO)

Details of DD renewal (no fee change) > accounts noted - for file

* (j) Northants Police (Special Recruitment Administrator)

Special Constables – Recruitment drive > for next newsletter

14. Finance

(a) The Council to approve Running Balance budgetary control (with Agenda)

* **RESOLVED** to approve by unanimous decision.

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£52.15
Business Call a/c:	£29,293.02 (Incl VAT / 2/2 Precept & NCC Grant)
Earmarked Reserves:	£10,998.48 (includes MH income)
Available Capital	= £18,356.69

Note: Clerk agreed to amend circulated Balance and resend (as totals were different)

Proposed by Cllr Pateman seconded Cllr Whittaker - unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001669	Cancelled (Debit by Lloyds)	
001670	Clerks Stipend:	£637.26
001671	Petty Cash:	£94.04 (Incl sundries (SIDs /100yo presentation)
001672	HMRC:	£200.24 (I/Tax + Employer NIC)
001673	Cleaner:	£85.00 (MH / RG litter pick)
001674	AH Contracts:	£134.69 (Dog Bin contract)
001675	NJ Blackwell:	£1,253.79 (Mowing/maintenance)
001676	ACS:	£10.00 (MH Windows)
001677	Aylesbury Mains Ltd:	£125.97 (Repairs PL15 DR & 8 Willow Grove)
001678	NCC/ Nordis:	£271.69 (15 x NW signs)
001679	Mh-p:	£34.50 (Website fees)
001680	BDO Stoy Hayward:	£460.00 (Annual Audit fees)
001681	British Gas:	£12.99 (MH Gas)
001682	RBL:	£66.50 (Wreath and s136 donation as agreed)
001683	Viking Direct:	£115.17 (Office supplies incl paper)
001684	R Whittaker:	£35.20 (Mileage NCALC committee meeting)
001685	Westcotec Ltd:	£6,037.50 (SIDs x 2)
001686	E.ON:	£702.04 (PL energy)

(d) To consider Dog Bin Fixed Term Contract to 31st March 2012

Risk Assessment, Method Statement re Proper Practice (storage and disposal) and IS EAC certificates requested (6(b)). MYL -v- AH contract period / match funding 31 Mar 2012 sought
* Deferred to next meeting

15. Street Lighting

- (a) PL8 Mounthill Ave (igniter?) still faulty
- (b) PL24 Oxfield loose lens > Bloors (TDS)

16. Highways

- (a) Blackhorse Field entrance dangerous remains of fence repair – complainant seen and advised – danger dealt with
- (b) 3 Resident complaints Dickens Drive about overgrown vegetation dealt with by the clerk
- (c) OS PPW Footpath Report > for file and circulation (thanks to Mrs Bucknell re report)
- (d) Rivercrest Road ponding remains > new gulley?
- (e) Mounthill Ave subsidence/ponding remains > MGWSP Steward

17. Councillor Questions and Items for Next Agenda

- (a) OSPC Wreath Laying Service 11am Memorial Hall 8th November

18. Date of Next Meetings

Tuesday 10th November 2009 commencing at 7.30pm

With no other business the meeting closed at 9.25pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 10th November 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mr I Baxter, Mr D MacDonald, Mr A Pateman, Mr G Rogers & Mrs P Stevenson

Also present was Mr D Everett (Clerk), Cllrs Mrs L Mobaraki (SNC), Mr A Walker (NCC) and 6 members of the public.

1. Apologies for Absence

Cllrs Mr B Clayton (delayed London), Mr P Philbrick & Mrs S Tomlinson (prior commitment) & Mr K Jelley (Family illness > Wales)

2. Casual Vacancy to be filled by Co-option

3. Declaration of Acceptance

No applicant

4. Members Declaration of Interest (for items on the Agenda)

Cllr Stevenson as a resident Min:8

5. To Sign and Approve Minutes of the Meeting dated 13th October 2009

Minutes of the meeting held 13th October 2009 were approved and signed as a correct record (Subject to the removal of Cllr Walkers name as attending – add apologies re Kingsbrook SGM)

