

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on Tuesday 10th January 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mrs N Lawrence (in the chair), Mr C Carey, Mr A Holloway, Mrs L Ritson, Mrs N Ryder & Mr R Smith (Mrs L Murgatroyd & Mrs S Tait from Minute 2A)

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) and 3 members of the public

1. Apologies for Absence

Mrs Jacki Ibell (resigned - family illness) > Notice posted;

Cllrs Mr A Pateman & Ms K Morris (both unwell)

** Letter to Mrs Ibell thanking her for her commitment over many years and to wish her well*

2. Casual Vacancy

Notice posted as Min:1 (Mrs Ibell) with 2 vacancies remain approved for co-option

2A. Casual Vacancy filled by Co-option

Mrs Sue Tait – CV circulated after Agenda who wished to be considered to rejoin the council

Mrs Lynda Murgatroyd – Long term resident gave verbal CV and wished to join the council

By unanimous agreement, both were welcomed onto the council

* Both signed the declaration of Acceptance; Furnished with Code of Conduct along with Financial Declaration (to be completed before the next meeting) other documents to follow

3. Members Declaration of Interest (for items on the Agenda)

Cllr Lawrence re Play area and POS Maintenance (as WP Chair)

Cllr Ritson personal interest on Passenham issues as a resident

4. To Sign and Approve Minutes of the Meeting dated Tuesday 13th December 2016

Discussed - after amendments to the minutes at Min:5(c); 6 and 11(c) to clarify action to be taken

Minutes of the meeting held 13th December 2016 were signed as a correct record

5. Matters Arising from the Minutes (for information only)

(a) Village Project (Funding Ideas - update) Minute 5(a)

Cllr Carey spoke on the item and further discussed at length 3 options (WREN / Northants Community Foundation & SNC match funding application (for 35%+))

* Funding to be investigated further once NHB commitments are finalised

(b) Wicksteed Leisure Minute 5(b)

Chapmans Drive - Play Area improvements due to commence on or by 21st January 2017. Started 9th January > invoice on agreed amendments still awaits

(c) NCC Lighting Towcester & London Road Minute 5(f)

Scheme discussed further re CA issues > Cllr Walker & NCC awaits site visit date – chased asap

(d) Street naming land off The Meadows outstanding

River View is now acceptable > Paddock View (former paddock) following naming criteria advanced and agreed (Close appears unacceptable)

(e) Tree Planting in Memory of former Cllr MacDonald outstanding

Mrs MacDonald advised (sweet gum preferred? waiting family confirmation - Plaque could be in MH > next Agenda re costing approval

(f) POS Maintenance outstanding

Initial action agreed (Cosgrove Road and Falcon Drive and remove arisings Canalside)

* Further quotes await > New Year for scheduled action (Cllr Lawrence / clerk to deal)

(g) Highway issues Minute 15

London Road footway pot holes and siding out Ref: 849549 does not meet NCC Intervention criteria & OS RAB issue awaits NCC report (may take 18m + under – new works criteria)

(f) Passenham Minute 6

Proposals forwarded to NCC > no decision yet, the clerk to chase resolution before next meeting

* *This and other issues require the attendance of NCC Highways > clerk to arrange asap*

Note: Passenham Gravel NCC Minerals & Waste Plan (Ham Meadow) appeal > decision shortly

6. Public Speaking Time (Meeting closed for this item)

Representative of OS Pre School asked Qs about extension to outside space again

* Advised to submit formal request (to look at self financing by grant and not through OSPC)

7. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on issues previously raised; Developer of Blackhorse Field lost lighting appeal against SNCs refusal; Towcester development and A5 proposed RAB opp Racecourse; Northamptonshire Gate Way proposals (SNC) / Rail links etc; Has held first surgery; School Parking issues > Headmaster contact? (Cllr Tait to assist); Polling station issue MH -v- CH?; and on new developments

(b) Cllr Walker (NCC)

Not Present > NCC Budget decision still outstanding

8. Planning

(a) Applications Received

(b) Decision Notices

None

(c) Enforcement / Appeals

Appeal by developers against SNC refusal to vary Street Lighting Blackhorse Field - Dismissed
Enforcement to investigate 11 Towcester Road (LPD / Building Regs) dormer extension size
Enforcement to respond to complaint from 6 Wharf Close re vehicle storage rear of 1 Cosgrove Road

9. Press Notices

None

10. Correspondence (list at the meeting)

*** (a) N/ACRE**

Annual Subs request

* **RESOLVED** that £35 subs be agreed

(b) N/CALC

Notice of new External Auditors after 2017/2018 > noted for file

*** (c) NCC Communications Manager**

Enhancement gangs – 2017 > minor works / improvements

* Suggestions for Old Stratford/Passenham for next meeting

*** (d) SNC Democratic and Elections Officer Law and Governance**

Community Governance Review – Boundaries Parish and Ward

* OSPC to participate > Confines? To be confirmed deferred to next meeting

11. Finance

(a) To note budgetary control to date (Running Balance attached to Agenda)

(b) To note Current State of Finance

Treasurer's a/c:	£924.53
Business Inst a/c:	£48,917.26 (Incl: Vat repayment)
Earmarked Reserves:	£36,500.24
Available Capital:	£13,341.55 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Cary and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

002813	Clerks Salary:	£756.00
002814	HMRC:	£189.00
002815	Petty Cash:	£26.62
002816	Cleaner:	£100.00 (MH / RG litter pick)
002817	Aylesbury Mains:	£119.40 (PL Repairs)
002818	AH Contracts:	£189.60 (Environmental Contract Dec)
002819	Mh-p:	£18.00 (Web fees)
002820	E.ON:	£2,033.09 (PL Energy)
002821	N/ACRE:	£35.00 (Annual Subs Min:10(a)):

12. Street Lighting

(a) PL3 Willow Grove o/s school ooo (Not PL1 as previously reported) > now repaired

(b) PL2 The Meadows ooo > chased

13. Street Lighting Improvements to be confirmed

Application approved

* **RESOLVED** to submit application for NHB grant

14. Highways

(a) Cosgrove Road opp Falcon Drive AW leak? > poor reinstatement (sand bags and sign left)

(b) OS RAB between A5 and Potterspurpy > Highways England advise night time road closures

(c) A422 / Passenham Lane Footbridge repairs and undergrowth cut back?

(d) Footpaths RS10/11 poor reinstatement after new mains water main > MK (NCC RoW deal)

15. Councillor Questions and Items for Next Agenda

(a) Tree @ Min:5(e) > Agenda

(b) POS and other maintenance requirements plan / schedule > Agenda

16. Date of Next Meetings

Tuesday 14^h February 2017 commencing at 7.30pm

With no other business the meeting closed at 9.40pm

**Old Stratford Parish Council
Outstanding Activities
January 2017**

Date	Item	Parish Action	Action by Others
Ongoing	Parish Plan Quality Council Neighbourhood Plan	> Published > Action deferred > Action deferred / <i>awaits confines & CA Reviews?</i>	> <u>Submitted SNC</u> > NFA at this time > under review (due to cost) and status & relevance under NPPF
Ongoing	Council Surgeries	District Cllr / OSPC	Suspended Cllr Pritchard to continue Bi-monthly > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed
Ongoing	Highway Issues	Passenham. Gateway signs erected	OS congestion remains Some improvements to 30mph compliance
Ongoing	Pot holes	Continual review	Some patching repairs
	HGV traffic	Continual complaints	HGV traffic <> MK Meeting held
Ongoing	Blocked drains		Cleared > Monitoring
Ongoing	Speed complaint SIDs	London Road current siting (counts justify police enforcement) > MK 15,363 < OS 18,910 (battery life)	Traffic survey results collated SID counts forwarded
Update	Passenham	Passenham speed thro' 30mph 'One Way?' proposed	No Police Enforcement yet agreed! Despite requests Passenham Lane rat run volumes confirmed – Police have attended & enforced > NFA!
Reviewed Update	Towcester Road Towcester Road o/s village shop	> verge repairs <i>NCC Budget cuts had reduced funding for local projects?</i>	Maintenance to be reviewed Bollards installed NCC / OSPC Lay-by promoted Funding sought Awaits resolution
Ongoing	Dog Fouling	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion
Ongoing Feb 14	Planning Approved	1. Land off The Meadows	1. Appeal site commenced
Apr 14	Approved 2015 in phases	2. ACE Plant site and relocation. 3. Blackhorse Field	2. App resubmitted - Appealed ACE plant sold? 3. Development commenced (S106 heads agreed)
Ongoing	St Guthlac's	Churchyard Inspection re trees Wall maintenance	Tree work completed Commitment w/o prejudice Repaired

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING

Held on Tuesday 14th February 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC), Helen Howard (NCC Community Liaison Officer), Andy Leighton (Community Engagement Manager) and 2 members of the public

1. Apologies for Absence

Cllr Mr R Smith (away),

2. Casual Vacancy

1 vacancy approved for co-option

3. Members Declaration of Interest (for items on the Agenda)

Cllr Laurence re Play area and POS Maintenance (as WP Chair)

Cllr Ritson personal interest on Passenham issues as a resident

Cllr Pateman personal non pecuniary interest on 50 Mounthill Ave (former relatives' home)

4. To Sign and Approve Minutes of the Meeting dated Tuesday 10th January 2017

Minutes of the meeting held 10th January 2017 were signed as a correct record

5. Matters Arising from the Minutes (for information only)

(a) Village Projects - update Minute 5(a)

Cllr Carey spoke on the item SNC Funding app made

(b) Chapmans Drive Play Area Improvements Minute 5(b)

Play Area improvements completed by Wicksteed > invoice on agreed amendments still awaits

*Repair to existing safety surface around central climbing frame agreed locally (see Min:13(c))

(c) NCC Lighting Towcester & London Road Minute 5(f)

Cllr Holloway spoke on the site visit attended by Cllrs Pateman, Holloway and the clerk

* A letter to Cllr Walker as a result (circulated to members)

(d) Tree Planting in Memory of former Cllr MacDonald Minute 5(e)

Tree ordered - total costing awaits > to next Agenda re costing approval

(e) POS Maintenance Minute 5(f)

Neighbour complaint about POS Chapmans Drive – Water Close cut back. Advised by contractor to contact Parish Clerk > Contractor instructed to return and cut back as agreed (> Cllr Laurence)

(f) NCC Communications Manager Minute 10(c)

Enhancement gangs – 2017 > minor works / improvements Suggestions

* Siding out London Road; Sign cleaning and removal of clutter;

Added after Min;7.2 Towcester Road verge reinstatement

6. Public Speaking Time (Meeting closed for this item)

None

7. Northants Highways > re outstanding issues

Helen Howard & Andrew Leighton spoke on the outstanding issues

1. Passenham (resident proposals) Discussed at length with an exchange of views
* **RESOLVED** to support the Passenham One Way as before and to formally apply for funding for a feasibility study on those proposals *2 members of the public left at this point*

2. Towcester Road verge condition * discussed and advised to forward to Enhancement Gangs for top soil and seeding

3. Towcester Road traffic Egress conditions new estate (Blackhorse Drive) and central island danger and congestion *discussed no resolution at this time

4. London / Towcester Road traffic volumes especially HGV traffic made worse by the MK Western Area Expansion and construction traffic (advised that letters had been sent to Hauliers) * NCC had made no progress liaising with MKC

5. Replacement Street Lamps London Road / Towcester Road (Not LED as advised now inferior to rest of village (meeting with Street Lighting team?)) * System is 'as is' > Cllr Walker
'Issues Tracker' and Photos sent for heads up and consideration later with Agenda
* discussed request that issues to be accompanied by photos if possible

8. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Outlined parish boundary changes (not OS) and confines; Blackhorse development s106s (MH Roof improvements, OS Benefit for SS medical centre benefit for (and the rumours that SS centre will Move?) sums held at SNC; RAB sign re MK Western Area expansion; Issues affecting OS with Towcester development and public hearing at Towcester TH 23rd Feb (Min:11(b)); Confirmed his surgery dates for n/b and website.

(b) Cllr Walker (NCC)

Verbal response to letter (Min:5(c)); Spoke on NCC financial restraints affecting Health and Safety / Social Care etc. Highway congestion discussed at length and, suggested by Cllr Laurence and would facilitate a meeting of surrounding PCVs /HE regarding A5 / OS RAB problems;

9. Planning

(a) Applications Received

S/2017/0075 & 0077/NMA re changes to layout etc. - Blackhorse Field (development) > noted

S/2017/0137/TCA Reduce height of 4 silver birches / fell 1 eucalyptus 6 Wharf Close > noted

S/2017/0167/FUL Two storey side/rear extension 50 Mounthill Ave > Reduced footprint noted

S/2017/0184//COND Architectural detailing - Blackhorse Field (development) > noted

S/2017/0236/PA Change of use from grain store to dwelling (Class Q > C3) Shrobb Lodge Farm

* There is no footpath at the A5 entrance only grass verge or dangerous crossing to opposite footpath across busy traffic (national speed limit)

S/2017/0303/RES Approval of Reserved Matters (after appeal S/2014/0493/OUT) for one dwelling and detached garage/workshop with office over The rear of 5 Towcester Road

* Detached garage and workshop were not included in Plan 2013.102.02 which formed part of the appeal conditions. These are therefore not reserved matters and should be refused

(b) Decision Notices

- Approved > The Swan (most conditions now approved for PH and letting rooms etc)

- Refusal NMA to boundary treatment (0077/NMA above) affecting social housing element

(c) Enforcement / Appeals

Passenham Gravel NCC Minerals & Waste Plan (Ham Meadow) removed from plan

* Decision circulated. New consultation on plan to take note of the exclusion required by 22 Feb (prompt e-mail from FoP seeking OSPC support for new Plan) **RESOLVED** to support amended Local Plan

10. Press Notices

None

11. Correspondence (list at the meeting)

*** (a) Deanshanger PCC**

Letter addressed to the Chairman received after last meeting read along with agreed response
Further letter to Chairman expressing concern that he was not cc copied into the reply and that the PCC still need to have the view of the full council on this matter, as recorded at a full Council meeting.

