

# Old Stratford Parish Council

MINUTES OF OLD STRATFORD PARISH COUNCIL MEETING  
TUESDAY 11<sup>th</sup> APRIL 2023 held at the Memorial Hall Commencing at 7.30pm

## **Present:**

Cllrs Mr T Pateman (in the chair), Mrs T Arthur, Mr A Holloway, Mrs N Gibbs, Mrs L Murgatroyd, Mr R Smith, Mr S Tolley and Mr M Fitch (from min 2)

Also present at the start of the meeting was 1 member of the public

*Before commencing the meeting, a member of the public expressed concern about the gas infrastructure works taking place along Mounthill Avenue and was allowed to address the council. Concerns included the lack of notice, lack of PPE, lack of site management and resulting mess. The Chairman advised he has requested that a number of issues are to be addressed and is monitoring and will be undertaking a walk around as work nears completion \* With no further questions, the member of the public left the meeting.*

## **1. Apologies for Absence**

Cllr Mr C Carey, Mr K Pritchard (WNC) (meeting @ WNC)

## **2. Casual Vacancies**

Three Vacancies following Dawn Wallace's resignation (2 x Notice Posted)

Mr M Fitch attended and had shown interest in joining the Parish Council and was welcomed

*\* Declaration of Acceptance completed.*

Register of Members interests to the completed by next meeting and a reminder to Mrs T Arthur to return the same.

Two vacancies remain

## **3 Members Declaration of Interest (for items on the Agenda)**

None

## **4. Minutes of Meeting dated Tuesday 14<sup>th</sup> February 2023**

Minutes of the meeting dated 14<sup>th</sup> March 2023 were signed as a true record

## **5. Clerks Report**

- Proposal to update documents as identified in CiLCA coursework. Copies circulated to allow time for review – proposed to add to agenda of the May meeting for resolution.
  - Standing Orders
  - Financial Regs
  - Equality Policy
  - Code of Conduct

## **6. New clerks Contract**

Update and progress - \*Confidential Minute refers

*\*Cllr Mr A Holloway left the meeting at this point*

**7. Conservation issues,**

Coronation trees - ongoing

Proposal to develop a 3-5 year plan for vegetation management in the Parish, to enable budgets to be developed for management of maturing vegetation and shrubbery.

**8. Public Speaking Time (moved to start of the agenda)**

**9. WNC Councillors Report**

- Ian McCord has sent info on Gateway at J15. Referred to Secretary of State as developers cannot open warehouses until rail freight in place, however this will not take place for years. SoS overturned the decision and so can go ahead and open > increased traffic
- KP with Stuart Timmis to discuss the Furtho Pit development.
- Flooding – letter to Env Agency from Cosgrove opposition group

**10. Correspondence received since last meeting (list at the meeting)**

- None reported

**11. Planning**

**(a) Applications received**

**WNS/2021/1741/EIA** Further amendment to AL5 Furtho Pit added 07 & 13 March 2023

\* Agreed Response dealt with as an Interim Planning Application last meeting and sent

**(b) Decision Notices**

None

**(c) Enforcement / Appeals**

None

**(d) Press Notices**

None

**12. Finance**

**(a) Current State of Finance**

Treasurer's a/c	£9,515.22
Business Inst a/c:	£57,775.86
Earmarked Reserves:	£47,245.61
<b>Available Capital:</b>	<b>£20,045.47</b>

**(b) Accounts for Payment** (proposed by LM and seconded by TA and carried unanimously)

003808	Cleaner:	£160.00 (MH cleaning etc)
003909	NJ Blackwell GS:	£2,664.04 (Mowing & POS Maintenance Mar/April)
003810	DNH Contracts:	£255.00 (Environmental Contract > Mar)
003811	E.ON Next:	£86.91 (MH Gas)
003812	WNC:	£473,43 (MH Annual Rates)
003813	Wicksteed Leisure:	£1,477.20 (Chapmans Play Area surface repair)
003814	Anglian Water:	£50.08 (MH Water Rates)

003815	Minuteman Press:	£250.00 (Newsletters)
003816	Margaret Elliot:	£108.86 (OSIB plants (Repay card purchase))
003817	Nicky Laurence:	£638.97 (Laptop etc & start up > repay card purchase)
003818	Odell:	£258.47 (OSIB Compost /MH Repair supplies)
003819	N/CALC:	£1,186.66 (Annual Fees + GDPR/Internal Audit)
003820	N Laurence:	£56.70 (Additional Newsletters costs-. Personal card)
003821	Men In Sheds MK	£125.00 (Book library)
003822	R Smith ..	£30.00 (Litter signs – personal card)

Cheques Raised after the Meeting due to arrangements for new financial year and need to add Deputy Clerk to payroll

003823	Clerks Salary	£952.00
003824	Petty Cash ..	£171.43
003825	Deputy Clerks Salary	£399.20
003826	HMRC PAYE	£343.00

### 13. Street Lighting

Some outstanding maintenance remains from previous reports > chase contractors

### 14. Highways

- Helen Howard (WNC) to meet with AP and DE. Pot holes old A5 and verges Towcester Road as well as Passenham issues to be discussed
- Road surface issues on London Rd by Oxfield Park Drive – reported
- on fix my street
- Drain maintenance and outflow at River Bridge (flood issues) ongoing
- NG reported hazard from sewer manhole in Oxfield Park. \* NG to add to fix my street and forward pics to Clerk for forwarding to Anglian Water contacts.

### 15. Councillors round up

- **Cllr Smith** > litter signs will be placed around the village soon
- **Cllr Tolley** – width restriction signs for Passenham suggested - to be discussed with Helen Howard
- **Cllr Murgatroyd** – book library in place (all agreed it looks good). Consideration of future childrens library?
- **Cllr Arthur** –. Has identified a potential solar street lighting solution. Need to look at the cost model against the current running / replacement costs
- Cllr Pateman – Update on Coronation event on Sunday 7<sup>th</sup> May at the Community Hall – BBQ, Bar and Pre-school raffle. Update of comms required.

### 16. Questions and Items for Next Agenda

None

### 17. Date of Next Meeting

Tuesday 9<sup>th</sup> May 2023 (AGM) commencing at 7.30pm

With no other business the meeting closed at 9.15pm