6. Matters Arising from the Minutes (for information only)

(a) Oxfield Park Drive Highway adoption by NCC confirmed Minute 6(d)

Street Lighting Scheme now adopted (after 3 lighting faults repaired > Central Networks and Insurers tba

(b) Passenham PCC (St Guthlac's) Minute 13(d)

SNC Arboreal Officer report received (Emergency work on Lime tree agreed – concern on the condition of the cherry tree (into electric wires) awaits quote and Central Network arrangements

7. Outstanding Activities (circulated with the Agenda)

Remove SIDs, Puffin Crossing, amend Passenham nb asap, add London Road traffic issues and Deanshanger Road No Entry complaints (NCC for traffic count of offenders)

8. Allotment Gardens – Plans to be discussed for Oxfield Park location

Oxfield POS maintenance – the clerk had meet Northants Wildlife BCNP regarding Biodiversity Duty of OSPC. Verbal suggestions noted awaits officer report (Contractor put on notice - awaits quotation). Water? & enclosure to be considered along with preparation costs
Set of standard rules drawn up – decision on sheds deferred

9. Public Speaking Time

Meeting closed for this item

10. District & County Councillor Reports

(a) Cllr Mobaraki (SNC)

Spoke on case work and discussed the CA review Passenham –v- development and s106's along with the recent Appeal that appeared to ignore unsustainability

(b) Cllr A Walker (NCC)

OSPC SIDs and Potterspury PCs alleged liaison re hiring? Discussed – Cllr Pateman advised on comments at last Police CS Meeting

11. Planning

(a) Applications Received

S/2009/0941/FUL Horse Walker in the Garden The Dovecote, Passenham

Interim response confirmed – no addition after discussion

* **OBJECTION** The application should be refused for the following reasons: The location is within the curtilage of a LB. The Location adjacent to neighbouring property is inappropriate and visually intrusive causing a loss of amenity. There is no Environmental Impact study

(b) Permission Granted / Refused / Recommendations to Committee

Permit – Detached House rear of 44 Towcester Road

Permitted development – Agricultural building for housing cattle. Furtho Manor Farm

Refused – Re-building of former outbuilding for B1 & B8 uses (retrospectively) Knotwood Farm

(c) Enforcement / Appeals

None

12. Press Notices

None

13. Correspondence (list at meeting)

*** (a) OS Parish Charity**

To agree request for financial assistance (re VAT reclamation – Acoustic maintenance) following permitted and previous agreed procedure (payment less VAT already paid) > Approved

*** (b) Northants Police Authority**

Daventry / SN Safer Stronger Partnership Consultation - Local event Towcester Town Hall 7th Dec 6.30pm (buffet) for 7pm. Attendees by 30th Nov > NFA

*** (c) Northamptonshire ACRE**

Annual subs = £34.00 to be agreed > Approved

(d) SN Bus Co Ltd

The Bus an SNC/Towcester Partnership initiative for young people > circulated for comment

(e) SNC Portfolio Holder – Community Regeneration

State of District's Economy Report > circulated for info

(f) NATS (Terminal Control North)

TCN consultation (second phase) delayed until September 2010 + > noted

(g) NCC Bus & Rail Development

Revised timetables Metro 14 (1833 from MK > OS @1858 noted) > for file

*** (h) N/CALC**

Milestone report (Local Training & Development Programme) + NALC Update > circulated for info, action and implementation

(i) Valuation Office Agency

Memorial Hall revised rating valuation 1 April 2010 (Charitable exemption will be claimed) > NFA

*** (j) NHS Northamptonshire**

NHS Northamptonshire Annual Report > circulated for info and Primary Care Trust feedback event @ Kettering Conference Centre Tuesday 17 Nov 09.30 – 13.30

* Attendees > NFA

(k) Aylesbury Vale DC

Submission of Core Strategy for Examination > circulated for info

(l) NCC Technician (Environment)

Parish Grass Mowing – changes for payment made easier > noted for info

(m) Resident complaint about traffic

Email addressed to SNC / MKC & OSPC > copied to NCC Highways and invite for complainant to attend meeting (most of A5 is HA works) > circulated via email for info.