* After a full and frank discussion it was **RESOLVED** that the clerk respond as proper officer, countersigned by the Chairman and send all relevant copies of PC documents, with again an invitation to meet with the comment; that if this does not satisfy them on 'this matter'. Then they need to explain what this matter is.

*** (b) Towcester TC**

Petition re Towcester relief road completion for Towcester Southern Urban extension > not until occupation of 1,017th dwelling > MP to hold public meeting end of February Date TBA

*** (c) Highways England**

Further advise about night time A5 road closures Feb + 5/6 months > circulated + nb and website

*** (d) SNC/Cherwell DC**

Memorial Hall booking for County Council elections Thursday 4th May > noted

*** (e) Cosgrove Parish Council**

SLCC/ALCC Membership renewal for Continued Professional Development

* **RESOLVED** to approve 50% of £167.00 = £83.50

*** (f) NJ Blackwell**

Quotes for village maintenance to be approved (+ 1 - 1.25%) > **RESOLVED** to approve

*** (g) Northamptonshire Highways**

Urban Highway Grass Mowing 2017 > **RESOLVED** to approve

(h) Anglia Water Agent

Previous location to install flow meter Falcon Drive / POS unsuitable; Oxfield Park now proposed

* Clerk seeks financial planning gain prior to permission > deferred

12. To consider Media Face book Policy (Policy Draft to follow)

Cllr Laurence spoke on the item and the circulated draft

* After discussion **RESOLVED** to approve with amendment

13. Finance

(a) To note budgetary control to date (Running Balance attached to Agenda)

(b) To note Current State of Finance

Treasurer's a/c:	£907.82
Business Inst a/c:	£45,769.32 (Incl: Vat repayment)
Earmarked Reserves:	£36,740.24
Available Capital:	£9,936.90 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Waugh and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

002822	Clerks Salary:	£756.00
002823	HMRC:	£189.00
002824	Petty Cash:	£49.81
002825	Cleaner:	£100.00 (MH / RG litter pick)
002826	NJ Blackwell:	£399.30 (POS maintenance)
002827	ACS:	£10.00 (Memorial Hall windows)
002828	Aylesbury Mains:	£280.80 (PL Repairs)
002829	AH Contracts:	£156.48 (Environmental Contract Jan)
002830	E.ON:	£192.56 (MH Energy)
002831	Canon UK:	£83.75 (Equipment Hire)
002832	Cosgrove PC:	£83.50 (50% Annual SLCC Fees)(Min:11(e))
002833	K & M Groundworks	£120.00 (Safety Surface repair Chapmans Play Area)*

* Note: Groundworks agreed to carry out repairs via OSPC contract on site (not Wicksteed)

14. Street Lighting reports and Upgrade process

Nothing further on upgrade until release of NHB is approved

(a) PL1 Oxfield Park Drive: PL9 Deanshanger Road & PL1 Thee Meadows all ooo & PL21 Dickens Drive is db

15. Highways

(a) Large pot hole Towcester Rod off RAB previous repaired failing 'not yet meets NCC intervention levels' to be monitored

(b) London Road footway condition

(c) Signage clutter and condition

(d) Fp flooding RS 12 (10?) > leak Q to Agent

16. Councillor Questions and Items for Next Agenda

(a) Missing OSPC signs London / Towcester Road after contractors replaced PL's

(b) No Dogs signs for improved play area Chapmans Drive

(c) Northamptonshire Community Direct issues > Cllr Holloway to advise clerk of details

(d) Blackhorse Drive danger issues (balancing pond and POS next to Towcester Road

17. Date of Next Meetings

Tuesday 14th March 2017 commencing at 7.30pm

With no other business the meeting closed at 10.12pm

**Old Stratford Parish Council
Outstanding Activities
Feb 2017**

Date	Item	Parish Action	Action by Others
Ongoing	Parish Plan Quality Council Neighbourhood Plan	> Published > Action deferred > Action deferred / <i>awaits confines & CA Reviews?</i>	> <u>Submitted SNC</u> > NFA at this time > under review (due to cost) and status & relevance under NPPF
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi- monthly > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed
Ongoing	Highway Issues	Passenham. Gateway signs erected	OS congestion remains Some improvements to 30mph compliance
Ongoing	Pot holes HGV traffic	Continual review Continual complaints	Some patching repairs HGV traffic <> Letters to hauliers. MKC assistance ?
Ongoing	Blocked drains		Cleared > Monitoring
Ongoing	Speed complaint SIDs	London Road current siting (counts justify police enforcement) to be resited after PL changes	Traffic survey results collated SID counts forwarded No Police Enforcement yet agreed! Despite requests
Update	Passenham	Passenham speed thro' 30mph 'One Way?' proposed	Passenham Lane rat run volumes confirmed – Police have attended & enforced? > NFA!
Reviewed Update	Towcester Road Towcester Road Lay-by o/s village shop	> verge repairs- ongoing <i>NCC Budget cuts had reduced funding for local projects?</i>	Maintenance requested Bollards installed NCC / OSPC Lay-by promoted Funding sought Awaits resolution
Ongoing	Dog Fouling	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion
Ongoing Feb 14 Apr 14	Planning Approved Approved 2015 in phases	1. Land off The Meadows 2. ACE Plant site and relocation – on hold. 3. Blackhorse Field	1. Development Started 2. App resubmitted - Appealed Successful - ACE plant sold? 3. Development commenced (S106 heads agreed)
Feb 17	St Guthlac's	Churchyard Inspection re trees Wall maintenance	Tree work completed Wall rebuild complete

Old Stratford Parish Council

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Held on Tuesday 14th March 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mrs N Laurence (in the chair), Mr A Holloway, Ms K Morris, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC). There were no members of the public present

1. Apologies for Absence

Cllrs Mr A Pateman & Mrs L Murgatroyd (away), Mr C Carey (family commitments)

2. Casual Vacancy

1 vacancy approved for co-option

3. Members Declaration of Interest (for items on the Agenda)

Cllr Laurence re Play area and POS Maintenance (as WP Chair)

4. To Sign and Approve Minutes of the Meeting dated Tuesday 14th February 2017

Minutes of the meeting held 14th February 2017 were signed as a correct record

8. District Councillor Report (taken here due to a family commitment)

(a) Cllr Pritchard (SNC)

Spoke on s106 Health Care provisions for new development (awaiting PCT/NHS application) and donation towards MH Roof (now received). Spoke on Northampton Gateway rumours; Village confines; Passenham Church roadside wall; OSPC application for community funding and further NHB for lighting upgrade > April; After a number of Qs re Northampton Gateway and traffic that could affect OS

Cllr Walker spoke on Highway Consultations and on health care issues and PT if Stony Medical Centre was to move. There then followed further discussion about what OSPC could or should do

Cllr Pritchard gave apologies and left the meeting at this point

5. Matters Arising from the Minutes (for information only)

(a) Village Projects - update Minute 5(a)

* awaits April approval for SNC Grant

(b) Chapmans Drive Play Area Improvements Minute 15(b)

No Dogs signs ready to erect

(c) NCC Lighting Towcester & London Road Minute 5(c) & 15(a)

Missing signage now pending after reminder

(d) Tree Planting in Memory of former Cllr MacDonald Minute 5(e)

Tree ordered - total costing awaits > discussed and action agreed

(e) Northamptonshire Community Direct issues Minute 15(d)

Cllr Holloway yet to advise clerk of details

(f) Blackhorse Balancing Pond and POS Minute 15(d)

Discussed with Planners – it is what it is (fencing repaired > whether OSPC to accept pond? which could revert to a Management Contract if not accepted)

* Any decision deferred but agreed to request Cllr Pateman carry out a H&S Risk Assessment for submission to planners / developers about how to mitigating any risk and concerns outlined

6. Public Speaking Time (Meeting closed for this item)

None present

7. Northants Highways > re outstanding issues

The only additional info after the last meeting was an update on Passenham One Way proposal from NCC ‘that scheme had been put forward but was a low priority’ this was met with some disappointment and further discussion

Cllr Walker left the meeting at this point

8. County Councillor Reports

(b) Cllr Walker (NCC)

No report as he had left the meeting

9. Planning

(a) Applications Received

S/2017/0543/COND External lighting details The Swan Inn

* Noted (private development)

S/2017/0522/FUL Conversion of existing farm buildings to create four residential units Manor Farm Passenham

* **OBJECTION** Contrary to policy despite applicant’s assumption that saved Local Plan Policy H6 & EV16 have now been superseded. EV16 sets out the criteria for re-use of buildings in rural areas which are capable of conversion without the need to rebuild. The structural survey states that buildings can be converted with some structural intervention which in most cases means rebuilding not conversion contrary to policy. We are also concerned that any relocation of the farmyard does not accompany this application and should be refused on these grounds also

S/2017/0502/FUL Single storey side and rear extension to create annex, demolish existing garage and replace 89 Mounthill Ave

* No objection in principle but the size raised concerns about policy

S/2017/0526/LDP Certificate of Lawfulness re proposed single storey rear / side ext 2 Cedar Close

* NFA (LDP?)

Interim

S/2017/0595/FUL Variation of condition (plans) to substitute boundary brick screen walls with brick piers and fence panels. Land west of Towcester Road

* **OBJECTION** contrary to permission. The treatment of the social element should not differ from the remainder of the development by diluting the quality of the scheme overall

(b) Decision Notices

Withdrawn conversion of farm building to dwelling Shrobb Lodge Farm

(c) Enforcement / Appeals

None

10. Press Notices

None

11. Correspondence (list at the meeting)

* (a) NCC

Notice of Public Consultation on Strategic Framework > Circulated

* (b) SNC Democratic Officer

List of Electoral Roll = 228 deletions

* Discussed – some had moved away? > Newsletter reminder for those who did not return forms

(c) NALC

S137 Local Government Act 1972 is raised from £7.42 > £7.57 per elector for 2017/18

(Number of registered electors therefore relevant)

* (d) SNC Head of Development Management

Confirmation of street names Paddock View and River View. Also the renaming of the truncated part of Cosgrove Road > Old Cosgrove Road for clarity (avoiding mapping confusion) > Noted

* (e) NCC Public Consultation

NCC Strategic Framework – Local Plan > Noted / circulated for any action

(f) NCC Development Control Manager

Passenham Local Liaison Meeting rescheduled to Thursday 18th May @ 2pm on site (not the MH)

* (g) Northants P&CC

Invitation to meet Cllrs > 18 April at Wooton Hall @ 7pm > Cllrs Pateman & Carey attend

* (g) SNC Planning Policy

Briefing session on Local Plan Part 2A > circulated for info

* Clerk attends Tuesday 4th April 1800 – 2000

12. Finance

(a) To note budgetary control to date (Running Balance attached to Agenda)

(b) To note Current State of Finance

Treasurer's a/c:	£911.62
Business Inst a/c:	£67,307.80 (see note *)
Earmarked Reserves:	£47,386.85
Available Capital:	£7,870.04 (excluding ERs)

* **Note:** (Incl: NHB payment = £10,000 > Play area payment & outstanding s106 = £12,959.69 for MH Roof (already repaired) > Project & Emergency Fund). **VAT** of £4,178.68 has been claimed

Proposed by Cllr Laurence seconded Cllr Morris and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

002834	Clerks Salary:	£756.00
002835	HMRC:	£189.00
002836	Petty Cash:	£55.49 (Inc MH supplies/No Dogs signs))
002837	Cleaner:	£60.00 (MH)
002838	NJ Blackwell:	£678.54 (POS Maintenance)
002839	ACS:	£10.00 (MH Windows March)
002840	Aylesbury Mains:	£310.80 PL Repairs)

002841	AH Contracts:	£156.48 (Environmental Contract Feb)
002842	Anglian Water:	£15.85 (MH Water Rates)
002843	Shaw & Sons Ltd:	£70.80 (New R&P book)
002844	British Gas:	£35.61 (MH Gas)
0028 45	Wicksteed Leisure:	£20,400.00 (New play equipment Chapmans Drive) *

* Note: Includes NHB grant as part payment as above

Post Dated 1/4/2017

002846	Mh-p:	£798.00 (Web & Hosting fees)
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13. Street Lighting

- (a) PL1 Oxfield Park Drive db

14. Highways

- (a) Towcester Road verges > Street Doctor (Chase resolution as shown back to HH)
- (b) Deanshanger Road temporary site for AW main > Balfour Beatty? Also Passenham footpath flooding as a result of new main > NCC/ MKPT for assistance
- (c) Passenham Lane (over bridge resurfacing and vegetation cut back) not carried out?
- (d) Xroads damage and large pothole (previous repair) Towcester Road off RAB > chase

15. Councillor Questions and Items for Next Agenda

- (a) Highway Tracker to promote > next Agenda
- (b) Litter Pick > next diary date
- (c) Towcester Road condition
- (d) Cllr Morris > Q clerk re unauthorised extension Manorfields Road?

16. Date of Next Meetings

Tuesday 11th April 2017 & Annual Open Meeting Tuesday 25th April 2017 commencing at 7.30pm

With no other business the meeting closed at 9.25pm

**Old Stratford Parish Council
Outstanding Activities
March 2017**

Date	Item	Parish Action	Action by Others
Ongoing	Parish Plan Quality Council Neighbourhood Plan	> Published > Action deferred > Action deferred / <i>awaits confines & CA Reviews?</i>	> <u>Submitted SNC</u> > NFA at this time > under review (due to cost) and status & relevance under NPPF
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi- monthly > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed
Ongoing	Highway Issues	Passenham. Gateway signs erected	OS congestion remains Some improvements to 30mph compliance
Ongoing	Pot holes HGV traffic	Continual review Continual complaints	Some patching repairs HGV traffic <> Letters to hauliers. MKC assistance?
Ongoing	Blocked drains		Cleared > Monitoring
Ongoing	Speed complaint SIDs	London Road current siting (counts justify police enforcement) to be resited after PL changes	Traffic survey results collated SID counts forwarded No Police Enforcement yet agreed! Despite requests
Update	Passenham	Passenham speed thro' 30mph 'One Way?' proposed	Passenham Lane rat run volumes confirmed – Police have attended & enforced? > NFA!
Reviewed Update	Towcester Road Towcester Road Lay-by o/s village shop	> verge repairs- ongoing <i>NCC Budget cuts had reduced funding for local projects?</i>	Maintenance requested Bollards installed NCC / OSPC Lay-by promoted Funding sought Awaits resolution
Ongoing	Dog Fouling	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion
Ongoing Feb 14	Planning Approved	1. Land off The Meadows 2. ACE Plant site and relocation – on hold.	1. Development Started 2. App resubmitted - Appealed
Apr 14	Approved 2015 in phases	3. Blackhorse Field	Successful - ACE plant sold? 3. Development commenced (S106 heads agreed)
Feb 17	St Guthlac's	Churchyard Inspection re trees Wall maintenance	Tree work completed Wall rebuild complete

Old Stratford Parish Council

MINUTES OF THE OLD STRATFORD PARISH COUNCIL MEETING Held on Tuesday 11th April 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mr A Holloway, Mrs N Laurence Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC) & no members of the public

1. Apologies for Absence

Cllr Mr A Walker (NCC)(injured).

2. Casual Vacancy

1 vacancy approved for co-option

3. Members Declaration of Interest (for items on the Agenda)

Cllr Laurence re Play area / POS Maintenance (as WP Chair) & Footpaths (FPW)

Cllr Pateman personal non pecuniary interest S/2017/0821/FUL

Cllr Ritson personal prejudicial re S/2071/0713/TCA (Cllr application)

4. To Sign and Approve Minutes of the Meeting dated Tuesday 14th March 2017

Minutes of the meeting held 14th March 2017 were signed as a correct record (after amendment re Cllr Carey who had given apologies)

5. Matters Arising from the Minutes (for information only)

(a) Village Projects - update Minute 5(a)

Awaits April approval > now deferred until after County Elections (& a local election)

(b) NCC Lighting Towcester & London Road Minute 5(c)

Missing signage now pending after reminder despite assurances

* Clerk to request original plans of signage and Q Balfour Beatty re issue with low energy lanterns

(c) Tree Planting in Memory of former Cllr MacDonald Minute 5(d)

Tree ordered – awaits delivery and planting and metal surround

(d) Northamptonshire Community Direct issues Minute 5(e)

Details received > P&CC meeting 18 April at Wooton Hall @ 7pm > Cllrs Pateman & Carey attend

(e) Blackhorse Balancing Pond and POS Minute 5(f)

Preliminary H&S Risk assessment carried out by Cllr Pateman > with the clerk for approval next meeting

(f) SNC Planning Policy

Briefing session on Local Plan Part 2A attended by the clerk Tuesday 4th April 1800 – 2000

Who spoke on the item including proposed village confines (deferred to Min:8(a))

(g) Deanshanger Road /A422 temporary site for AW main Minute 14(b)

Topography blamed for flooding- Balfour Beatty state site to be reinstated asap

FPW deals with Rights of Way issues

(h) Highway Tracker Minute 15(a)

Action to promote after further issues > prioritise on 3rd option

(i) Anglian Water Services OS main meter valve outstanding

Works agreed contractors attended wrong site > new date TBA > noted

6. Public Speaking Time (Meeting closed for this item)

No members of the public present

7. Northants Highways > re outstanding issues

Reply E-mail received from HE about OS RAB circulated (thanks to Cllr Holloway) > deferred
Potholes and other issues chased; Towcester Road verges (> Enhancement Gangs agreed)

* Discussed at length - Clerk to request details from HE

8. District & County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on community funding and delays (has requested that grants to be spread evenly throughout SNC); No budget/s106 meeting until after County Elections; OS has 2 apps = 1 for CF and 1 further NHB (lighting); Blackhorse Field development and s106 for health provisions (means just that); Met the CA officer re Passenham Church wall; Confirmed confines and new Local Plan (Plan 2A); Reported on as member of Police & Crime panel and that SNC police patrols are poor; To continue bimonthly surgeries and is attending AOM

(b) Cllr Walker (NCC)

'Purdah' No further report to Min:7

9. Planning

(a) Applications Received

S/2017/0821/FUL Removal of condition 5 to 2003 permission for detached annex to independent unit for residential accommodation Annex 103 Mounthill Ave

* **Observation** contrary to original permission conditions. Opposite the school entrance, has limited amenity space and offroad parking (shown sharing with main dwelling). Does it comply with current planning policy?

S/2017/0809/FUL Camp/caravan site community building (retrospective Knotwood Farm Watling Street

* Retrospective application noted; There is some history about unauthorised buildings. There are also rumours that caravans are exceeding time limit (max 28 days stay)

S/2017/0713/TCA The felling and removal of two poplar trees Old Rectory Passenham (Cllr Appl)

* Noted

S/2017/0595/FUL Variation of condition (plans) to substitute boundary brick screen walls with brick piers and fence panels. Land west of Towcester Road

* **INTERIM OBJECTION approved** contrary to permission. The treatment of the social element should not differ from the remainder of the development by diluting the quality of the scheme overall

(b) Decision Notices

Approved – Tandem development 5 Towcester Road (despite appeal conditions)

Approved – Swan Inn all conditions except change of facing materials for B&B element (to remain as dressed limestone)

(c) Enforcement / Appeals

- **Blackhorse Field development** – relocated Transformer prior to new Electricity sub-station. How long to remain in situ
- **CA Cottage London Road** – new door (plastic)?

10. Press Notices

None

11. Correspondence (list at the meeting)

*** (a) N/CALC**

Annual Membership fees (N/CALC Subs = £641.97 / Internal Audit = £250.00) = £891.97

RESOLVED to approve

*** (b) NCC / Police & Highways**

Safety Matters > circulated for info- nb & website agreed

(c) South Northants Police Update March 2017

Circulated for info

*** (d) Wicksteed Leisure**

Tine for Play Area inspection > **RESOLVED** to approve

(e) SNC Senior Technical Support

Confirms OSPC request for Cosgrove end of Cosgrove Road to be renamed Old Cosgrove Road
Approval noted (name plate requested and agreed)

*** (f) British Gas**

Existing contract > Fixed Price Energy Plan from 1 May > 31 April 2020 renewed and approved

(g) SNC Non-Domestic Rates

Memorial Hall & Playing Field Non-Domestic Rate demand Rate

* Exemption applied for (no longer automatic)

(h) Arnold Thomson

Council solicitors confirm S38 Agreement Cosgrove Road (Canalside) > for safe keeping

(i) NCC

Definitive maps and Rights of Way improvement plan > for file (Cllr Lawrence)

12. Finance

(a) To note budgetary control to date (End of Year Running Balance attached to Agenda)

(b) To note Current State of Finance (as of 5th April 2017)

Treasurer's a/c:	£1,683.05 (uncashed cheque of £10)
Business Inst a/c:	£47,986.48 (+late Vat repayment)
Earmarked Reserves:	£45,046.14
Available Capital:	£4,613.39 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Lawrence and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

002847	Clerks Salary:	£764.00
002848	HMRC:	£191.00

002849	Petty Cash:	£63.30 (CPD + Planning presentation Min:5(f))
002850	Cleaner:	£60.00 (MH)
002851	NJ Blackwell:	£781.14 (Mowing)
002852	Aylesbury Mains:	£61.20 (PL Repairs)
002853	AH Contracts:	£189.60 (Environmental Contract Mar)
002854	E.ON:	£1,988.89 (PLs - unmetered supply))
002855	Mh-p:	£18.00 (Web fees)
002856	NWBS/OS a/c:	£218.00 (Clerks Pension)
002857	Northants/CALC:	£891.97 (Membership Subs Min:11(a))
002858	Wickstead:	£525.72 (Spring mobile repair CH Play area)

13. Street Lighting

- (a) NHB grant awaits 50% / 50% **RESOLVED** to approve go ahead (OSPC funds available)

14. Highways

- (a) Xroad issues subsidence/breaking up
- (b) Mounthill Ave old repairs opp 14/15 breaking up
- (c) Deanshanger Road
- (d) Towcester Road
- (e) Footpath 100 acre field > FPW deals

15. Councillor Questions and Items for Next Agenda

- (a) Litter pick date confirmed > newsletter 29th April 9 – 11am
- (b) Graffiti spots note on PLs etc
- (c) Volunteers re Planters > clerk to advise Cllr Carey

16. Date of Next Meetings

Tuesday 25th April 2017 AOM commencing at 7.30pm & Tuesday 9th May 2017 Annual Parish Council Meeting commencing at 7.30pm

With no other business the meeting closed at 9.15pm

**Old Stratford Parish Council
Outstanding Activities
April 2017**

Date	Item	Parish Action	Action by Others
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Ongoing	Highway Issues Pot holes HGV traffic	Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs HGV traffic <> Letters to hauliers. MKC assistance?
Ongoing	Blocked drains		Cleared > Monitoring
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Feb 17	St Guthlac's	Churchyard Inspection re trees Wall maintenance	Tree work completed Wall rebuild complete

Old Stratford Parish Council

MINUTES OF OLD STRATFORD ANNUAL OPEN MEETING
Held on 25th April 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mr A Holloway, Mrs N Laurence, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC), and 5 members of the public

1. Apologies

Ms K Morris

2. Minutes of the 2016 AOM

Minutes of the AOM meeting had been previously displayed and approved at the May 2016 AGM

3. Any Outstanding Matters

(The Swan, Blackhorse Field housing and other development updates)

(a) **The Swan Inn** the redevelopment of the PH is progressing well after demolition of the barn and site clearance

(b) **Blackhorse Field housing** (the clerk gave an update)

125 dwellings

12 shared ownership

38 rented (including 4 bungalows)

75 for sale

Conditions indicate that after 50 dwellings are built allotments / play area be made ready (Yet experience shows that despite this condition the site compound is located there as developments conditions) An allotments list of applicants is continually updated

The entrance and new crossing place/central bollard and history explained (review unlikely to take place will until estate roads are adopted?) and Discussed

(d) **Other developments**

(i) Update on the ACE Plant relocation? Now sold relocation site? Redevelopment of Cosgrove Road is dependent on relocation (whether to Furtho Pit site or Silverstone)

(ii) Land off The Meadows (River View and Paddock Road) has commenced - removal of trees and hedgerow has been an issue despite TPOs put on a No of trees at the boundary of the fields by MKPT. SNC Enforcement Officer is monitoring

4. Petitions or Questions from Electors (*before 12 noon that day*)

E-mail re OS RAB (congestion and latest rumours), Stony Stratford health provisions for OS; Route 89A (which no longer passes through OS); have all been raised, dealt with or await resolutions.

5. Presentation of Accounts

Outlined by the clerk, especially the current level of Precept and spending:

- | | | |
|-----|--|---------------|
| (a) | To receive Audited Accounts 2015/2016 | } No comments |
| (b) | Observation of Finance 2016/2017 | } No comments |
| (c) | Budget Proposals 2017/2018 | } No comments |

6. Report from Northamptonshire Police

Not present ambiguous figures that do not show Burglaries, theft or motor crime

Previous Crime figures >

<i>Burglary Dwelling</i>	<i>12 > No separate category</i>
<i>Burglary</i>	<i>Not listed</i>
<i>Criminal Damage</i>	<i>6 > 6</i>
<i>Drugs</i>	<i>1 > 1</i>
<i>Violence/ Behaviour</i>	<i>16 > 18</i>
<i>Sexual Offences</i>	<i>0 > }</i>
<i>Robbery</i>	<i>0 > }</i>
<i>Theft from M/V</i>	<i>4 > } Not seperately listed</i>
<i>Theft of M/V</i>	<i>1 > }</i>
<i>Theft / Handling</i>	<i>0 > }</i>
<i>Other Offences</i>	<i>7 > 12</i>
Total Crimes	34 (a decrease on previous years 47)

7. Report from NCC Highways

Not present (outstanding issues outlined by the clerk)

Towcester Road verges remain an issue especially as the Blackhorse Field development is underway (NCC suggested Enhancement gang request); HGV traffic - OSPC have had to take the initiative regarding the amount of HGV traffic from MK as NCC have been unable to influence MKC re assistance (as newsletter stated, letters to hauliers re MK expansion and delivery routes)

Passenham scheme for a one way system is being considered and supported

8. Report from District Councillor Ken Pritchard

I have been your District Councillor for the past 6 months and am still learning about how the Parishes and Council interact and hopefully I have been able to support your council on some issues that have arisen recently

I would like to thank The Clerk, Derek and Tony your Chairman and other members of the Council for the support they have given me and this has certainly helped me in becoming more familiar with my responsibilities. It is very encouraging to work with people who are enthusiastic and dedicated to improving the village and I am sure that I speak on behalf of many of the residents of Old Stratford in thanking you the Parish Councillors for your time and efforts in improving the village and it's environment. Judging when I attend the monthly meetings there are still a lot of ideas and potential improvements to come. Since taking office I have been appointed to committees on the Council namely, Budget and Finance, Planning, Community Funding and represent the Council on the Northamptonshire Police and Crime Panel. I will ensure when appropriate to fully represent the Parish Council and residents of Old Stratford with issues that may affect them and the village.

When I say village or mention Old Stratford of course I include Passenham . !!

South Northants A Great Place to Live as a recent Halifax survey continues to rank South Northants as the 13th best place to live in the country. Unemployment is one of the lowest in the country and this has been assisted by SNC running their Job Club programme which gets people back into work. Our waste and recycling record is one of which we remain proud having achieved 59.9% recycling rate. This put SNC in 11th position in the country.

SNC Financial Highlights Funding continues to be reduced from central government, we are getting less money from grant but with growing housing numbers, growing business rates we continue to balance the books. SNC are currently investigating commercial opportunities to increase income to balance further anticipated Government cuts. The government gave SNC a four year financial settlement and we have a little more certainty but there are still many levers that government can pull to control expenditure. SNC continue to be one of the best at collecting council

tax with 99.1% of all tax collected. Only about a dozen councils consistently collect above 99% the national average is 98%

New Homes Bonus continues to be paid by SNC into separate parish ring fenced funds. SNC is one of the few Councils that pass this money back to directly benefit the areas of housing growth. Changes made by the government mean that in 2017/18 new homes bonus will be paid for 5 years not 6 as in 2016/17. It will reduce further in 2018/19 to 4 years. There is a new “deadweight” factor, which means in effect the first 155 houses built in SNC area will not qualify for new homes bonus. For 2017/18 the current allocation process will continue dividing the available pot by the number of houses per parish. This will be reviewed during the year. The money accrued to date is safe and is still available for the parish to use. The rate of growth will slow in future years and should be flagged early. 2017 will see another £703,192 been added to the allocations to the parishes. In the previous years £2.2 million has been allocated bringing the total to £2.9 million. So far £1.35 million has been spent leaving £1.54 million awaiting a bid from the parishes.