* Contents noted > clerk to advise complainant

(n) SNC (Acting) Returning Officer

General Election – Staff for Polling Station and Count. Traditional pool of people requires expanding. Cllrs or others interested > Electoral Services on 01327 322128 or by email electoral.services@southnorthants.gov.uk > noticeboards

14. Finance

(a) The Council to approve Running Balance budgetary control (with Agenda)

* **RESOLVED** to approve by unanimous decision.

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£64.07
Business Call a/c:	£23,837.45 (Incl VAT & CH Donation))
Earmarked Reserves:	£11,247.93 (includes MH income)
Available Capital	= £12,653.59

Proposed by Cllr Whittaker seconded Cllr Pateman - unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001687	Clerks Stipend:	£637.26
001688	Petty Cash:	£59.71 (Incl office supplies)
001689.	HMRC:	£200.24 (I/Tax + Employer NIC)
001690	Cleaner:	£85.00 (MH / RG litter pick)
001691	AH Contracts:	£168.36 (Dog Bin contract)
001692	NJ Blackwell:	£577.99 (Mowing/maintenance)
001693	ACS:	£10.00 (MH Windows)
001694	Aylesbury Mains Ltd:	£45.28 (Repairs PL2 Chapmans)
001695	Mh-p:	£34.50 (Website updates)
001696	Canon (UK) Ltd:	£175.71 (Equipment hire)
001697	E.ON:	£63.54 (MH Electric)
001698	K Peach:	£89.30 (Emergency repairs to SKBR and Play equip)
001699	Deanshanger Day Centre:	£750.00 (Annual s136 donation (Min:13(g) Oct))
001700	AWR Pickerskill Ltd:	£3,352.89 (Min:13(a) £2,915.56 < OSPCharity - vat)
001701	N/ACRE:	£34.00 (Annual subs Min:13(c))

(d) To consider further Dog Bin Contracts

* Deferred to the end of the meeting

15. Street Lighting

(a) PLs 2, (3 & 6) Chapmans ooo

(b) PL10 Deanshanger Road ooo

16. Highways

(a) Deanshanger Road issues > HH (NCC) to be invited next meeting resident tba outcome

(b) London Road issues > clerk deals (HH as above next meeting)

(c) Manorfields Road / Rivercrest Road obstruction to reversing Dustcart = kerb damage

(d) A422 litter pick requested (Cllr Mobaraki)

(e) Subsidence Towcester Road off RAB getting worse

17. Councillor Questions and Items for Next Agenda

(a) Finance WP > 16th December @ 7.30pm

18. Date of Next Meetings

Tuesday 8th December 2009 commencing at 7.30pm

EXCLUSION OF PUBLIC AND PRESS

RESOLVED: That, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

14(d) To consider further Dog Bin Contracts

Risk Assessment, Method Statement re Proper Practice (storage and disposal) and IS EAC certificates requested all received or confirmed MYL -v- AH contract period / match funding by existing contractor agreed and preferred by unanimous decision

With no other business the meeting closed at 9pm

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on 8th December 2009 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr R Whittaker (in the chair), Mr I Baxter, Mr B Clayton, Mr K Jelley, Mr D Medadowcroft (Min:2), Mr A Pateman, Mr P Philbrick, Mr G Rogers, Mrs P Stevenson & Mrs S Tomlinson
Also present was Mr D Everett (Clerk) and 2 members of the public.