Old Stratford has £29,613 available for village projects. In addition to the Parishes the voluntary sector has also benefited from a funding allowing SNC to continue, and increase, the levels of support within the district.

Council Tax SNC part of the Council Tax bill was only raised by £5 a year for a Band D property the same as last year. The amount for this year is £180.37 per year. In terms of your bin collections 87 pence per bin per week to have it emptied. (Based on Blue, Black, Green, Food)

Chief Executive Sue Smith the joint CEO retired in February. She was our first Joint Chief with Cherwell District Council and was instrumental in the success of this joint venture. Sues replacement as Joint Chief has is Yvonne Rees, who currently is the joint Director of Community at Surrey County Council and Chief Executive at Mole Valley District Council. It is anticipated that she commences her duties in July.

Planning The Local Plan Part 2A, which sets forth SNC’s the planning criteria for the future is now being discussed. The draft of this is now public and available for comment. SNC have request feedback on this draft before a formal consultation which will begin in the summer. There are maps showing the village confines which in large have not changed, however, it does take into account the Blackhorse Drive and Meadowside developments. As it stands at present there is little opportunity for further expansion of new housing within Old Stratford and we await formal village confines missing since 1997.

There is a new Central Government White Paper that proposes changes to the planning system and the way that numbers of houses built are assessed. Until we know the details it is impossible to say if SNC plans are adequate or need revision. We continue to keep a watching brief.

One of the main areas of contention at planning appeals is the issue of the 5 year land supply. Developers often argue that that their proposed development should or should not be included in the 5 year formula. The new White paper suggests there will be a standard method of assessment to follow. This should bring welcome clarity. Our Council has a current land supply sufficient for 8.2 years. The land supply is based on assessing the number of houses we plan to build per the Core Strategy document, versus the number of planning permissions granted. We must demonstrate that we have a minimum of 5 years supply. At 8 years supply we have demonstrated we are well within the target figure. However, within the Joint Core Strategy there is an area identified and known as the Northampton Related Development Area (NRDA) this has all of the Northampton Borough area and some parts of South Northants and Daventry districts. The land supply within the NRDA is well below the 5 year minimum required. Recently an appeal in Daventry area was won by a developer who successfully argued that although not in the NRDA it was sufficiently close to help and given the NRDA does not have the 5 year land supply the presumption in favour should apply. The inspector agreed. The Local Plan Part 2a will also include two provisional sites on the edge of Northampton for 1000 and 1400 houses. These are reserve sites which have been identified as a defence mechanism to protect the district from unwanted development. We intend to bring these forward only if the land supply in the NRDA requires it, and should anyone try to run the same

argument in South Northants we have a counter argument that we are attempting to help with this allocation.

Towcester Town Expansion An outline planning permission for Persimmon Homes and Bloor Homes has been in place since 2014. The design code to cover the design of the houses has been agreed in the past twelve months and the detailed planning permissions for the first approx. 500 been granted out of an anticipated total of 2700 houses. Three weeks ago, opposite the racecourse, work started on the new round about to enable to give access to the land. This will take a few months to build and will result in some overnight closures on the A5.

Ultimately this housing development will bring a relief Road to Towcester and the Council has been working closely with government to get the relief road delivered early. At present the agreement states that the road is not required until in excess of 1000 houses have been completed. We want to get this road completed earlier and the Leader of SNC, has had meetings with the Roads Minister, Andrea Leadsom our MP to achieve this goal.

Two critical roundabouts on the A43 have been completed and will help to improved traffic flow and support the expansion of Towcester namely The Tove Roundabout (at Tesco / VW) and the Abthorpe Roundabout (McDonalds) .

Moat Lane Moat Lane development continues with work starting on the corner site along Northampton Road for retail shops and apartments above. The work that has been done so far is of an exceptionally high standard and is a real enhancement to the town.

Horton Hospital Consultation SNC have been working with Cherwell, Stratford upon Avon and Banbury Town Councils to challenge in a very robust form the proposals to reduce the services at the Horton Hospital. We have written to the NHS to tell them that the split consultation is, in our view, unacceptable and we need them to have a single holistic consultation. This issues affects about a third of the area of SNC and we will continue to put the case that our residents need better treatment than this. It is disappointing that the Oxfordshire Clinical Commissioning Group has not responded positively to the concerns of the council and SNC has joined with Cherwell District Council, Stratford upon Avon Council and Banbury Town Council to issue a legal challenge in the form of a judicial review to assess the lawfulness of the split consultation.

Supporting Local Business The Council is determined to have a council that is open for business. SNC recently hosted, at Towcester Racecourse, an evening to meet with local business and help them network. More are planned later in the year. To help grow business large areas of land for employment use has been allocated at Silverstone and Junction 16 M1. MEPC the new owners of Silverstone circuit have delivered several new units on the site and have opened a metallurgy lab for companies to measure and test components this facility can be rented by the hour by smaller companies. To support business SNC have introduced a series of grants for Towcester Town Centre funded from planning S106 money. This fund has £140,000 to match fund up to 50% the cost of shop front changes in Towcester. We are hoping to do similar in Brackley when funds are available. SNC have introduced a new policy to help bring long term empty properties back into use. SNC will give rates relief on properties that have been empty for more than 6 months in the centre of Brackley or Towcester.

Car Parking In the past year the new car park on Northampton Road, Tove Long Stay has been opened and in July 16 it was fully opened giving 160 additional spaces to the town. This car park is free of charge without waiting time restrictions.

The short stay car park has been restricted to a maximum 3 hour waiting limit and the car parking in front of the Town Hall re painted with a few less spaces but now have spaces that are the correct size to enable the 2 hour limit to be enforced.

These changes have had a great positive effect on the car parking in Towcester.

The second part of the district wide car parking strategy was completed and considered by council. This states that there is a need to find additional parking especially in Brackley and Towcester to cope with the growth of the towns. Brackley needs approx. 50 spaces in the next 5 years, Towcester 120 in the next decade, although the extra capacity at Northampton Rd provided 110 of those.

Major Projects in the District SNC have arranged a £3m loan facility for the Silverstone Heritage

Centre (total project cost of approx. £18m) which is being part funded by £9m from the Heritage Lottery Fund. This will provide an excellent tourist attraction for the area and is due to open in 2019. Work has commenced on the refurbishment of the Grade 2* listed Brackley Town Hall which has been funded by £2.3m from Heritage Lottery Fund and £500k from both Brackley Town Council and SNC. This will ensure the iconic building in the centre of one of our historic market towns is assured and will kick start the regeneration of the Town Centre.

Action on Fly Tipping In the past year SNC has introduced a new policy to allow for fixed penalty notices for fly tippers to be issued. SNC does prosecute when it can find the evidence but there are costs and risks of going to court. Several people have faced a mix of fines and costs totally several thousand pounds.

Taxi Licensing New Policy Primarily driven by a desire to increase standards and improve customer safety. We are one of the first authorities in the area to introduce compulsory Safeguarding Training. We know from other places that taxi drivers can be a great source of intelligence and training them in what to spot may help prevent abuse.

Smoke Detectors for Private Landlords In the past year SNC introduced a new policy to enable it to give large fixed penalty fines to any landlord who does not fit smoke and carbon monoxide detectors in their property. They face a first warning, then a hefty fine if not rectified within 7 days.

Ken Pritchard Email: ken.pritchard@southnorthants.gov.uk Mobile 07764 939070

9. Report from County Councillor Allen Walker Deanshanger Ward including Old Stratford I will only give a Verbatim report to all 11 Parishes I represent including Old Stratford, NCC. It has been a busy year again this year, what with. The Budget, Devolution and Brexit!!! We used to run on a revenue budget of £1.2B which has now been reduced to £840M. Council Tax is 4.95% this being the 4th lowest in the Country. We have invested £54M in a new building for our workforce, closing 12 older building that were not congenial for working purposes. The County Council over next 4 years will split into 5 depts. namely: Transport, Social Care, Children's Services, Communities and Place as well as Finance. All controlled from the Centre by the Cabinet and us 57 Councillors. We will still be Scrutinising these services and will continue to hold 51% of overall control.

Devolution. Has brought its own problems with the 6 Districts + The Borough and County Council, not being able to agree to a Unitary Authority. This will also rumble on for some time. I am pragmatic about this insomuch I will decide what is best for you the residents I represent (If re-elected).

Brexit. Has had no effect on us yet

Locally. MK Master Plan, Traffic Accidents, Buses, A508.

Empowering Councillor Money. Cosgrove WI for Map. Cosgrove PC for replacement railings.

Finally. I have through putting it into the Transport Strategy at NCC some 18 months ago got £3.5M for reconstruction work to the Old Stratford Roundabout, which will commence late 17 early 18

My duties at NCC are, Chair East Midlands Scrutiny Network also the Chief Whip and my role as District Councillor for Deanshanger, SNC Scrutiny Chairman.

I would again like to thank. Derek, CPC Councillors and you the public for your forbearance, whilst dealing with any local problems.

I can be contacted on: - allenwalkert14@outlook.com. awalker@northamptonshire.gov.uk. And 01908 260302.

10. Any Other Business

None

With no other business the meeting close at 8.52pm

Old Stratford Parish Council

MINUTES OF THE ANNUAL MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 9th May 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) and 2 members of the public

1. Election of Chairman

Proposed by Cllr Smith that Cllr Pateman continue as chairman and unanimously carried

2. Election of Vice Chairman

Proposed by Cllr Pateman that Cllr Laurence continue as Vice Chairman carried unanimously

3. Declaration of Acceptance (Min: 1 & 2)

Declarations of Acceptance duly signed

4. Apologies for Absence

Cllrs Mr C Carey (unwell), Mrs L Murgatroyd (family commitments) & Mr A Walker (NCC)(new council meeting after county elections)

5. Casual Vacancy by Co-Option

No application received

6. Members Declaration of Interest (for items on the Agenda)

None

7. Election of Working Groups and Representatives

Planning:	Full council
Finance:	Cllrs Pateman, Laurence, Morris, Holloway and Smith
General Purpose:	Cllrs Pateman, Morris, Ryder and Carey
Scrutiny:	Cllrs Pateman, Laurence, Carey and Smith
Transport Representative:	Cllr Holloway (and the clerk)
Pocket Park:	The clerk
Passenham United Charities:	Cllr Ritson (awaits confirmation)
Parish Path Warden:	Cllr Laurence
Whalley's Charity:	The clerk
School Governor:	-

Parish Charity (Community Hall): Cllr Holloway

RESOLVED That where appropriate and subject to agreed conditions, the clerk would continue to act and deal with matters under Delegated Powers which would be reported to the Chairman (or Vice Chairman) and at the next meeting of the council

8. Adoption of Standing Orders (as amended), Revised Code of Conduct, Financial Regulations & Risk Assessment and Asset Register for 2017/2018

Standing Orders, Code of Conduct, Financial Regulations & Risk Assessment and Asset Register reviewed and amendment where appropriate and were formally adopted for 2017/2018

9. To Sign and Approve Minutes of the Meeting dated Tuesday 11th April 2017

Minute of the Meeting held 11th April 2017 was signed as true record

10. Matters Arising from the Minutes (for information only)

(a) Village Projects - update Minute 5(a)

Awaits approval after County Elections (& a local election)

(b) NCC Lighting Towcester & London Road Minute 5(c)

Missing signage still pending after further reminder despite assurances

* Response from NCC re original plans of signage and Q Balfour Beatty re issue with low energy lanterns > previously circulated

(c) Tree Planting in Memory of former Cllr MacDonald Minute 5(d)

Tree ordered – at nursery > planting and watering to be arranged (metal surround ordered)

* Mrs MacDonald advised

(d) Northamptonshire Community Direct issues Minute 5(e)

P&CC meeting 18 April at Wooton Hall attended by Cllrs Pateman & Carey who spoke on the item

* Local Police meeting TBA > Chairman deals

(e) Blackhorse Balancing Pond and POS Minute 5(f)

H&S Risk assessment carried out by Cllr Pateman > report circulated

Also circulated was a CIRIA article about risk management and discussed at length

* **RESOLVED** to approve and send to Persimmon Homes

(f) Highway Tracker Minute 5(h)

Now to form part of the amended Outstanding Activities

* discussed as no updates obvious > deferred to next meeting

11. To Accept the Minutes of the Annual Open Meeting held 25th April 2017 as a true record

* Contents of reports submitted discussed > no outstanding issues

12. Public Speaking Time (Meeting closed for this item)

Issues at Knotwood Farm outlined and discussed

13. District & County Councillor Reports

(a) Cllr Pritchard (SNC)

SNC Friday Fare > previously circulated re local funding issues; s106 (£95K for health and others) updates; SNC Funding 35% to be agreed shortly for OSPC application; NHB panel 22 May for OSPC application; Elections structure and suggested a 'to-do- list' for the coming year

(b) Cllr Walker (NCC)

No reports (new CCllrs meeting this day)

14. Planning

(a) Applications Received

S/2017/0994/FUL Construction of summer house 40 Cosgrove Road

* No observations

S/2017/1029/FUL Replacement side and main gates Firs Farm 27 London Road

S/2017/1030/LBC Replacement side and main gates Firs Farm 27 London Road

* No objections

S/2017/1121/FUL proposed single storey side extension 46 Oxfield Park Drive

* Only observation it is 'next to a public footpath'

(b) Decision Notices

- **Passenham Gravel** Inspectors Report March 2017 now published confirms the exclusion of Ham Meadow from the Northamptonshire Minerals & Waste Local Plan (decision previously circulated)

* Noted > copy of relevant report to Cllr Ritson

(c) Enforcement / Appeals

None

15. Press Notices

None

16. Correspondence (list at the meeting)

*** (a) SNC Non-Domestic Rates**

Memorial Hall & Playing Field Non-Domestic Rate demand Rate

* Exemption applied for (no longer automatic) and approved

(b) Passenham Gravel

Site meeting 18th May @ 2pm circulated

(c) New Resident E-mail re Allotments

Requested to be put on the list and seeks 'social interaction' > noted

17. Finance

(a) To note budgetary control to date (End of Year Running Balance attached to Agenda)

(b) To note Current State of Finance (as of 2nd May 2017)

Treasurer's a/c:	£193.43
Business Inst a/c:	£65,938.59 (+ ½ precept)
Earmarked Reserves:	£45,736.14
Available Capital:	£20,395.88 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

002859	Clerks Salary:	£764.00
002860	HMRC:	£191.00
002861	Petty Cash:	£123.70 (+ mileage (LP) & Norton FW renewal)
002862	Cleaner:	£60.00 (MH)
002863	NJ Blackwell:	£895.38 (Mowing)
002864	Aylesbury Mains:	£116.40 (PL Repairs)
002865	AH Contracts:	£178.56 (Environmental Contract Apr)
002866	ACS:	£10.00 (MH Windows)
002867	E.ON:	£196.60 (MH - energy)
002868	Canon (UK):	£83.75 (Equip Hire)
002869	Viking:	£79.92 (MH Supplies)
002870	Club Tech:	£45.00 (PC Support / change E-mail address)
002871	OSCH:	£3,250.00 (s137 Annual donation > CH support)

(d) To adopt end of year accounts for Audit

End of Year Accounts ending 31st March 2017 presented signed and formally adopted along with R&P book and necessary accompanying documents

Internal Audit due 14th June prior to submission by 19th June

18. Street Lighting

(a) NHB grant awaits 50% / 50% **RESOLVED** to approve go ahead (OSPC funds available)
Cllr Holloway gave an update > start date soon

19. Highways

(a) Xroad issues subsidence/breaking up > again reported Street Doctor 868329

(b) Falcon Drive alongside Autorama > contractor instructed to spray weeds prior to re seeding wild flowers. Adjacent responsibility unconfirmed (LR enquiry)

(c) OS RAB weed growth Towcester Road > RAB danger > HE (again)

(d) Manorfields Road street sign obstructed

(e) Cllr Laurence (FPW) updated NCC request re use of fps > discussed

20. Councillor Questions and Items for Next Agenda

(a) Knotwood Farm issues discussed, action advised and agreed

(b) Cllr Smith wished the minutes show appreciation for Chairman's Risk report

(c) Community Hall issues > next Agenda

(d) Environmental Issues to > next Agenda

(e) Dogs in play area despite signage (No Bylaw > advice given)

21. Date of Next Meetings

Tuesday 13th June 2017 commencing at 7.30pm

With no other business the meeting closed at 9pm

Old Stratford Parish Council
Outstanding Activities
May 2017

Date	Item	Parish Action	Action by Others
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed soon
Expand Tracker	Highway Issues Pot holes HGV traffic	Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs HGV traffic <> Letters to hauliers. MKC assistance?
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs Passenham speed thro' 30mph 'One Way?' proposed	Being investigated Previous Police enforcement Supported by OSPC awaits
Highways Tracker	Towcester Road Towcester Road Lay-by o/s village shop	> verge repairs- ongoing <i>NCC Budget cuts had reduced funding for local projects?</i>	Maintenance requested Bollards installed NCC / OSPC Lay-by promoted Funding sought Awaits resolution
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion
Feb 17	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance will be ongoing

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 13th June 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) with no members of the public present

1. Apologies for Absence

Cllr Mrs L Murgatroyd (family commitment)

2. Casual Vacancy by Co-Option

No application yet received -Vacancy > nb

3. Members Declaration of Interest (for items on the Agenda)

Cllr Morris (personal h/a application) S/2017/1353/FUL

4. To Sign and Approve Minutes of the Meeting dated Tuesday 9th May 2017

Minute of the Meeting held 9th May 2017 was signed as true record

5. Matters Arising from the Minutes (for information only)

(a) Village Projects - update Minute 10(a)

Now approved after County Elections > report to Website (Publications) for offers

(b) NCC Lighting Towcester & London Road Minute 10(b)

Missing signage still pending after further reminder despite assurances

* Request site visit

(c) Tree Planting in Memory of former Cllr MacDonald Minute 10(c)

Tree ordered – at nursery > planting and watering to be arranged (metal surround ordered)

* Mrs MacDonald advised - Date for planting TBC asap

(d) Northamptonshire Community Direct issues Minute 10(d)

Local Police meeting cancelled last minute – New date TBA > Chairman deals

(e) Blackhorse Balancing Pond and POS Minute 10(e)

H&S Risk assessment CIRIA article about risk management send to Persimmon Homes 11th May

* Reply awaits > further fence damage noted

(f) Highway Tracker Minute 10(f)

Now to form part of the amended Outstanding Activities

* Discussed as no updates obvious > deferred to next meeting (see also Minute 13(g))

(g) Community Hall & Environmental Issues Minute 20(c) & (d)

Discussed and deferred

(f) Missing signage after new NCC lighting replacement outstanding

Chased again requesting site visit

(g) BSP Associates (for Anglian Water) outstanding

New location request for meters (example and siting) > advised not suitable alternative siting of mini meter preferred at Falcon Drive > agreed

6. Public Speaking Time (Meeting closed for this item)

No public present

7. District & County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on Willow Grove complaint and action advised: Funding both NHB and local community funding applications; Recent Funding Fare (at Towcester Racecourse); Village confines and SNC meeting; NCC Passenham Quarry extension into Bucks and Q raised about liaison opportunity OSPC / Dist Cllr

(b) Cllr Walker (NCC)

As a re-elected CCllr he advised that he was no longer Chief Whip or a Portfolio Holder
* Implications discussed

8. Planning

(a) Applications Received

S/2017/1353/FUL Raise roof height to accommodate additional first floor living space
95 Deanshanger Road (COUNCILLOR APPLICATION) *who left the meeting*

* No objection

S/2017/1270/FUL Single storey rear/side extension 2 Cedar Close

* Observation > therapy room noted with separate entrance (business purposes? - parking issues)

S.2017/1185/FUL Proposed first floor extension over existing kitchen/utility 9 Oxfield Park Drive

* Amendments supported

INTERIM

S/2017/1477/LBC Refurbish interior window to allow window to open and be lit. Replace one rear window and repair remaining windows 4 Towcester Road

* No objections

(b) Decision Notices

Refused - Knotwood Farm Camping & Caravan Club amenity building (retrospective) > report re overstaying

Withdrawn – prior to refusal Annex 103 Mounthill Ave (as a separate dwelling)

Approved – Replacement side and main gates (LBC) Firs Farmhouse, London Road

(c) Enforcement / Appeals

None

9. Press Notices

None

10. Correspondence (list at the meeting)

*** (a) CPRE**

Annual subs @ £36.00 **RESOLVED** to agree

*** (b) SNC Development Manager**

Confirmation that Old Cosgrove Road sign is on order and renamed Cosgrove side of the A5.
Changes to Electoral Roll address for Knotwood Fields Farm have been made along with other anomalies Watling Street and Shrobb Lodge noted

*** (c) N/CALC Viewpoint**

Circulated by E-mail for info – no issues

*** (d) Friends of St Guthlac's**

Churchyard management to encourage wildlife > suggested liaison with PCC to avoid conflict
* Letter clerk deals

(e) Seafarers UK

Fly the Red Ensign for Merchant Navy Day Sunday 3rd September 2017

* Discussed NFA

(f) Face book issues (Cllr Laurence)

Two items discussed > action agreed

11. Finance

(a) To note budgetary control to date (Running Balance attached to Agenda)

(b) To note Current State of Finance (as of 6th June 2017)

Treasurer's a/c:	£627.92
Business Inst a/c:	£60,876.15
Earmarked Reserves:	£46,593.13
Available Capital:	£14,910.94 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

002872	Clerks Salary:	£764.00
002873	HMRC:	£191.00
002874	Petty Cash:	£34.90 (Incl MH sundries)
002875	Cleaner:	£60.00 (MH)
002876	NJ Blackwell:	£1,084.74 (Mowing)
002877	Aylesbury Mains:	£327.84 (PL Repairs + 2 conversions)
002878	AH Contracts:	£178.56 (Environmental Contract May)
002879	Anglian Water:	£34.83 (MH –water rates)
002880	Club Tech:	£21.00 (PC Support / update)
002881	CPRE:	£36.00 (Annual donation Min:10(a))
002882	K Peach:	£860.68 (MH emergency floor repairs + others)
002883	British Gas:	£38.26 (MH Gas)

(d) To receive Internal Audit report year ending 31 March 2017

Internal Audit attached to the Minutes > No issues

12. Street Lighting

(a) NHB grant awaits 50% / 50% RESOLVED to approve go ahead (OSPC funds available)

Cllr Holloway gave an update > start date soon

(b) Falcon Drive / Cosgrove Road footway lamp still day burning despite tree cut back

13 Highways

- (a) Xroad issues subsidence/breaking up > again reported Street Doctor 868329 being monitored
- (b) Large camper van Deanshanger Road turning head parked for more than 72 hours
* ELVIS check - Northants Police informed and have liaised with Thames Valley > to be moved?
- (c) OS RAB weed growth Towcester Road > RAB danger > HE (yet again)
- (d) Manorfields Road street sign obstructed > SNC
- (e) Overgrown Hedge 20 Mounthill Ave obstructs (regular complaint) > SN Homes
- (f) Falcon Drive collapsed fencing and overgrown hedge alongside AW depot
- (g) Pot holes ongoing
 - Cross roads subsidence > again reported
 - O/s 4 Deanshanger Road > said to be AW
 - Towcester Road between Wharf Close and XRoads pot hole getting worse
 - Mounthill Av o/s 17/19 > patch repairs failing

14. Councillor Questions and Items for Next Agenda

- (a) Funding Fare attended by Cllr Holloway > for next meeting
- (b) Bus stop obstruction > clerk to arrange site meeting (Street Doc recommended Bus Stop markings?)
- (c) Chapmans play area alleged surface damage > clerk awaits playground inspection
- (d) Oxfield Park Drive play area vandalism – repaired > Police to be made aware of ASB

15. Date of Next Meetings

Tuesday 11th July 2017 commencing at 7.30pm

With no other business the meeting closed at 9.28pm

**Old Stratford Parish Council
Outstanding Activities
June 2017**

Date	Item	Parish Action	Action by Others
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed soon
Expand Tracker	Highway Issues Pot holes HGV traffic	Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs HGV traffic <> Letters to hauliers. MKC assistance?
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs Passenham speed thro' 30mph 'One Way?' proposed	Being investigated Previous Police enforcement Supported by OSPC awaits
Highways Tracker	Towcester Road Towcester Road Lay-by o/s village shop	> verge repairs- ongoing <i>NCC Budget cuts had reduced funding for local projects?</i>	Maintenance requested Bollards installed NCC / OSPC Lay-by promoted Funding sought Awaits resolution
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion
Feb 17	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance will be ongoing

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 11th July 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC); no members of the public

1. Apologies for Absence

Cllr Mr A Holloway (holiday),

2. Casual Vacancy by Co-Option

No application yet received -Vacancy > nb and website

3. Members Declaration of Interest (for items on the Agenda)

None

4. To Sign and Approve Minutes of the Meeting dated Tuesday 13th June 2017

Minute of the Meeting held 13th June 2017 was signed as true record

5. Matters Arising from the Minutes (for information only)

(a) Village Projects - update Minute 5(a)

Now approved after County Elections > report to Website (Publications) for offers

* Grant awaits

(b) Tree Planting in Memory of former Cllr MacDonald Minute 5(c)

Planting ceremony held attended by MacDonald family, friends and OSPC members

* Letter to Richard Harris re his assistance with water and contractors refreshment

(c) Northamptonshire Community Direct issues Minute 5(d)

Re-arranged meeting with Local Police Inspector attended by Cllrs AP,CC & RS

* Chairman spoke on the item

(d) Blackhorse Balancing Pond and POS Minute 5(e)

Response from Persimmon Homes re H&S issues chased again > further discussed

(e) Missing signage after new NCC lighting replacement Minute 5(f)

Chased again requesting site visit (Community Hall / NW and Cold Calling)

(f) BSP Associates (for Anglian Water) Minute 5(g)

Investigation re new meters is to go ahead Oxfield Park, despite OISPC objection to location > Anglian Water using general powers to site.

* Commencing 17th July? > Clerk seeking Wayleave & other fees

(g) Bus stop obstruction Minute 14(b)

Clerk arranged site meeting (after Street Doc report) > *Small works list (no TMO)*

6. Public Speaking Time

No public present

7. District & County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on Winnebago (as a member of Police & Crime Panel); SNC Press release re Silverstone; Housing figures (10.5 years land bank?); latest on joint Fire / Police (any savings to FB); Latest Police Custody suite at Kettering; Grants; Swan Inn appeal against CiL penalty (Tick box missed); SNC meeting re Rail Terminal 1 proposal (M1/J15A) 250 acres; OSCH Playgroup grant application & P&CC meetings (at Cllr level?)