1. Apologies for Absence

None

2. Casual Vacancy to be filled by Co-option

David Meadowcroft CV circulated. Co-opted by unanimous approval and welcomed onto the PC

3. Declaration of Acceptance

Cllr Meadowcroft signed the Declaration of Acceptance & Finance Declaration

4. Members Declaration of Interest (for items on the Agenda)

Cllr Stevenson personal non prejudicial interest re Minutes 8 & 9 (resident of Oxfield Park Drive)

5. To Sign and Approve Minutes of the Meeting dated 10th November 2009

Minutes of the meeting held 10th November 2009 were approved and signed as a correct record

6. Matters Arising from the Minutes (for information only)

(a) Passenham PCC (St Guthlac's) Minute 6(a)

Agreed work already completed awaits quote on major works (Central Networks standing by)
CA tree policy agreed (PCC approved replacement tree for one cut down)

(b) SN Bus Co Ltd Minute 13(d)

The Bus an SNC/Towcester Partnership initiative for young people > circulated - NFA

(c) Economic Development Strategy 'State of the District's Economy 2009' Minute 13(a)

Previously circulated Questionnaire before 11 Jan

(d) N/CALC Minute 13(h)

Milestone report (Local Training & Development Programme) + NALC Update > circulated for info, action and implementation > training principle agreed

(e) NCC Highways Manager Minute 16(a) & (b)

Deanshanger Road / Other Highway issues > HH apologises but attends January meeting (clerk requested traffic count re 'No Entry' Deanshanger Road /A422 > Jan Meeting

7. Outstanding Activities (circulated with the Agenda)

Discussed no update required. SIDs use and siting discussed - the Chairman proposed a vote of thanks to Cllr Pateman (unanimously endorsed) for his involvement

8. Oxfield Park land management advice (Circulated for consideration)

The clerk / Cllr Pateman meets with contractor re grass cut area 9.30am Friday 11th

* General Purpose WP to consider report > Costing deferred to Finance Meeting

9. Allotment Gardens – Progress the way forward to be agreed

Mow area as Min:8 + AW costing for water? and effective plan of land management > Budget

10. Public Speaking Time

Meeting closed for this item

11. District & County Councillor Reports

(a) **Cllr Mobaraki (SNC)**

(b) **Cllr A Walker (NCC)**

Neither present – no reports

12. Planning

(a) **Applications Received**

S/2006/0116/P (Amendment for Info Only) Revised landscaping Cedar Close after approval for detached dwelling (S/2009/0790/FUL) rear of 44 Towcester Road

* Comment made on poor plan X shrubs on original. New proposals not superimposed > complaint Without s106 or Commuted sums who is responsible for landscaping maintenance

Interim

S/2009/1186/FUL Installation of French doors & balcony to first storey bedroom 24 The Meadows

* No objections

Note: Circulated is a report to the Development Control Committee SNC re ‘Greater Flexibility for Planning Permissions’ > report to be noted

(b) **Decision notices**

LB Consent – Demolition of lean-to extension attached to outbuilding and repair to roof structure 15 London Road

Recommended for Approval – Horse Walker in rear garden The Dovecot, Passenham

SNC Thurs 10/12 > the clerk to attend (Report inconsistencies > SNC)

(c) **Enforcement / Appeals**

NCC have finally enforced the removal of fencing on highway land o/s 25 Deanshanger Road

13. Press Notices

None

14. Correspondence (list at meeting)

* (a) **NCC / MGWSP Environment Technician**

Grass Mowing 2010 s136 to be agreed for signature > **RESOLVED** Clerk to sign agreement

* (b) **NCC Head of Corporate Governance**

Adoption Certificates for London Road Phase 1 & 2 (Oxfield Park Drive) received

* > Budget consideration re PL Insurance and Energy costs

* (c) **Brown & Barden**

Request to quote for grass cutting etc. > current contractors Best Value in 2007 when last reviewed

* Invitation to quote in the New Year

(d) **Rural Services Network**

Further survey questionnaire > completed by the clerk

*** (e) Victims Support**

Appeal for funding > Annual Review April 08 – March 09 circulated for info

* Deferred to Finance meeting

*** (f) CPRE Northamptonshire**

Stop the Drop Campaign (Friday April 9 – Sunday 18 April) > Funding For Parish Litter Wardens?