(b) Cllr Walker (NCC)

No reports

8. Planning

(a) Applications Received

S/2017/1610/FUL Replace section of barn courtyard wall with gates. Passenheim Manor

S/2017/1611/LBC (As above)

* **OBJECTION** important curtilage wall, and given previous refusals in and around the tithe barn, even to restore to original historic construction, this should be refused

S/2017/1575/PC NCC (Minerals) consultation to vary Cond 2 of (121/00025/MIN (SNC 2012/1505/PC) to extend operations until 31.05.2021. Passenheim Quarry

* SNC response noted and supported > separate **OBJECTION** to both application to amend Condition 2 & 3 sent separately

S/2017/1547/FUL Single storey side extension 18 Dickens Drive

* No observations

S/2017/1519/FUL 2 storey part single rear extension 6 Wheelwrights Way

* **OBJECTION** overdevelopment of the site adjacent to public footpath (BUT if minded to consider approval, there should be conditioned, that no access is permitted at any time during construction or afterwards from Cosgrove Road across the highway verge

(b) Decision Notices

None

(c) Enforcement / Appeals

(i) Awaiting result of Container at the shop w/o permission in CA

(ii) Removal of wall new development contrary to planning permission 3A Cosgrove Road (required by NCC Highways) due to lack of vision splay > TL only

9. Press Notices

None

10. Correspondence (list at the meeting)

*** (a) SNAST**

Annual s137 donation @ £20.00 > **RESOLVED** to approve

*** (b) Lloyds Bank**

New bank mandate > for signatures

*** (c) Wicksteed Leisure**

Playground Inspection > circulated

* Any action – discussed and deferred > Report to be recirculated

*** (d) Northants Police and Crime Commissioner**

Police & Crime Plan 2017 – 2021 > Chairman prior to circulation

*** (e) Came & Company**

Annual Village Insurance for renewal 01/08/2017- 31/07/2018 **RESOLVED** to approve

(f) SNC Street Licensing

Notification of Howe & Sons (Fish & Chips) Street Traders application > noted

*** (g) SNC Development Manager**

Request for street name Swan development

* **RESOLVED** that Swan Place appeared agreeable and approved

*** (h) Abbey Homes**

Land east of Deanshanger Road lighting scheme for approval > discussed

* Issued raised requiring answers before scheme is approved

(i) NCC Planning Policy

Minerals & Waste Local Plan adopted 1 July 2017 > circulated (icnl: deletion of Ham Meadow)

11. Finance

(a) To note budgetary control to date (Running Balance attached to Agenda)

(b) To note Current State of Finance (as of 6th June 2017)

Treasurer's a/c:	£261.11
Business Inst a/c:	£58,298.71
Earmarked Reserves:	£46,191.48
Available Capital:	£12,368.34 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

Paid 22/6 approved last meeting

002884	Scott Welding & Fabr:	£385.00 (Tree Guard)

002885	Clerks Salary:	£764.00
002886	HMRC:	£191.00
002887	Petty Cash:	£37.20
002888	Cleaner:	£60.00 (MH cleaning)
002889	ACS:	£10.00 (MH windows)
002890	NJ Blackwell:	£1,519.44 (Mowing/POS maintenance)
002891	Aylesbury Mains:	£399.48 (PL Repairs + 2 conversions)
002892	AH Contracts:	£217.20 (Environmental Contract June)
002893	E.ON:	£2,193.68 (PL unmetered supply)
002894	Wicksteed Leisure:	£162.00 (Play Equip annual Inspection)
002895	SNAST:	£20.00 (Annual NHW s137 Donations Min:10(a))
002896	Cllr Carey:	£22.22 (Postage etc. re Village project)
Dated 27/7 (for 1/8/2017)		
002897	Came & Company:	£2,176.79 (Village insurance Min:10(e))

(d) New Bank Mandate (for new signatories)

Cllr Tait and Murgatroyd (+ deletion of former Cllrs MacDonald, Ibell and Clayton)

12. Street Lighting

(a) Falcon Drive / Cosgrove Road footway lamp day burning despite tree cut back > *due to faulty photo cell now repaired*

13 Highways

(a) Large camper van Deanshanger Road turning head remains despite clerks attempt to move (including relevant case law) despite taxed/insured? Complainers referred to 101

* Clerk and Chairman spoke on the item

(b) OS RAB weed growth Towcester Road > RAB danger > HE (yet again) + Street Doc

* Clerk had eventually received contact details requested > *to be investigated asap*

(c) Falcon Drive collapsed fencing and overgrown hedge alongside AW depot > *NCC deal AW*

(d) Pot holes ongoing

- Cross roads subsidence > again reported > again intervention not justified > *monitoring*
- O/s 4 Deanshanger Road > said to be AW > *repaired*
- Towcester Road between Wharf Close and XRoads pot hole getting worse > *Street Doc*
- Mounthill Av o/s 17/19 > patch repairs failing > *Street Doc*

(e) New island an bollards demolished Sun/Mon > *now repaired (NCC slow to accept)*

(f) Hedge at Hall Close > CH

(g) Tree cut down > sae Min: 10(h)

Cllr Ritson gave apologies and left the meeting at this point

14. Councillor Questions and Items for Next Agenda

(a) With no August meeting Cllr available for cheque signatures?

(b) 2 x Qs raised by Cllr Holloway OS RAB (Money allocation/scheme) & Emergency Plan

(c) Cllr Tate spoke on new memorial garden in memory of Mrs Tee > *next newsletter*

15. Date of Next Meetings

Tuesday 12th September 2017 commencing at 7.30pm

With no other business the meeting closed at 9.30pm

**Old Stratford Parish Council
Outstanding Activities
July 2017**

Date	Item	Parish Action	Action by Others
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed soon
Expand Tracker	Highway Issues Pot holes HGV traffic	Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs HGV traffic <> Letters to hauliers. MKC assistance?
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs Passenham speed thro' 30mph 'One Way?' proposed	Being investigated Previous Police enforcement Supported by OSPC awaits
Highways Tracker	Towcester Road Towcester Road Lay-by o/s village shop	> verge repairs- ongoing <i>NCC Budget cuts had reduced funding for local projects?</i>	Maintenance requested Bollards installed NCC / OSPC Lay-by promoted Funding sought Awaits resolution
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion
Feb 17	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance will be ongoing

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 12th September 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) & Mr A Walker (NCC) and 12 members of the public

1. Apologies for Absence

Cllr Mrs N Ryder (holiday),

2. Casual Vacancy by Co-Option

Vacancy > nb and website – no application received

3. Members Declaration of Interest (for items on the Agenda)

None

4. To Sign and Approve Minutes of the Meeting dated Tuesday 11th July 2017

Minute of the Meeting held 11th July 2017 was signed as true record

5. Matters Arising from the Minutes (for information only)

(a) Village Projects - update Minute 5(a)

Planters stored at MH ready planting > awaits NCC permission to site

(b) Blackhorse Balancing Pond and POS Minute 5(d)

No response from Persimmon Homes re H&S issues

* Note: Leasehold issues do not affect LEP or Allotments (> SNC Enforcement to monitor hand over) - POS and Balancing pond decision > deferred to later date

(c) Missing signage after new NCC lighting replacement Minute 5(e)

Only CH signs replaced > NW and Cold Calling signs chased again

(d) BSP Associates (for Anglian Water) Minute 5(f)

Investigation re new meters went ahead Oxfield Park, despite OSPC objections to location.

* No advice on suitability or outcome

(e) Turning head obstruction Deanshanger Road Minute 13(a)

Eventually moved to DPC after July meeting

(f) OSPC Emergency Plan Minute 14(b)

Clerk holds OSPC Emergency plan, along with SNC & NCCs plans for implementation as required

* Approval or updating at Annual May meeting

(g) Northants P&CC Meeting outstanding

Chairman's report circulated for record

6. Public Speaking Time

Hall Close residents No's 1 – 9 raised issues about the water course rear of their properties

7. District & County Councillor Reports

(a) Cllr Pritchard (SNC)

Blackhorse development nearing 50 dwelling occupation (LEP and Allotments were discussed > the clerk to confirm conditions) and spoke on the Health provision under the s106 terms; Advised on ACE plant enforcement and the corner shop appeal against enforcement re the container; Planning 4 year review; Yellow Lines and his proposed meeting re the Old Canal environmental complaint & on the result of an Oxfield Park planning issue

(b) Cllr Walker (NCC)

Spoke on Public Transport issues and asked that the minutes note Mrs Ransom involvement; OS Service to run until Sept 2019? and seeks to prevent any withdrawal of the service (changes to 89/90) discussed at length; Spoke on Bollards Towcester Road and would support any OSPC initiative; Camper van now at Deanshanger parish (looking into enforcement); Also Yellow Lines Cedar Close and OSPC wish list

** 11 members of the public & Cllr Walker left the meeting at this point*

8. Planning

(a) Applications Received

S/2017/1768/FUL One detached dwelling & detached triple garage, front extension to existing bungalow & raise roof to create first floor living accommodation 38 Cosgrove Road

INTERIM Observations: Preferred scheme to original **OUTLINE** proposal but access to additional dwelling is tight and must not intrude on adjacent driveway **Approved**

S/2017/1866/TPO T1 Oak – Trim, T2 Oak – Trim back overhang Manor Farm House, Passenham

* Noted

S/2017/1978/NMA Non material amendment to alter position of side access door 2 Cedar Close

* Already approved

S/2017/2049/FUL Temporary change of use to allow storage container Bridge Stores Towcester Road

* **OBJECTION** Continue to object to unauthorised container in the CA in the prominent position and colour by the traffic lights and **OBJECT** to the revised location of the container alongside the boundary fence immediately in front of the Memorial Hall windows and entrance door, which would be oppressive of whatever colour and reduce light because of its intrusive height. It appears inappropriate in the CA contrary to policy

S/2017/2077/LBC Demolition of garden store, erection of new dwelling and reinstate boundary wall Passenham Manor, Passenham

S/2017/2076/MAF as above Passenham Manor, Passenham

* **Observation:** We are unsure whether a 2 bed dwelling (outlined in the report as a summer house) is ancillary to the Grade 2 listed building and whether a separate dwelling' is appropriate or permissible in the open countryside. This application also goes beyond the indicated advice of the Heritage Officer after the 'summer house' application was withdrawn. If minded to approve we would ask that any approval be conditional as to use

INTERIM

S/2017/2000/FUL Single storey rear extension and conversion of garage and loft space to living accommodation 64 Chapmans Drive

* **Observations** - loss of off street parking in a sensitive area

(b) Decision Notices

Approved - opening up of curtilage wall for entrance gate Passenham Manor

Approved – New dwelling rear and convert existing bungalow 38 Cosgrove Road above

(c) Enforcement / Appeals

Enforcement issues > next meeting awaiting reports

9. Press Notices

None

10. Correspondence (list at the meeting)

(a) NCC / Epit (Engagement Team Public Health for Northamptonshire)t

Patient consultation survey for the Northants pharmaceutical needs assessment

* Individual anonymous input > Cllrs & Newsletter

*** (b) CPRE Northamptonshire**

AGM Great Houghton 3.30pm Mon 25th September – or Proxy voting > noted NFA

*** (c) NCC**

Proposed waiting restriction Cedar Close > circulated

* Suggested additional Bus stops, turning head Deanshanger Road > clerk deals

(Cllr Holloway raised Manorfields Road / Deanshanger Road)

*** (d) Cosgrove Road resident**

Complaint of overgrowth of trees from old canal (part of the Chapmans Drive POS)

* Inspected by Cllr Laurence and the clerk > survey and action agreed

*** 1 member of the public thanked the council and left the meeting at this point**

*** (e) OurRebekah**

Invitation to Frog Challenge fun day @ Wriggles Exotic Pets A5 Sat 30th September > noted

*** (f) Complaint of Noisy neighbours**

Clerk had responded > discussed - for next newsletter (Chairman's report)

(g) Lloyds Bank

Changes / updating business accounts > noted - does not affect OSPC financial dealings

11. Finance

(a) To note budgetary control to date (Running Balance attached to Agenda)

(b) To note Current State of Finance

Treasurer's a/c: £647.70

Business Inst a/c: £52,118.18 (+ VAT repayment/ SNC Grant & NHB)

Earmarked Reserves: £46,657.37

Available Capital: £7,108.51 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

002909 Clerks Salary: £764.00

002910 HMRC: £191.00

002911 Petty Cash: £26.50

002912	Cleaner:	£60.00 (MH cleaning)
002913	Litter Picker (CH)	£40.00 (OSCH/Playing field)
002914	ACS:	£10.00 (MH windows)
002915	NJ Blackwell:	£1,016.58 (Mowing/POS maintenance)
002916	Cancelled > see 2921	
002917	AH Contracts:	£235.20 (Environmental Contract Aug)
002918	Anglian Water:	£34.65 (MH Charges)
002919	British Gas:	£45.52 (MH Gas)
002920	Chubb Fire:	£76.14 (Annual Fire Safety check)
002921	Aylesbury Mains:	£2,043.48 (Conversion adjust > SNC re NHB grant)

Reconciled August > previously circulated

Dated 31/7

002898	Amberol Ltd	£4,377.30 (Planters – Community Project)
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Dated 8/8

002899	Clerks Salary:	£764.00
002900	HMRC:	£191.00
002901	Petty Cash:	£29.25
002902	Cleaner:	£60.00 (MH cleaning)
002903	Litter Picker (CH)	£40.00 (OSCH)
002904	NJ Blackwell:	£1,080.37 (Mowing/POS maintenance)
002905	Aylesbury Mains:	£20,034.00 (PL upgrade 1 – 4)
002906	AH Contracts:	£316.56 (Environmental Contract July)
002907	E.ON:	£104.17 (MH energy)
002908	Canon UK:	£83.75 (Equip Hire)

(d) New Bank Mandate (for new signatories)

Cllr Tait and Murgatroyd (+ deletion of former Cllrs MacDonald, Ibell and Clayton)

12. Street Lighting

(a) PL Upgrade

Electrical Test certificates received > Western Power for records (reduction in energy bills?)

NHB grant now complete - issues outstanding are Passenham and Brookside Close (old concrete posts) & direction of PL18 Deanshanger Road > Cllr Holloway deals

13 Highways

(a) Towcester Road verge NCC improvements (seeded soil) > resident inconsideration

(b) Old Cosgrove Road surface in poor condition after Utility (Gas) workings

(c) Under Passenham Lane footbridge > NCC have no further clearance work agreed although after latest tipping's reported by Cllr Ritson > two signs have appeared (successful).