* Cllr Philbrick to report

(g) E.ON Existing Customers Manager

Updated Terms and Conditions noted – Contract unaffected

*** (h) SNC Leader**

SN Local Strategic Partnership Workshop 10th December (10-3pm @ Seawell Valley, Towcester
'A Sustainable Rural Economy?' emailed > NFA

* The Economic Development Strategy 2010 – 2014 circulated for info

*** (i) SNC Leader**

PC Reception @ 7.30pm Wed 16 December at SNC - 2 members RSVP > Cllr Baxter

(j) Northants/CALC

S137 limit raised to £6.15 per elector from 1st April 2010 > *Noted for Precept consideration*

*** (k) NCC Pocket Parks**

Info on YOT (Youth Offending Teams) and Youth Offending Service Community Payback Scheme

* Report by the clerk > Probation Service for assistance?

*** (l) NCC Head of Communications & Marketing**

Spotlight – Report to the people 2009 > circulated for info and questionnaire completion

(m) CPRE

Voice magazine circulated for info

15. Finance

(a) The Council to approve Running Balance budgetary control (with Agenda)

* **RESOLVED** to approve by unanimous decision.

(b) The Current State of Finance (Excluding Commuted Sums / Nationwide a/c's)

Treasurer's a/c:	£105.29
Business Call a/c:	£18,962.28 (+ NCC Grass Mowing Grant)
Earmarked Reserves:	£12,102.42 (includes MH income)
Available Capital	= £6,965.15

Proposed by Cllr Whittaker seconded Cllr Pateman - unanimously carried for approval

(c) The Payment of outstanding accounts listed below

001702	Clerks Stipend:	£637.26
001703	Petty Cash:	£23.93
001704.	HMRC:	£200.24 (I/Tax + Employer NIC)
001705	Cleaner:	£85.00 (MH / RG litter pick)
001706	AH Contracts:	£109.66 (Dog Bin contract + new rate > 16/11) *
001707	NJ Blackwell:	£523.37 (Mowing/maintenance)
001708	ACS:	£10.00 (MH Windows)
001709	Aylesbury Mains Ltd:	£120.62 (Repairs PL2, 3 & 6 Chapmans)

001710 Mh-p: £17.25 (Website updates)
001711 Anglian Water: £32.27 (MH Water Rates)
001712 R Whittaker: £13.60 (Mileage N/CALC meeting)
*Note: AH Contract > Contract at new negotiated rates > 31/03/2012 for signature

(d) To consider Internal Audit report

The clerk outlined a failed audit trail for the MH hire that had been found - now rectified with a new practice in place. (Internal Auditors report not yet received > deferred)

Note: The clerk advised on ER addition for Project Fund to avoid inflated/misleading income totals which also fulfils VAT Notice 749:11.2 (details explained) including VAT 126 claims (s33 & VAT 749:11.1)

16. Street Lighting

No reports

17. Highways

(a) Manorfields Rd / Rivercrest Rd reversing dust cart damaging kerbstones due to parked car.

* Clerk requested to deal

(b) Mounthill Ave ponding > Disabled Safety Audit to be requested

(c) London Road river bridge – danger due to leaves etc. > sweeping required

(d) London Road from Trinity Close > River Garage siding out required

18. Councillor Questions and Items for Next Agenda

(a) Reminder Finance WP meets > 16th December @ 7.30pm

(Cllrs Whittaker, MacDonald, Stevenson, (Tomlinson) & Pateman)

(b) Tree Tops, 18 Towcester Road > Duty of Care issues raised after previous advice

(c) Complaint about unlit area Mounthill Ave opposite School cul-de-sac

* To be inspected by General Purpose WP (Manorfields Rd decision to be reviewed)

19. Date of Next Meetings

Tuesday 12th January 2010 commencing at 7.30pm

Before closing the Chairman (as OSPs representative member on the Charity Board of Trustees) spoke on the Senior Citizens Christmas Dinner recently held and asked the clerk (who is also Chair of the Management Committee) to pass on the PCs thanks to all those assisting, especially the volunteers for a job well done. With the school involved with carols at the start it was well supported and fully justified the PCs support for the senior members of the village

With no other business the Chairman wished everyone a Merry Christmas and Healthy Prosperous New Year and closed the meeting at 8.50pm