* request for similar at Deanshanger Road turning head

(d) OS RAB scheme raised by Cllr Holloway

14. Councillor Questions and Items for Next Agenda

(a) Meeting dates 2018 to include August agreed

(b) Disused canal rear of Hall Close > Dist Cllr to arrange meeting with SNC Environment Officer

(c) Autumn newsletter due next meeting > Cllr Laurence volunteered to edit - unanimously agreed with Cllr Holloway to source printing and costs

15. Date of Next Meetings

Tuesday 10th October 2017 commencing at 7.30pm

With no other business the meeting closed at 9.30pm

**Old Stratford Parish Council
Outstanding Activities
September 2017**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters	Completed Sept 2017 Awaits permission to site	NHB grant + ER SNC/OSPC grant NCC permission awaits
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed soon
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs HGV traffic <> Letters to hauliers. MKC assistance?
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy Markings requested HE funded scheme Cedar Close & others	Maintenance carried out but already damaged by residents resolution sought NCC Small works agreed Awaits confirmation NCC/HE To be agreed
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance is ongoing

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL Held on Tuesday 10th October 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mr A Holloway, Mrs N Laurence, Mrs N Ryder, Mr R Smith & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllr Mr K Pritchard (SNC) and 2 members of the public

1. Apologies for Absence

Cllrs Mrs L Ritson (away), Ms K Morris (work commitments), Mrs L Murgatroyd (holiday) & Mr A Walker (NCC Meeting)

2. Casual Vacancy by Co-Option

Vacancy > nb and website – no application yet received > now newsletter

3. Members Declaration of Interest (for items on the Agenda)

None

4. To Sign and Approve Minutes of the Meeting dated Tuesday 12th September 2017

Minute of the Meeting held 12th September 2017 was signed as true record

5. Matters Arising from the Minutes (for information only)

(a) Village Projects - update Minute 5(a)

Planters licence approved + Passenham planting > Cllr Carey spoke on the item after NCC site visit

(b) Blackhorse Balancing Pond and POS Minute 5(b)

No response from Persimmon Homes re H&S issues

* Evidence from HE after recent meeting re OS RAB improvements was, that current construction fails safety rules > SNC (Cllr Pritchard to chase)

(c) Chapmans Drive POS Minute 10(d)

Quote received for £1,725 to commence 4th December > letter to residents

(e) Old Canal issues rear of Hall Close Minute 14(b)

Meeting awaits > SNC Environment Officers (Trevor Dixon) to advise

6. Public Speaking Time

CA issues > Trees removed Furtho Court (not CA) + Wooden stores at The Swan were unsightly! & SS Medical Centre rumours

7. District & County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on Local Plan Part 2; JCS letter/ and rebuttal circulated; Allotments (s106) commenced 28th Sept now that over 41 dwellings completed; Local Plan exhibitions and amendment in Employment Allocation to read Old Stratford not Cosgrove and in Cllr Walkers absence trying to move OS Bus Services

(b) Cllr Walker (NCC)

No reports

8. Planning

(a) Applications Received

S/2017/2312/FUL Part retention of facilities building at Knotwood Farm Caravan Park

(Retrospective) Knotwood farm, Watling Street

* **OBJECTION** remains. This Retrospective application amends and reduces the building size, but facilities for a licensed CL site only require sluice and water and do NOT require a 'facility building'. We cannot find any evidence of the licence site on the Camping and Caravan Club website and note that the current application refers to the site as a Caravan Park

S/2017/2318/TCA Remove two limbs of an ash tree (Councillor Application) Old Rectory,
Passenham

* Noted

INTERIM

S/2017/2433/TLN Notification of AW Installation land adj 36 Oxfield Park

* SNC No obs > Noted way leave agreement re finances

S/2017/2449/NMA Non material amendment to permission S/2017/1768/FUL to render top half of bungalow and a change dining windows to French doors 36 Cosgrove Road

* Noted

S/2017/2471/FUL Single storey extension to provide A5 unit Bridge Stores, 1 Towcester Road
(A5 is takeaway for consumption on and off the premises)

* **OBJECTION** if a separate unit with its own entrance as shown. Due to its prominent corner position at the village crossroads, it would be opposite the pelican crossing walkway and the narrow footpath from Deanshanger Road. The shop area already suffers a serious litter problem with the adjacent litter bin requiring regular emptying more than once weekly. This would be made a lot worse by the position of an A5 (hot food) unit with a separate entrance. The proposals would seriously affect the Memorial Hall amenities and use especially the position of the extractors and flues. This is a sensitive location in the CA at the village crossroads adjacent to a 1917 built Memorial Hall and should be refused.

There is NO OBJECTION if the unit becomes integral to Bridge Stores and its size reduced. Later opening hours than the shop is also seen as an issue close to residential properties

SNC Local Plan Part 2 Consultation

Drafting error re Employment Allocation Furtho as Cosgrove NOT Old Stratford shown and misleads > dealt with by Cllr Pritchard +Clerk to E-mail > SNC Officer to confirm

* SNC (No Green Spaces to be registered (last Call)) NFA

(b) Decision Notices

Approved – Extension 64 Chapmans Drive

(c) Enforcement / Appeals

Appeal against Enforcement for Storage Container awaits decision

9. Press Notices

None

10. Correspondence (list at the meeting) (other corres > by E-mail for info)

*** (a) Brackley Town Council**

Invitation FOC to 'Living with Conservation & Listed Buildings' Wednesday 18 October > Noted

***(b) Further letter re OurRebekah**

Although original was an open invitation / no RSPV to Frog Challenge > noted. Bletchley organiser complains of OSPCs discourtesy for not attending > for file NFA after discussion

(c) Northants Police – SN Local Policing Team

Police contacts > for file and copied to NHW (Jacki Ibell) & Cllr Laurence

*** (d) Berrys**

Planning Consultant seeks OSPC support (or meeting) re proposal for small parcel of land Deanshanger Road near Brookside Close (4 flats or two detached dwellings?)

* Outline includes Highway land and part of disused canal course (Local Plan issue) and access to Sallow Copse > Clerk to deal

11. Finance

(a) To note budgetary control to date (Running Balance attached to Agenda)

(b) To note Current State of Finance

Treasurer's a/c:	£1,104.63
Business Inst a/c:	£69,833.19 (2/2 Precept)
Earmarked Reserves:	£47,356.76
Available Capital:	£23,581.06 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Laurence and unanimously carried for approval

(c) The Payment of outstanding accounts listed below

002922	Minuteman Press;	£179.00 (Autumn newsletter costs)
002923	Clerks Salary:	£764.00
002924	HMRC:	£191.00
002925	Petty Cash:	£30.74 (+ CPD Mileage 50% CosPC)
002926	Cleaner:	£60.00 (MH cleaning)
002927	Litter Picker (CH)	£40.00 (OSCH/Playing field)
002928	NJ Blackwell:	£1,342.98 (Mowing/POS maintenance)
002929	AH Contracts:	£178.56 (Environmental Contract Sep)
002930	E.ON;	£2,217.79 (Unmetered supply)
002931	OSCH:	£2,000.00 (CH Events s137 allocation)
002932	OSCH:	£500.00 (C&D Act donation > car park lighting)
002933	BDO:	£396.00 (Audit fees Min:11(d))
002934	Aylesbury Mains:	£756.00 (Passenham PL upgrade)
002935	Cllr Ritson:	£276.00 (repay personal chq (bulbs VAT £46)

Note: FTI Account £100,000 > reinvest @ 0.65% Approved
(Previous FTI = £1,000.00 interest > Bus Reserve)

(d) Conclusion of Audit Year Ending 31st March 2017

Formal adoption – no issues > notices posted

12. Street Lighting

(a) PL Upgrade

Electrical Test certificates received > Western Power for records (reduction in energy bills?)
Awaits Passenham upgrade and PL numbering quote

13 Highways

(a) Towcester Road verges > report circulated and agreed > NCC

(b) OS RAB scheme raised by Cllr Holloway previous meeting (outline plans displayed)
* HE Meeting attended by Cllrs Walker (NCC) and Chairman and discussed > Cllr Walker

(c) Minor Works bus stop markings agreed > date?

(d) Pot hole repairs – what happened to HMG financial assistance as poor temporary repairs continue or are missed (discussed) > Cllr Walker

14. Councillor Questions and Items for Next Agenda

(a) Swan Inn outside storage (planning)

(b) Face Book issues raised by Cllr Laurence and discussed (response to Q)

(b) Autumn newsletter > Cllr Laurence was thanked for her efforts with a very positive outcome - Date for Annual Newsletter and format to be agreed

(e) Reminder of Remembrance 12 November @ MH for 11am and Litter pick Saturday 4th Nov 9 – 11am

15. Date of Next Meetings

Tuesday 14th November 2017 commencing at 7.30pm

With no other business the meeting closed at 9.25pm

**Old Stratford Parish Council
Outstanding Activities
October 2017**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade Planters	Completed Sept 2017 Awaits permission to site	NHB grant + ER SNC/OSPC grant <i>NCC permission awaits</i>
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed soon
Expand Tracker	Highway Issues Pot holes HGV traffic	> Highway Tracker Continual review Monitored	Faults and complaints noted Some patching repairs HGV traffic <> Letters to hauliers. MKC assistance?
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs Passenham	Permanent power SIDs Passenham speed thro' 30 'One Way?' proposed	Being investigated Previous Police enforcement NFA Supported by OSPC awaits
Highways Tracker	Towcester Road Bus Stop obst'n RAB Parking Regs	> verge repairs OSPC to consider remedy Markings requested HE funded scheme Cedar Close & others	Maintenance carried out but already damaged by residents <i>resolution sought</i> NCC Small works agreed HE presented proposals To be agreed
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance is ongoing

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL

Held on Tuesday 14th November 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mr A Holloway, Ms K Morris, Mrs L Murgatroyd, Mrs L Ritson, Mrs N Ryder & Mrs S Tait

Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) Mr A Walker (NCC) and 2 members of the public

1. Apologies for Absence

Cllrs Mrs N Laurence & Mr R Smith (work commitments)

2. Casual Vacancy by Co-Option

Vacancy remains despite > nb, website and newsletter

3. Members Declaration of Interest (for items on the Agenda)

Cllr Morris on S/2017/2509/FUL as a near neighbour

4. To Sign and Approve Minutes of the Meeting dated Tuesday 10th October 2017

Minute of the Meeting held 10th October 2017 was signed as true record

5. Public Speaking Time (this is limited to 15 minutes)

Resident raised the issue of impending reduction in Local Public Transport and Deanshanger Library closure and was aware of E-mail to the Clerk withdrawing some subsidised services on 1st Jan 2019. * Cllr Walker spoke on both issues (see full report Min:10(b))

Resident outlined cyclist proposal (MKC contract if journeys are > SS) * Discussed and agreed to forward proposals to the clerk

6. Matters arising from the minutes not included on the agenda – for report only

(a) Blackhorse Balancing Pond and POS Minute 5(b)

Site visit with SNC Environmental Protection Officer who will report back

(b) Old Canal issues rear of Hall Close Minute 5(e)

Meeting held > Environmental Protection & Arboreal Officers advise

* Site visit highlighted broken branch rear of 7 Hall Close > Contractor

(c) Litter pick Saturday 4th Nov 9 – 11am carried out despite inclement weather

* Chairman wished Minutes to show thanks all those attending

(d) Remembrance at the MH

The Clerk opened the MH for OS School remembrance Friday 10th

Remembrance Sunday at the MH was attended by 19 persons (5 apologies received)

(e) OS RAB Grass Maintenance

Agreed grass cutting regime (verges and triangles x3 April > Sept & RAB x8 same period)

> for file

7. Correspondence received since the last meeting (other corres

* (a) TADD (Towcester Area Door to Door)

Request for volunteer drivers > nb and website

*** (b) SNC S106 & Development Monitoring Officer**

Advice on CiL (£2,145.00 > OSPC for use under r59A & B The Community Infrastructure Levy (Amendment) Regulations 2013 > yearly award ? awaits

*** (c) Berrys – Planning consultant**

Request for OSPC input re small housing development Deanshanger Road > proposals sketch

* Not a Planning Application no Pre App advice – clerk had previously Q plot size given highway boundary, former canal and right of access > NFA at this time

*** (d) NCC Highways**

S136 Urban Highway Grass Mowing 2018 (remains at £712.61)

* **RESOLVED** to approve (Claim for 2017 made)

(e) N/CALC

Info on Subscription and Internal / External Audit fees > for Budget consideration

*** (f) NCC Public Transport**

Advice on the removal of developer funded service from 1 Jan 2018 (But is that all?)

(see Min:10(b)) > Cllr Pateman to respond for OSPC

8. Monthly roundup from each Councillor

(a) Cllr Carey - Village Projects – update

Working party to complete siting (planting) > tabards agreed and purchased

* **RESOLVED** to approved AH Contracts re regular watering to be arrange once planting is completed

(b) Cllr Holloway – Lighting upgrade > now completed (1 x siting issues remains)

* Passenham residents to advise on missing pl5 alongside The Dairy Barn

(c) Cllr Ritson – Passenham > bulbs planted (thanks to volunteers)

9. Work programme and planned discussions / presentations

To be agreed in the new year at Budget consideration

10. District and County Councillor Reports

(b) Cllr Walker (NCC)

Spoke on Bus Subsidies/Libraries; PT Plan A could mean no Route 90; (£146,000 @ £2.92 pp consultation ends 1 Dec - the service contract ends Sep 2019 (but in need of financial support to continue (from 6 x PC areas as PT savings required)); Q whether loss of 90 meant that 89 rerouted thro' OS (No ?)

Deanshanger Library building owned by Community Centre > fate not known but cost £14K per year - NCC do not pay rent and made the point that PCs are NOT capped (Chairman made the point that OSPC were aware of damming NCC LGA Peer report)

Spoke on OS RAB proposals: Q: What HMG subsidy for NCC pothole repairs? A: Not a clue
No further Qs

Cllr Walker then gave apologies and left the meeting

(a) Cllr Pritchard (SNC)

Spoke on s106 allocation to SS Health Centre (w4ho state that they are staying despite rumours); Tree issues The Swan, Hall Close; Balancing Pond (Blackhorse) > EP & Planning Officer; Bridge Store issue; Local Northampton gateway discussions (and HMC Q need for 2); CiL award > OSPC

(previously discussed with the clerk); Towcester Racecourse development: SNC Peer Challenge; SNC Business Guide & Emergency Plans

11. Planning

(a) Applications Received

S/2017/2576/FUL Single storey rear extension 75 Oxfield Park Drive

* No comments

S/2017/2509/FUL 2 storey side and single storey rear extension 85 Deanshanger Road

* No objections

S/2017/2517-2524/CON re permission S/2017/1768/FUL 38 Cosgrove Road > Noted

(b) Decision Notices

Refused Temporary change of use to allow storage container in rear garden Bridge Stores

(c) Enforcement / Appeals

Appeal Re existing storage container Bridge Stores > no decision as yet

12. Press Notices

None

13. Finance

(a) **The Council to approve budgetary control to date (attached to the Agenda)**

(b) **To Approve Current State of Finance**

Treasurer's a/c:	£1,104.63
Business Inst a/c:	£69,833.19 (2/2 Precept)
Earmarked Reserves:	£47,356.76
Available Capital:	£23,581.06 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Carey and unanimously carried for approval

(c) **To Approve Accounts for Payment (list of outstanding accounts at the meeting)**

002936	Clerks Salary:	£764.00
002937	HMRC:	£191.00
002938	Petty Cash:	£63.84 (incl: mileage / sundries / ISP)
002939	Cleaner:	£60.00 (MH cleaning)
002940	Litter Picker (CH)	£40.00 (OSCH/Playing field)
002941	NJ Blackwell:	£962.46 (Mowing)
002942	AH Contracts:	£176.56 (Environmental Contract Oct)
002943	E.ON;	£119.62 (Memorial Hall energy)
002944	ACS:	£10.00 (Memorial Hall windows)
002945	Canon UK:	£181.50 (Equipment Hire / copy costs)
002946	K Peach:	£135.00 (MH and Play Equipment maintenance)
002947	Aylesbury Mains:	£1,260.00 (Final a/c 5 re pl upgrade)
002948	Wickstead:	£162.76 (replacement swing seat CH Play Area)
002949	Mh-p:	£36.00 (Website fees)
002950	Cllr Carey:	£82.50 (Compost / florescent jackets– re planters)
002951	RBL:	£17.00 (Annual wreath)

(d) **Conclusion of Audit Year Ending 31st March 2017 adopted previous meeting**

Update on Auditor provisions for 2018 is now to be PKF Littlejohn

14. Street Lighting

- (a) No reports

15 Highways

- (a) Towcester Road verges > report circulated and action agreed > NCC awaits response
- (b) Pot hole repairs – what happened to HMG financial assistance as poor temporary repairs continue or are missed (discussed) > Cllr Walker despite previous comments
- (c) Canalside prior to formal adoption (4 years late) DWH have removed the hedgerow previously maintained by OSPC prior to footpath reinstatement > letter sent and circulated
- (d) Cllr Holloway produced a list of issues > clerk deals

16. Councillor Questions and Items for Next Agenda

- (a) Budget / Finance meeting (Finance committee + Cllr Carey) prior to full council submission
* 16 Jan @ 7.30pm
- (b) Cycling initiative
- (c) Bucking Canal Society presentation tba arranged
- (d) Cllr Murgatroyd > CPD tba
- (e) Unsightly bushes Travelodge entrance to OS (site of a planter > Cllr Carey to advise)

17. Date of Next Meetings

Tuesday 12th December 2017 commencing at 7.30pm

With no other business the meeting closed at 9.10pm

**Old Stratford Parish Council
Outstanding Activities
November 2017**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade	Completed Sept 2017	NHB grant + ER
	Planters	Siting has commenced	SNC/OSPC grant NCC licence received
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed soon
Expand	Highway Issues	> Highway Tracker	Faults and complaints noted
Tracker	Pot holes HGV traffic	Continual review Monitored	Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist - resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs	Permanent power SIDs ? Passenham speed thro' 30	Being investigated Previous Police enforcement NFA
	Passenham	'One Way?' proposed	Supported by OSPC awaits
Highways Tracker	Towcester Road	> verge repairs OSPC to consider remedy (Report to NCC highways)	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i>
	Bus Stop obst'n	Markings requested	NCC Small works agreed
	RAB	HE funded scheme	HE presented proposals
	Parking Regs	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance is ongoing

Old Stratford Parish Council

MINUTES OF THE MEETING OF OLD STRATFORD PARISH COUNCIL
Held on Tuesday 12th December 2017 at the Memorial Hall, 2 Deanshanger Road

Present:

Cllrs Mr A Pateman (in the chair), Mr C Carey, Mr A Holloway, Mrs N Laurence, Ms K Morris, Mrs L Murgatroyd, Mrs N Ryder, Mr R Smith & Mrs S Tait
Also present were Mr D Everett (Clerk), Cllrs Mr K Pritchard (SNC) Mr A Walker (NCC) and 2 members of the public

1. Apologies for Absence

Cllrs Mrs L Ritson (away) & Mr A Walker (NCC) (unable)

2. Casual Vacancy by Co-Option

Mr Chris Allen 23 The Meadows expressed interest > invited to submit CV prior to next meeting

3. Members Declaration of Interest (for items on the Agenda)

None

4. To Sign and Approve Minutes of the Meeting dated Tuesday 14th November 2017

Minute of the Meeting held 14th November 2017 was signed as true record

5. Public Speaking Time (this is limited to 15 minutes)

No issues

6. Matters arising from the minutes not included on the agenda – for report only

(a) Cycling initiative Minute 16(b)

Offer circulated > NCC Road Safety

(b) Buckingham Canal Society presentation tba arranged

Provisional date Tuesday 23 Jan

* Clerk to confirm date and request an indication about subject matter to enable us to inform residents

(c) Cllr Murgatroyd > CPD Sat 24 Feb agreed (Mileage @ 49p per mile)

7. Correspondence received since the last meeting (other corres

(a) **LGAS**

General Data Protection update > noted for file (from May 18)

* (b) **SLCC**

Ensure PC is compliant (Data Protections as above; empowering ourselves (already in hand)

Conference @ Whittlebury Hall 31st Jan

* Clerk attends @ £75.00 (50% CosPC)

* (c) **N/CALC**

Notification of membership fees / Internal Audit fees > For budget considerations

* (d) **N/CALC**

Response to NCC budget cuts > circulated (well received) and comments fully supported

*** (e) Norbus**

Petition re NCC Budget cuts to bus services etc > circulated

* Chairman spoke on the item (does not include 879/90/90A; UNO service is NCC/Stagecoach funded? and if these are withdrawn and existing services are not rerouted through OS to/from Deanshanger as confirmed by CCllr Walker last meeting) This will mean that OS will be further isolated as a community; also spoke and 'libraries' > OSPC to respond to budget cuts to PT

*** (f) NCC Highways**

Notification of works A508 Northampton Rd / Yardley Rd any issues to use street doctor > noted

*** (g) NCC Trading Standards**

Newsletter circulated along with notification of consultation (closed 1 Dec) on proposed budget cuts which if approved will seriously diminish protection for consumers and legitimate businesses > circulated - Clerk to lodge an OBJECTION

*** (h) OS Community Hall**

(i) Kimbolton Fireworks > to discuss Invoice request re claiming VAT

* Invoice > OSCH – grant already paid. Cllr Holloway spoke on misconception about Risk Assessment and OSPC involvement > report later if necessary

(ii) Request for financial assistance re car park lighting

* Discussed at length **RESOLVED** to consider support (request accounts and costing) and to review C&D Act payment at Budget meeting > Cllr Holloway to assist savings?

*** (i) Lloyds Bank**

Updating business accounts (Charges etc.) and use of PO Counters > noted

(j) NCC Budget Review

Further notice > Discussed at length especially leaders Introduction to Phase 1 that '*NCC is one of the most innovative and cost effective councils in the country, maintaining services at a good level*'. This appeared misinformation given the recent damning LGA Peer report showing serious failings. Parliamentary Q and A regarding the Peer Review for Northamptonshire also discussed.

* **RESOLVED** that the clerk respond to Phase 1 of the budget on the issues raised

8. Monthly roundup from each Councillor

(a) Cllr Carey - Village Projects – update

Unightly bushes Travelodge entrance to OS (site of a planter > Cllr Carey deals)

(b) Cllr Holloway – Lighting upgrade completed

* Spoke on OSCH issues and hall events + takes on a Defibrillator review (x 2?)

(c) Cllr Ritson – Passenham

* Confirmed Passenham residents happy with missing PL > NFA

(d) Cllr Murgatroyd – Towcester Road

* Clerk to forward NCC corres to date along with contacts

(e) Cllr Smith – OS RAB

* Discussed at length - scheme copied along with contacts

(f) Cllr Laurence - Footpath Warden and Face book

* Clerk to provide Acronyms for the website

9. Work programme and planned discussions / presentations

To be agreed in the new year at Budget consideration

10. District and County Councillor Reports

(a) Cllr Pritchard (SNC)

Spoke on Passenham Quarry application to amend conditions (minor SNC responding); also on Developer application to amend s106 conditions land off The Meadows (11(a)); Hall Close / old Canal issues (> SNC still to respond); SNC LGAs Peer Review (was positive) report soon; SNC recycling success; Grant Aid changes re 8(b)

(b) Cllr Walker (NCC)

Not present – no new reports

11. Planning

(a) Applications Received

S/2017/2867/106D Application for Deed of Variation to vary the s106 Agreement (S/2008/0707/PO (Appeal) Land east of Deanshanger Road

* Note: The only condition not approved was social / affordable housing

(b) Decision Notices

Refused Single storey extension to provide A5 unit Bridge Stores

Refused Part retention of facilities building Knotwood Farm C&C site

Refused Temporary change of use to allow storage container in rear garden Bridge Stores

Approved Conditions 38 Cosgrove Road

Approved 2 storey side and single storey rear extension 85 Deanshanger Road

Approved Demolition of garden store and erection of new dwelling Passenham Manor

(c) Enforcement / Appeals

Appeal (by MK Parks Trust). Against refusal to convert existing farm buildings, to create four residential units. Manor Farm Passenham

12. Press Notices

None

13. Finance

(a) The Council to approve budgetary control to date (attached to the Agenda)

(b) To Approve Current State of Finance

Treasurer's a/c:	£925.32
Business Inst a/c:	£62,129.92 (+ CiL)
Earmarked Reserves:	£48,114.09
Available Capital:	£14,941.15 (excluding ERs)

Proposed by Cllr Pateman seconded Cllr Smith and unanimously carried for approval

(c) To Approve Accounts for Payment (list of outstanding accounts at the meeting)

002952	Clerks Salary:	£764.00
002953	HMRC:	£191.00
002954	Petty Cash:	£30.40 (incl: sundries / ISP)
002955	Cleaner:	£60.00 (MH cleaning)
002956	Litter Picker (CH)	£40.00 (OSCH/Playing field)
002957	NJ Blackwell:	£1,594.02 (Mowing/maintenance)
002958	Aylesbury Mains:	£1,427.04 (Brookside Close & maintenance)

002959	ACS:	£10.00 (Memorial Hall windows)
002960	AH Contracts:	£217.20 (Environmental Contract Nov)
002961	Mh-p:	£56.35 (Domain & Web fees)
002962	Anglian Water:	£32.56 (MH rates)
002963	Cllr Carey:	£80.85 (Compost – re planters)
002964	Local Landscapes:	£1,200.00 (Chapmans POS)
002965	Cllr Holloway:	£20.00 (Plants re planters)

14. Street Lighting

- (a) No further reports

13 Highways

- (a) Recent tipping Deanshanger Road of ‘heras’ fencing discussed > SNC deals
* Need for central bollard at No Entry sign > NCC

14. Councillor Questions and Items for Next Agenda

- (a) Cost of bollards (including Canalside f/p re above (13(a)))

15. Date of Next Meetings

Tuesday 9th January 2018 commencing at 7.30pm

Tuesday 16 Jan @ 7.30pm Budget (Finance committee + Cllr Carey) prior to full council > Feb

With no other business the meeting closed at 9.15pm

There followed Xmas fare – Happy Christmas to all and a health new year

**Old Stratford Parish Council
Outstanding Activities
December 2017**

Date	Item	Parish Action	Action by Others
Projects	PL Upgrade	Completed Sept 2017	NHB grant + ER
	Planters	Siting has commenced	SNC/OSPC grant NCC licence received
Ongoing	Council Surgeries	District Cllr / OSPC	Cllr Pritchard to continue Bi-monthly for 2018 > web/nb
Ongoing	Allotments	Allocation agreed Blackhorse Field	Allotments committee to be agreed soon
Expand	Highway Issues	> Highway Tracker	Faults and complaints noted
Tracker	Pot holes HGV traffic	Continual review Monitored	Some patching repairs only HGV traffic <> Letters to hauliers. MKC assist - resent
Ongoing	Blocked drains	When required	Monitoring
Hold	Speed complaint SIDs	Permanent power SIDs ? Passenham speed thro' 30	Being investigated Previous Police enforcement NFA
	Passenham	'One Way?' proposed	Supported by OSPC awaits
Highways Tracker	Towcester Road	> verge repairs OSPC to consider remedy (Report to NCC highways)	Maintenance carried out but already damaged by residents and delivery vehicles <i>resolution sought</i>
	Bus Stop obst'n	Markings requested	NCC Small works agreed
	RAB	HE funded scheme	HE presented proposals
	Parking Regs	Cedar Close & others Manorfields/Mounthill & Deanshanger Road end	Only Cedar Close approved
Ongoing	Dog Fouling Litter	<i>Continues on verges and Playing Field - better</i>	Monitor after additional signs in place > ongoing (Newsletters)
Review	Post Office	Clerk had liaised support with Bridge Stores re 'return' of PO	Positive response awaits outcome with PO (negative) - Still No progress despite shop expansion Request for PO counter
Ongoing	St Guthlac's	Churchyard maintenance	Tree work completed - front Wall rebuild complete Maintenance is ongoing
Ongoing	Balancing Pond Blackhorse Dr	Safety issues	No response from Persimmons > SNC planners
	Hall Close	Old Canal issues	Awaits SNC advice